

**The Garden Club Federation of Pennsylvania  
Board of Directors Meeting  
Wyndham Garden State College  
310 Elks Club Road Boalsburg, PA 16827  
June 10-11, 2024**

Dear Board Member,

This “Call” serves as your invitation to attend the third full Board Meeting of the 2023-2025 GCFP administration. Welcome to all! Please see the particulars for hotel and meal reservations on the next page and call to make your room reservations (814-466-2255) for this meeting right away. **The group rate reservations must be made by **May 9, 2024**, to receive the discounted rate.**

**Here are some guidelines for each Chairperson to Follow:**

- ~Please report information, innovations, activities, or events relating to the topic of your position. For this meeting you might reiterate your objectives and goals and progress you have made.
- ~The audience for your reports is the statewide membership, as well as the region and NGC. Your report may be re-printed in the KG, KG Online, or on the GCFP Website, make it interesting!
- ~Include a header with your name, your position and date.
- ~ Remember to keep your report to two minutes in length (District Directors, 3 minutes), practice at home.
- ~Please underline, **bold**, or **highlight** information that is important and should appear in the minutes. This is a great help for the Recording Secretary.
- ~Sign the attendance sheet at each meeting you attend.
- ~For this meeting, and all future board meetings, email a copy of your report to Marilyn Backus, the Recording Secretary. [marilynbackus@gmail.com](mailto:marilynbackus@gmail.com) and bring one copy to the meeting for Marilyn.
- ~ Even if you do not have a report to make at this meeting, it is important for you to attend to stay up-to-date with the state organizations’ projects and events that you may be asked about as a board member. The cost of the meeting is dependent on the number of sleeping rooms we use, if you choose to stay home, GCFP will be charged for meeting rooms.

**If you are unable to attend this meeting, please let Leeanna know: [GCFPPresident@gmail.com](mailto:GCFPPresident@gmail.com) or 412-951-9522. Also email/mail Marilyn Backus, Recording Secretary, a copy of your report. Marilyn Backus [marilynbackus@gmail.com](mailto:marilynbackus@gmail.com) 925 Wood Street, Pitcairn, PA 15140-1614.**

**PROPOSED AGENDA**

<b>Monday, June 10, 2024</b>	<b>Meeting</b>	<b>Room</b>
10:00 am-11:30 am	Combined Finance & Investment	Garden Ballroom B
11:45am -12:45 pm	Lunch	Garden Ballroom A
11:45 am-12:45 pm	Judge’s Council <u>Chairs only</u> <b>Meet Over Lunch</b> (MOL)	Garden Ballroom C
11:45 am-12:45 pm	Convention Committee (MOL)	Garden Ballroom A
11:45 am-12:45 pm	Committee Interest Groups (MOL)	Garden Ballroom A
1:00 pm-2:00 pm	Executive Committee	Garden Ballroom B
2:00 pm- 4:15 pm	Full Board Meeting	Garden Ballroom B
4:30 pm-5:30 pm	Nominating Committee	Garden Ballroom B

4:30 pm- 5:30 pm	Advisory Committee	Garden Ballroom C
5:30pm-6:00 pm	Social Hour/Cocktails	Mountainview Lobby
6:00 pm-7:00pm	Dinner	Mountainview Room

**Finished for the evening**

<b>Tuesday, June 11, 2024</b>	<u>Meeting</u>	<u>Room</u>
8:00 am- 8:55 am	District Directors/Assistants	Garden Ballroom B
9:00 am	Full Board Meeting Resumes	Garden Ballroom B
12:00 pm	Anticipated Adjournment	
Next Meeting: October 7-8, 2024. Mark your calendar 🗓️		