

**VISTA DEL MAR CONDOMINIUM ASSOCIATION
ARCHITECTURAL MODIFICATION APPLICATION**

CONTACT INFORMATION			
Owner of Property		Phone	
Building	<input type="checkbox"/> Portofino (130) <input type="checkbox"/> Barcelona (122)	Unit #	
Contractor Name			
Contractor Email		Phone	
City/State License #			
Scope of Work	<input type="checkbox"/> Flooring	<input type="checkbox"/> Electrical	<input type="checkbox"/> Sheetrock
	<input type="checkbox"/> Plumbing	<input type="checkbox"/> HVAC/Mechanical	<input type="checkbox"/> Exterior Mod.
	<input type="checkbox"/> Painting	<input type="checkbox"/> Fireplace/Fuel	<input type="checkbox"/> Wall Removal
		<input type="checkbox"/> Door Removal	<input type="checkbox"/> Other
<u>Description of Work</u>			
Project Start Date		Project End Date	
CHECKLIST			
<input type="checkbox"/>	Certificate of Insurance <i>if applicable</i>		
<input type="checkbox"/>	Copy of Permit <i>mechanical, plumbing, electrical, fuel, HVAC</i>		
<input type="checkbox"/>	Copy of State Contractors License <i>mechanical, plumbing, electrical, fuel, HVAC</i>		
<input type="checkbox"/>	Impact Fee Check: Payable to Vista del Mar Condominium Association		
<input type="checkbox"/>	Deposit Check: Payable to Vista del Mar Condominium Association		
<input type="checkbox"/>	Floor plan indicating location of modification(s).		
<input type="checkbox"/>	Material Sample(s)/Brochure(s)		
<input type="checkbox"/>	Other:		
PROJECT REQUIREMENTS			
<input type="checkbox"/>	Dumpster for substantial construction debris disposal		
<input type="checkbox"/>	Protection of fire equipment (smoke detectors, sprinklers, etc.)		
<input type="checkbox"/>	Elevator padding for the transportation of construction or related materials.		
<input type="checkbox"/>	Utility shutdown for shut-off valve replacement.		
<input type="checkbox"/>	Other:		

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ACKNOWLEDGEMENT, INDEMNIFICATION, AND HOLD HARMLESS:

I acknowledge that the Association's decisions to approve or deny proposals are contingent upon the information furnished to them. Any modifications made must align with the prescribed criteria or the Owner must obtain additional approval; otherwise, they will be deemed invalid. The Association's approval solely pertains to aesthetic aspects and should not be interpreted as a guarantee of the structural integrity or safety of the construction.

I hereby certify that I have read and examined this application and understand this application to be true and correct. Compliance with all provisions of laws and ordinances governing this type of work shall be assured whether specified herein or not. The granting of this approval does not presume to give authority to violate or cancel the provision of any federal, state, or local laws regulating construction, or the performance of construction.

As the owner, it's incumbent upon me to comply with all zoning, building codes, and other applicable laws established by governmental authorities. I acknowledge that the approval provided by the Association does not serve as a substitute for that granted by the local building department. Consequently, I may be required to secure a building permit in compliance with the regulations.

Additionally, I'm responsible for hiring contractors who are insured and have provided a Certificate of Insurance. They must also comply with the covenants, guidelines, rules, and regulations.

Approval becomes null and void if work or construction which it authorized is not commenced within 3 months of its issuance, or if work or construction is suspended or abandoned for 3 consecutive months at any time after it is commenced.

The applicant agrees to defend, indemnify, and hold harmless the Vista del Mar Condominium Association, its directors, officers, committee members, agents, consultants, staff, and management company from any claim, action, suit, or proceeding against the Association, its directors, officers, committee members, agents, consultants, staff, and management company.

Upon submitting this request, a designated member of the ARB/Board of Directors and Management Company is authorized to conduct a property inspection. The primary objective of this inspection is to assess the proposed project before its commencement and upon completion.

I am responsible for providing all access to the unit and for ensuring that those performing work in my unit adhere to contractor work hours.

Signature of Owner		Email	
Printed Name		Date	