

Box Out Boosters
Meeting Minutes
July 11, 2023

- Meeting was called to order at 6:35 pm.
 - In attendance: Jenn Sharts, Shalu Agnihotri, Edwin Bonilla, Stephanie Bonilla, Shana Moore, Andrea Blanco, Craig Griffin, Georgia Lee, Marcia Earnest
1. Welcome New Board Members - new board members in attendance were Georgia Lee - secretary, Andrea Blanco - Treasurer & Bonillas - Snack Bar
 2. Minutes from previous meeting - not available, will approve next time
 3. Treasurer Report - Jenn updated on where we stand
 - a. Balance - approx \$7,000
 - b. Outstanding bills - just reimbursed coaches for expenses for Westmont camp, approx \$1,700. We owe Coach Craig \$1,000, we will be reimbursed \$500.
 - c. Andrea has taken over accounting. Will be meeting with Nichole soon.
 - d. Venmo - will get non-profit account on an old cell phone. Approx \$100/month. Motion unanimously approved.
 - e. Reimbursements - Andrea has created google form for reimbursement, which includes upload of receipt.
 - f. Payment for refs/clock/announcers
 - i. Starting after summer league, will pay Heidi (head ref) lump sum and she will be responsible to pay the other referees.
 - ii. For in-season tournaments, refs are covered by SVHS Athletics. Scorekeepers & announcers will be paid in one lump sum, the Mon after the tournament.
 - g. Terms of payment - establish routine, can't be paying out daily - need a system.
 2. President's Report - Jenn
 - a. Board elections ratified with unanimous approval.
 - i. Need document with signatures for the bank
 - ii. Bank Access: Jenn Sharts - President, Andrea Blanco - Treasurer, Stephanie Bonilla - Snack Bar; approved unanimously

- b. Collected \$4450 in summer league player donations
- c. Proposed Budget - discuss and vote on expenditures - 2 versions of proposed budget were handed out.
 - i. TDF - Discussed expense in detail. Many feel we are overpaying for services rendered. Proposed to pay \$1k/month for 4 sessions/week, including more oversight of players. Proposal approved by board. Coach will discuss with him this week.
 - ii. Volt - \$2,050 for 1 year subscription for app to use during weight training; approved
 - iii. Game Management Support Staff Pay Outs - discussed as part of Treasurer's report
- d. Packet due 9/15/23
- e. Not doing Bundt Cake - not worth time.
- f. Georgia Lee has updated contacts and group lists.
 - i. Remind: got a few parents saying they did not receive.
- 3. Coach's Report - Coach Craig
 - a. Calendar - Tomorrow's (7/12) practice canceled due to broken water main. Games pushed back 1 hr. Varsity fall league schedule to be added to online calendar soon.
 - b. Funds needed - nothing additional other than what was discussed in budget discussion
 - c. Reimbursements -
 - i. \$1000 charged by Westmont - check issued to Coach Griffin to cover, \$500 will be reimbursed
 - ii. Received receipts - for Westmont summer camp, checks issued to Coach Griffin
- 4. New Business
 - a. Hawaii - are we going? - tbd, Coach is waiting to hear final details from the organization.
 - i. Need to hold a parent meeting as it's costly. - tbd
 - ii. Dates? Name of Tournament? Cost to enter? - Nov 23-27, 2023, addl. details to come
 - iii. Research yielded an estimated \$16500 for hotel, vans, and food. Airfare: \$700/player or coach. - Estimating \$2,000 per player to cover tournament fees, airfare, 2 vans, lodging (4 players/room) & 2 meals/day.
 - iv. What are boosters going to cover? What are players' responsibility? - Cost will be split 60/40. 60% covered by

team/boosters, 40% will be player/parent responsibility. Of the 60%, need to decide how much will come from donation team received, which has approx \$39k remaining. Varsity can put their earnings from Free Throw-a-Thon towards their personal responsibility.

- b. Free Throw A Ton
 - i. Date - 7/26/23
 - ii. Minimum participation requirement - tbd
 - iii. Need a tracking sheet-physical and internal - Coach will print and distribute at morning workout on 7/13
 - iv. Varsity players - money brought in will go to individual Hawaii accounts - discussed and agreed
- c. Items from Floor - Update from Coach Craig re: Coach Aaron's accident. Decided on gifting \$200 Grubhub GC for Aaron's family. Link to GoFundMe sent to families via Remind.
- d. Next meeting date: 8/14/23