

Santa Margarita Fire Protection District
22375 El Camino Real
Santa Margarita, CA 93453
805-438-3185

Board of Directors Meeting
November 11, 2020
5:00 PM at the Fire Station

Minutes

1. The meeting was called to order at 5:02 PM. Present:, John Wilkins, Joel Switzer, Beth Gorrill and Fire Chief, Bob Murach,
2. The September minutes were read. Joel moved to approve the minutes, John seconded and all voted aye. Minutes approved.
3. Warrants presented for approval. John motioned to approve all warrants, Beth seconded, and vote taken. 2 Ayes no nays. Motion carried.
4. Chief Murach requested that Fees from County Building Funds be allocated to improve, install and/or upgrade the following at the station: Engine Bay annex Roof, electrical wiring and lighting for station and drywall and paint for the Chief's Office. Resolution 20-1111 was drawn up and approved. See attached
5. Chief Murach reported that the surplus Engine was sold at auction and the department netted \$18,225.00 from the sale. He requested that these funds be allocated toward the loan from Pacific Premier Bank for the purchase of the new HEM engine. John made a motion to approve the allocation. Joel seconded and a vote was taken. 3 Ayes, no Nays. Motion carried.
6. Chief Murach reported that the District ended the 2020 fiscal year with a balance of \$32,088.95. He requested that we increase our General Purpose Reserves by that amount to account for the difference. Beth moved to approve the change. Joel seconded. A vote was taken: 3 Ayes, no Nays. Motion carried.

7. Chief's Report: Chief Murach reported that there are 2 new recruits on board.

Due to holiday schedules, Fire Drill nights will be switched in November and December to the 1st and 3rd Wednesdays of the months.

The meeting was adjourned at 5:35. The next meeting will be held on Wednesday, December 9, 2020 at the Fire Station.

Respectfully submitted,



Beth Gorrill
Board Secretary

Santa Margarita Fire Protection District
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Santa Margarita, CA 93453
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Resolution No. 20-1111

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA MARGARITA FIRE PROTECTION DISTRICT

DIRECTING THE ALLOCATION OF COUNTY BUILDING FEES TOWARD STATION IMPROVEMENT FUNDING

WHEREAS, the Santa Margarita Fire Protection District receives fees for fire inspections on properties utilizing county building permits, and


WHEREAS, the fire station is in need of upgraded and new electrical work; Engine Bay Annex roof repair and lighting; and the office is in need of drywall replacement and painting, and


WHEREAS, said funds must be allocated by the Board of Directors of Santa Margarita Fire Protection District,

NOW, THEREFORE, BE IT RESOLVED by Board of Directors request that said funds to date, be allocated toward above said station improvements

I hereby certify that the forgoing resolution was passed and adopted by the Santa Margarita Fire Protection District Board of Directors on Wednesday, November 11, 2020 by the following vote:

Ayes: 3 Noes: 0 Abstain: 0 Absent: 0

By: , John Wilkins, Chair

, Joel Switzer, Director

, Elizabeth Gorrill, Director/ Secretary



COUNTY OF SAN LUIS OBISPO

AUDITOR - CONTROLLER • TREASURER - TAX COLLECTOR

James W. Hamilton, CPA Auditor-Controller • Treasurer-Tax Collector

Lydia J. Corr, CPA, CPFO Assistant Auditor-Controller • Treasurer-Tax Collector

TO: ROBERT MURACH,
SANTA MARGARITA FIRE DISTRICT

FROM: BRIAN SPAULDING

A handwritten signature in black ink, appearing to read "B. Spaulding", written over a horizontal line.

DATE: OCTOBER 19, 2020

SUBJECT: 2020-2021 FINAL BUDGET

The District ended the 2020 fiscal year with a **\$32,089** fund balance available. Your Preliminary Budget estimated fund balance at **\$0** although you did cancel reserves of \$70,000 to purchase the Fire Engine. Since your fund balance available came in higher than estimated, we suggest increasing your General Purpose Reserves by an additional **\$32,088.95** to account for the difference. The enclosed Schedule 15 form reflects the change.

If you agree with this change, please have the attached Schedule 15 form signed, dated, and returned to me by November 16, 2020. A copy is enclosed for your files.

If you would prefer to account for the difference in another way, please indicate your changes on the attached form, then return the signed and dated form to me by the November 16th date.

You can always reach me at 805-788-2963, or via email at bspaulding@co.slo.ca.us if you have any questions.

Thank you!

Brian Spaulding
Auditor-Analyst
Office of the Auditor-Controller-Treasurer-Tax Collector