

## TROJAN PARK, LLC

**This is a nonsmoking drug free apartment complex. No smoking is allowed indoors.**

1402 Park Street

Troy, AL 36081

Rental Office :405 E. Elm St. Troy, AL 36081

**The application will not be processed until all applications are in for you and your roommates.**

1. You will need to fill out the student application.
2. One of your parents needs to fill out parent application. ( This can be emailed to the email address above if parent lives out of town)
3. You will need to bring your application along with the \$50.00 application fee per tenant, (accepted in check, money order, or cash), to our rental office.
4. The application will be processed with a website called tenantbackgroundsearch.com by using the information of the parent.
5. Tenantbackgroundsearch.com will email the parent a link to answer a few more questions. Once the parent completes this portion, I will receive the report within an hours time.
6. After reviewing your report as well as your roommate's report, I will notify you that the application is approved or not.
7. At this time, you and your roommate can come in and sign the lease and each put down the \$600.00 security deposit in check, cash, or money order. Your parent that applied with you will sign one form called the Lease Guarantee. It can be emailed to them and then they can sign it in front of a notary and mail it back if they are out of town. **Once the Lease, and Parent Guarantee are signed with the security deposit paid on all room mates, we will guarantee you have an apartment held for you when the lease begins.**

A month before the beginning of the lease, I will email you a link to Apartments.com which allows you to pay online with a **bank account for free** or a credit card with a fee. It allows you to schedule a monthly payment to ensure rent is never late or to make an individual rent payment each month. A lot of our tenants use this service and are pleased with it. I also have self addressed payment envelopes in the office that can be used to mail a check from home. The last way rent can be paid is to come by our Rental Office at the address above and pay with check, money order, or cash.

It will be the tenants responsibility to get power turned on at Troy City Utilities.306 E Academy St, Troy, AL 36081 (334) 566-2130.

Internet and tv can be activated at Troy Cable 1006 S Brundidge St, Troy, AL 36081. (334) 566-3310 Troy Cable also offers home security services.

Harris Security provides home security contracts as well by calling 800-240-1717. They installed the security systems in our apartments during construction.