



DISABILITY & HABILITATION SERVICE PROVIDER

JOB TITLE: Homemaker

SUPERVISOR: Case Manager

POSITION TYPE: Non-Exempt, Essential Employee

SUMMARY: Performs home management tasks including dusting, vacuuming, mopping, and laundry, cleaning the refrigerator/stove, shopping and errands. Reports unsafe conditions, changes in the consumer's physical or mental behavior or changes in the environment to the supervisor. Escorts consumers to medical appointments when needed and as directed by care plan. Assists self-directing consumers with meal preparation.

ESSENTIAL JOB FUNCTIONS:

1. Assists with the development and implementation of the individual service plans to transition the individual to greater independence.
2. Provides daily briefing of activities and assignments to supervisor.
3. Assist, direct & Re-direct individual on task completion or behavior modification.
4. Completes written notes as assigned by supervisor including daily documentation and data collection for Individual Service Plan and Behavioral Plans as necessary.
5. Works with program participants as assigned at work sites to ensure successful and timely completion of all assignments.
6. Provides round-trip transportation to social gatherings and/or appointments.
7. When working with an assigned 1:1 to a client, must keep client in line of sight or within hearing distance at all times.
8. Performs personal care as required
9. Performs other duties as assigned.

JOB REQUIREMENTS:

- High school diploma/GED plus 1-year experience working with persons with disabilities, preferably with an acquired brain injury.
- Must have a valid CT driver's license and maintain access to daily use of a registered and insured vehicle.
- Must provide medical records that include all series of the Hepatitis B vaccination and TB Testing.
- Must have certification or ability to obtain first aid, CPR certification within 30 days of employment.
- Must complete ABI Waiver Informational Session within 30 days of employment.
- Must be capable of lifting and carrying and/or transferring up to 50 lbs.

The declaration on this job description are not intended to be an all-inclusive list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the skills and abilities required to the job. Rather they are intended only to describe the general nature of the job.

Employee (Print Name)

Employee (Signature)

Date