5-Year PHA Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 03/31/2024
(for All PHAs)		

**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

А.	PHA Information.						
A.1	PHA Plan for Fiscal Yer The Five-Year Period of PHA Plan Submission T Availability of Informat PHA must identify the sp	PHA Name:Housing Authority of the Birmingham District       PHA Code:AL001         PHA Plan for Fiscal Year Beginning: (MM/YYYY): _07/2024          Phe Five-Year Period of the Plan (i.e. 2019-2023): 2025-2029          PHA Plan Submission Type: ☑ 5-Year Plan Submission       ☐ Revised 5-Year Plan Submission         Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and					
	proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. The PHA Plan is available at the HABD Central Office Distributed to the Resident Advisory Board and CPAB Presidents; Distributed at the Public Hearing and posted on www.habd.org; and noticed in <u>The Birmingham Times</u> .						
	PHA Consortia: (Chec		itting a Joint PHA Plan and com				1
	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program       PH     HCV		
	Lead PHA:						
B.	Plan Elements. Req	uired for <u>all</u> P	HAs completing this form.				

B.1	Mission. State the PHA's mission for serving the needs of low-income, very low-income, and extremely low-income families in the PHA's jurisdiction for the next five years. " The mission of the Housing Authority of the Birmingham District is to provide the highest standard of affordable housing while fostering vibrant, inclusive communities and serving as a catalyst for opportunity."
B.2	<b>Goals and Objectives.</b> Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the next five years.
	See HABD Goals and Objectives Attachment B.2
B.3	<b>Progress Report.</b> Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. See HABD Goals and Objectives Progress Report Attachment B.3
B.4	Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities, objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.
	See HABD Goals and Objectives VAWA Attachment B.4
	Significant Amondment on Medification Dravide externa the criteric and for determining the first state of the
C.1	<ul> <li>Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5- Year Plan.</li> <li>As mandated by the HUD, a public housing authority must define a substantial change to the Agency Plan. If a proposed change to the Agency Plan is considered a "substantial change," it must undergo a public process that includes: consultation with the Resident Advisory Board, a public comment period, public notification of where and how the proposed change can be reviewed and approved by the Housing Authority Boards of Commissioners. Therefore, HABD defines significant changes to the Agency Plan as follow: <ul> <li>Significant changes to tenant/resident admissions policies;</li> <li>Significant changes to the tenant/resident screening policy;</li> <li>Significant changes to the organization of the public housing or HCV waiting lists;</li> <li>Significant Changes in the use of replacement reserve funds under the Capital Fund Grant;</li> <li>Non-de-minimis changes to the identification of public housing units and/or property that will be subject to demolition, disposition, designation, or conversion activities; to exclude casualty or otherwise uninhabitable units.</li> </ul> </li> <li>Excluded from the definition of significant amendment/modification is the implementation or refinement of policies and programs contained in the 5-Year Plan or Annual Plan, or those implemented to comply with changes in regulations or law.</li> </ul>
C.2	Resident Advisory Board (RAB) Comments.
	(a) Did the RAB(s) have comments to the 5-Year PHA Plan?
	$\begin{array}{c} Y & N \\ \hline \end{array} \end{array}$
	(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.

C.3	Certification by State or Local Officials.
	Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.4	Required Submission for HUD FO Review.
	(a) Did the public challenge any elements of the Plan?
	Y N
	(b) If yes, include Challenged Elements.
	(b) If yes, menude chanenged Elements.
D.	Affirmatively Furthering Fair Housing (AFFH).
D. 1	Affirmatively Furthering Fair Housing. (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)
	Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.
	Fair Housing Goal:
	Describe fair housing strategies and actions to achieve the goal
	Goal: Ensure equal opportunity and affirmatively further fair housing.
	Strategy 1
	HABD will, on an ongoing basis, review fair housing policies and procedures with resident/participant and outside stakeholder groups. HABD will create a Fair Housing Advocacy Committee comprised of a diverse group of clients served by HABD and community partners to advise HABD on the needs of residents, participants, applicants, and the larger Birmingham community.
	Fair Housing Goal:
	Describe fair housing strategies and actions to achieve the goal
	Strategy 2
	HABD will form a working group of staff from across the Agency to become subject matter experts through ongoing training and collaborative efforts to ensure the Agency advances the principles of fair housing throughout its practices.
	Strategy 3
	HABD will implement modernization and development activities in a manner that meets or exceeds current ADA and accessibility requirements.

Fair Housing Goal: Describe fair housing strategies and actions to achieve the goal

### **Strategy 4**

Through annual training and ongoing campaigns, HABD will ensure that staff are knowledgeable of laws and regulations concerning fair housing, and are equipped to effectively implement HABD policy and procedure.

**Strategy 5** 

HABD will utilize all communication means (such as website, social media, print media, etc.) to inform residents, participants, applicants, landlords, and other partners of fair housing rights and responsibilities.

#### Instructions for Preparation of Form HUD-50075-5Y - 5-Year PHA Plan for All PHAs

- A. PHA Information. All PHAs must complete this section. (24 CFR § 903.4)
  - A.1 Include the full PHA Name, PHA Code, PHA Fiscal Year Beginning (MM/YYYY), Five-Year Period that the Plan covers, i.e. 2019-2023, PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

#### B. Plan Elements.

- **B.1 Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. (24 CFR § 903.6(a)(1))
- **B.2** Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low-income, and extremely low- income families for the next five years. (24 CFR § 903.6(b)(1))
- **B.3** Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. (24 CFR § 903.6(b)(2))
- B.4 Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. (24 CFR § 903.6(a)(3)).

#### C. Other Document and/or Certification Requirements.

C.1 Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the 'Sample PHA Plan Amendment' found in Notice PIH-2012-32, REV 2.

#### C.2 Resident Advisory Board (RAB) comments.

- (a) Did the public or RAB have comments?
- (b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR § 903.17(b), 24 CFR § 903.19)

#### C.3 Certification by State or Local Officials.

Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.

#### C.4 Required Submission for HUD FO Review.

Challenged Elements.

- (a) Did the public challenge any elements of the Plan?
- (b) If yes, include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

#### D. Affirmatively Furthering Fair Housing.

#### (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)

**D.1** Affirmatively Furthering Fair Housing. The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in

relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) .... Strategies and actions must affirmatively further fair housing ...." Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D.; nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average 1.64 hours per year per response or 8.2 hours per response every five years, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

# Attachment B.2 HABD 2025-2029 Goals and Objectives



## FIVE-YEAR PLAN GOALS & OBJECTIVES 2025-2029

## **B.1:** Mission

The mission of the Housing Authority of the Birmingham District is to provide the highest standard of affordable housing while fostering vibrant, inclusive communities and serving as a catalyst for opportunity.

## **B. 2: Goals and Objectives**

HABD has chosen to retain the strategic goals and objectives endorsed by the Department of Housing and Urban Development.

### HUD Strategic Goal 1: Support Underserved Communities

1. PHA Goal: Expand the supply of assisted housing

Objectives:

- 1) Support the development of 1,000 units of affordable housing through the awarding of Project Based Vouchers (PBVs).
- 2) Maintain 98% utilization of the Housing Choice Voucher (HCV) Program.
- 3) We will augment the supply of assisted housing by identifying new opportunities for development and optimizing the use of existing resources.
- 2. PHA Goal: Improve the quality of assisted housing

**Objectives:** 

- 1) Exceed the American Customer Satisfaction Index (or a similar rating system) for government with a score of at least 75%.
- 2) Achieve a SEMAP High Performer Rating annually.
- 3) Enhance Housing Quality: The quality of assisted housing will be improved through ongoing maintenance programs and regular updates to living facilities, including resident education on upkeep.
- 3. PHA Goal: Increase assisted housing choices

#### Objectives:

- 1) Prioritize deconcentration of voucher families.
- 2) Ensure PBV projects reflect a diversity of housing choices, accessible to members of our community in underserved areas.
- 3) Place at least 1/3 of new PBVs in areas with target areas low poverty, low rates of affordable housing, access to transportation, etc. *to be defined*).
- 4) Broaden Housing Choices: By collaborating with regional and site property managers, we will broaden the array of housing choices available to our residents.

## HUD Strategic Goal 2: Ensure Access to and Increase the Production of Affordable Housing

## 4. PHA Goal: Provide an improved living environment

Objectives:

- 1) Enrich Living Environments: We aim to enhance living conditions by providing necessary training to residents and engaging suitable partners for support.
- 2) Foster Self-Sufficiency: The Triage Initiative will continue alongside workforce development efforts to aid residents in achieving financial independence.
- 3) Continue efforts to secure additional grants will also be sustained to support both resident programs and staff compensation.
- 4) Reduce Overall Crime by 5% Annually.
- 5) Identify security measure in all HABD properties to assist property management with access in knowing who is entering and exiting the property and main office.
- 6) Install speed bumps at various sites to reduce vehicle speed and increase safety for pedestrians.
- 5. PHA Goal: Promote self-sufficiency and asset development of assisted households

## Objectives:

- 1) Increase homeownership in the HCV program to 2.5% of available vouchers (156)
- 2) Dedicate staff to the homeownership program
- 3) Partner internally and externally with service providers
- 6. PHA Goal: Ensure equal opportunity and affirmatively further fair housing

## **Objectives:**

- 1) Educate participants and landlords on fair housing.
- 2) Partner with local agencies on fair housing efforts.

## HUD Strategic Goal 3: Promote Homeownership

7. PHA Goal: Take a leadership role in the creation of significant additional organizational capacity to provide and maintain quality affordable housing in Birmingham and the region.

## Objectives:

- 1) Build upon the successes of clients served under the 5(h) program,
- 2) HABD has recruited and hired a Lease/Purchase Facilitator to engage partners on progress for readiness and timeline for purchase and prioritization of existing HABD program participants (FSS, Section 8, and current Lease/Purchase participants).
- 3) HABD will continue to engage with HUD Approved counseling agencies to prepare our residents for the transition to homeownership. Coordination of homebuyer education workshops for Legacy Homeownership program participants.
- 4) HABD is also working to establish counseling practices in accordance with the Housing and Urban Development's National Industry Standard for approved counseling agencies. Including

the establishment of a software repository (CounselorMax) for client information to be reported to the Department Head of Strategic Initiatives, HABD leadership team, and Department of Housing and Urban Development.

8. PHA Goal: Increase the public awareness of HABD's resources and programs that are offered to assist in improving the lives of residents

## Objectives:

- 1) Create a quarterly, digital newsletter issued to critical stakeholders highlighting the latest HABD affordable housing initiatives, residents accomplishing self-sufficiency goals, HABD housing redevelopments and improvements, etc.
- 2) Issue weekly updates to PHA staff and Board Commissioners with pertinent agency updates, process changes and news.
- 3) Hold annual informational sessions for residents to provide updates related to the Annual Plan, as part of the larger 5-year plan, and receive feedback before submission to HUD.
- 4) Pitch and offer PHA updates and news pertaining to resident success, redevelopment efforts, agency processes and leadership to media partners as they relate to the 5-year plan.
- 5) Utilize PHA consultants, as needed, to produce content and or public-facing events/engagements that highlight goals and accomplishments in and of the 5-year plan.
- 6) Maintain strong digital presence across PHA website and social media that exhibits up-to-date information pertaining to 5-year goals, efforts and accomplishments.
- 9. PHA Goal: Leverage public/private partnerships to provide more resources and opportunities for our residents

## Objectives:

1) Efforts will be made to elevate public awareness of HABD's resources and programs through direct engagement with residents, social media campaigns, and local media partnerships.

## HUD Strategic Goal 4: Advance Sustainable Communities

10. PHA Goal: Increase opportunities for economic empowerment and community development

## Objectives:

- 1) The Triage Initiative will be a cornerstone of our strategy, alongside the pursuit of grants to provide resident training and job opportunities, contributing to the economic vitality of the community.
- 11. PHA Goal: Create and support strategies to promote environmental quality with sustainable plans that include frequent check-ins for progress

## Objectives:

1) Central Office Front Lobby Visitor Access: Install ID Machine technology to increase sufficiency and safety of visitors and contractor entering and working in the building.

- 2) Central Office Card Swipe: To better control access from the front lobby to the main hallways.
- 3) Central Office Additional Cameras: To cover current blind spots within the building and the perimeter.
- 4) Central Office Cameras Remote Access: Change CCTV to Remote Access in order to verify alarms.
- 5) Public Safety Office: Create a badge for the Public Safety Office/Employees for proper identification when handling official public safety duties.

## HUD Strategic Goal 5: Strengthen HABD's Internal Capacity

12. PHA Goal: Make the work environment a place that employees enjoy

Objectives:

- 1) Review and finalize compensation analysis by March 2024, continue review of job description through March 2025.
- 2) Assess current HR processes and limited technology to determine areas for automation short-term and long-term to increase HR efficiency
  - a. Review paper processes and at minimum begin transition to writable PDFs by December 2024
  - b. Assess HR Systems to determine best solution to assist at every stage of the employee life cycle (ATS, Background Screening/Drug Test, Onboarding, Benefits Enrollment, HRIS, Performance, Compensation, FMLA and LMS) through June 2028
    - i. Vet vendor products (ADP) by June 2024
    - ii. Gather data and determine implementation plan with vendor by August 2024
    - iii. Begin implementation by October 2024 complete full implementation of HRMS applications TBD)
- 3) Develop succession planning and training program to build effective and future ready leaders through June 2028
  - a. Develop phase I training program for management by Dec 2024
  - b. Develop phase I shadowing program for staff by Dec 2025
  - c. Enhance development opportunities for leaders and staff through June 2028
  - d. Assess departments to identify staffing needs and areas for opportunities, promote a positive and thriving work environment and increased productivity.
    - i. Conduct listening sessions by June 2024
    - ii. Administer first annual engagement survey by April 2026
- 4) Establish work/hybrid/flex work options plan by Dec 2024
- 5) Review employee benefits program to identify trends, reengage employees and remain competitive in industry; implement identified changes by Jan 2028
- 13. PHA Goal: Support the team by giving employees what they need to be successful

Objectives:

- 1) Provide technology solutions that support a flexible, collaborative, and inclusive data processing environment for achieving the agency's goals.
- 2) Facilitate new mobile data processing strategies that support client cloud resource use.
- 3) Leverage new technology, resources, and training opportunities to ensure improved services and support.
- 4) Work with vendors, residents, and staff to improve online initiatives and services.
- 5) Leverage training opportunities, repositories, and knowledgebase resources that are readily available to the agency.
- 6) Make data-driven decisions in order to inform technology purchases and services through prioritization and optimization.
- 7) Streamline Information Technology and agency processes in order to promote greater autonomy and improved use of resources.
- 8) Commit to recruiting and retaining the right talent and the professional and technical development of the IT team.
- 9) Create an IT Governance Structure through collaboration with department heads, users, residents, and vendors.
- 10) Enhance communication efforts through monthly constant contact, agency website, and agency email system.
- 11)Research alternative ways of conducting business processes that could leverage technology.
- 12) Provide resources and a sustainable technology framework to support the agency.
- 13) Identify and eliminate barriers, unnecessary workflows, duplicative and/or redundant effort, processes, and steps.
- 14) Leverage hosted solutions where feasible.
- 15) Ensure services are available, and proper backup procedures are being followed.
- 16) Maintain a comprehensive IT security position and proactively address information security, network security, disaster recovery, and compliance issues.

# Attachment B.3 HABD 2020-2024 Goals and Objectives Progress Report



## **B.3 Progress Report**

Below are statements regarding HABD's progress made towards meeting goals in the previous 5-Year Plan.

## HUD Strategic Goal 1: Increase the availability of decent, safe, and affordable housing.

PHA Goal 1: Expand the supply of assisted housing

- 1. Apply for additional rental vouchers:
  - a. HABD was not awarded Stability Vouchers.
  - b. HABD was awarded 28 VASH vouchers in December 2023. Those will be issued sometime in 2024.

PHA Goal 2: Improve the quality of assisted housing

- 1. HABD obtained a Standard rating for the FY 2023 SEMAP Assessment.
- 2. HABD was awarded replacement vouchers for its Section 8 Single Room Occupancy program.
- 3. The last fiscal year, 2023, closed with an adjusted occupancy rate of 95.71% for public housing.

PHA Goal 3: Increase assisted housing choices

1. HABD was awarded a Mobility-Related Services grant which will allow the agency to increase housing choices for over 500 families in the next five years.

## HUD Strategic Goal 2: Improve community quality of life and economic vitality

PHA Goal 4: Provide an improved living environment

- 1. The demolition is fully completed of the Southtown public housing community. Two new replacement housing projects broke ground and are currently under construction. Southtown Family is a 60 unit family development scheduled for construction completion by the end of 2024. Southtown Senior is a 143 unit senior development scheduled for construction completion mid-year 2025.
- 2. HABD was awarded the Choice Neighborhoods Implementation grant in July 2023. This will allow HABD to increase housing choice and quality by producing 920 new units of housing along with a suite of supportive services and neighborhood investments.
- 3. The overall year to date criminal statistics for HABD are as follow:
  - a. Violent Crime decreased 26.4% in comparison to the last plan year.
  - b. Property Crime decreased 10.1% in comparison to the last plan year.
  - c. Overall Crime decreased 18.6% in comparison to the last plan year.
- 4. Implement Neighborhood Block Watch Program by Local Law Enforcement Agency. The neighborhood block watch program was expanded to Elyton Village, and Tuxedo Terrace I/II is pending assignment.
- 5. Silent Alarms. Installed silent alarms in all property management offices and community center offices.

## HUD Strategic Goal 3: Promote self-sufficiency and asset development of families and individuals

PHA Goal 5: Promote self-sufficiency and asset development of assisted households

- 1. Goal 1: Increase and maintain the participation rate in the FSS Program to at least 100% annually.
- 2. Goal 2: 100% of FSS employed participants will maintain employment.
- 3. Goal 3: Increase the number of the FSS Participants with Escrow Accounts annually.
- 4. participating in the FSS Program

## HUD Strategic Goal 4: Ensure equal opportunity in housing for all Americans.

PHA Goal 6: Ensure equal opportunity and affirmatively further fair housing

- 1. HABD continues to comply with Fair Housing Act regulations in an effort to provide nondiscriminatory housing and community development programs.
- 2. HABD employee attend Fair Housing training annually to ensure employees are knowledgeable of Fair Housing Act updates. Held initial meeting for Fair Housing Working Group December 15, 2023.
- 3. HABD continue to comply with the Fair Housing Act by increasing awareness to our residents and community partners with the various HUD conversion transformation programs.

## **Other PHA Goals and Objectives:**

PHA Goal 7: Take a leadership role in the creation of significant additional organizational capacity to provide and maintain quality affordable housing in Birmingham and the region.

- 1. HABD moved forward with the Thrive 2035 plan to reposition all properties in the public housing portfolio. Smithfield Court HABD has begun implementation of the CNI program and replacement housing plan. Cooper Green HABD submitted the RAD application and received a RAD CHAP for the Cooper Green site. Plans for substantial rehabilitation were completed and financing applications for tax exempt bond and 4% low income housing tax credits were submitted to Alabama Housing Finance Authority (AHFA). Collegeville Plans for Phase I of the Collegeville redevelopment were finalized with a RAD Transfer of Assistance to the former Ensley School site. Design and financing plans were also finalized.
- 2. HUD awarded the CNI grant to Birmingham on July 26, 2023 and HABD worked closely with the City to quickly engage the CNI team to begin the transformation of the CNI neighborhood and the redevelopment of the Smithfield Court public housing site. HABD (Lead Grantee) is leading the Birmingham CNI team, which includes local and national experts, to work with the Smithfield Court residents, the Smithfield/College Hills/Graymont Choice stakeholders. The City of Birmingham is the co-Grantee and Neighborhood Implementation Entity, Integral Properties/Rule Enterprises is the Housing Implementation Entity, The Ascent Project is the People/Education Implementation Entity, Birmingham City Schools is the Principal Education Partner, the University of Alabama is the Anchor Institution/Evaluation Partner and the United Way of Central Alabama plays a key partner role in this transformation.

PHA Goal 8: Increase the public awareness of HABD's resources and programs that are offered to assist in improving the lives of residents

- 1. Multiple press releases issued about HABD resources and programming including, but not limited to, the Housing Choice Voucher Turkey Giveaway, the HABD/Publix/Shipt Thanksgiving Dinner Giveaway for Public Housing Residents, the awarding of the \$50M CNI grant, the hiring of a CHRO and VP of Strategic Initiatives, the opening of the one- and two-bedroom PH Waitlist, the groundbreaking of Southtown redevelopment, the establishment of the HCV (Section 8) Call Center, the Conversations over Pizzas initiative, the Selma Jubilee trip for HABD youth residents, the \$262,397 grant from the FCC to increase awareness of the Affordable Connectivity Program, and the election of new HABD Board leadership.
- 2. Sustained strong working relationships with local and regional news outlets and received media coverage of multiple events and programs, including but not limited to the Southtown redevelopment groundbreaking, Annual Employment and Career Fair, visit from Secretary Fudge to announce CNI Award, Conversations over Pizza, Security Upgrades at Todd Homes community, Southtown redevelopment progress, Magic City YouthBuild program, and the Public Housing Waitlist.
- 3. Issued weekly, recurring updates to all HABD staff and the Board of Commissioners through Constant Contact.
- 4. Held various all-staff team bonding events to improve morale and employee wellness, including a kick off to the Magic City Classic and Wellness Day at Railroad Park.
- 5. Sponsored and attended various partner events to support local scholarships and community service efforts, including but not limited to the HBCU Breakfast presented by Spire and the Birmingham Business Alliance, the MLK Jr. Unity Breakfast, the MLK Day Drum Run Scholarship Fundraiser, and the Birmingham Civil Rights Institute founding celebration.
- 6. Created and distributed mid-year review newsletters to all public housing residents to keep them informed of HABD happenings.
- 7. Created and issued magnets to Housing Choice Voucher program participants to inform them of the newly implemented Section 8 Call Center.
- 8. Completed and implemented the newly designed HABD website to streamline information and resource access.
- 9. Increased social media presence, following and engagement and created a LinkedIn account for the agency to support business efforts and talent recruitment.
- 10. Created and placed an advertisement in the Birmingham Times Black History Month edition.
- 11. Procured new technology, like Adobe Creative Cloud, to improve content creation.
- 12. Expanded the internal Public Relations team by recruiting and hiring a Public Relations Coordinator.
- 13. Created and distributed an HABD brand guide to staff to ensure all materials from HABD, and to vendors for marketing materials, are of the same branding.
- 14. Coordinated partner, resident and planning meetings leading up to the interview and subsequent awarding for the \$50M Choice Neighborhoods Implementation grant.
- 15. Maintained a website specifically for the Smithfield Court Choice Neighborhoods grant awarding, <u>SmithfieldChoice.org</u>.
- 16. Attended/participated in various community events, programs and conferences to expand on best practices, engage new partners, and build on established relationships. Events and conferences include but are not limited to SERC-NAHRO, Operation Hope Global Forums Annual Meeting, National Urban League Conference, Congressional Black Caucus Foundation's annual Legislative Forum, PHADA Annual Legislative Forum, Prosper's Connection for Communications Professionals, Birmingham Business Hall of Fame Induction, and the Kiwanis Club of Birmingham weekly business luncheons.
- 17. Held Demonstrating Leadership forum for HABD leadership to meet with City of Birmingham

leadership and learn more about the agency's best practices and structures.

- 18. Procured new marketing materials, including a modernized podium, with branding reflecting the new motto: Mission Focused, Service Driven.
- 19. Participated in the City of Birmingham's *Page Pals* initiative and the Kiwanis Club of Birmingham's *Kiwanis Reads* initiative to strengthen partnerships with the City and corporate partners through providing literacy support to third graders.

PHA Goal 9: Leverage public/private partnerships to provide more resources and opportunities for our residents:

- 1. YouthBuild welcomed twelve new participants to begin Mental Toughness orientation to the most recent grant program cohort. The orientation is designed to gauge participants' desire to join the program, and evaluate their willingness and ability to be successful in the program. GED participants received support through an onsite instructor who provides training in math, science, social students and language arts. Three YouthBuild participants were recommended to Lawson State Community College to begin CNA training. This cohort is slated to begin in March 2024. YouthBuild staff attended UAB Trade Expo at Birmingham Public Library to network with potential partners and other community members in regard to job placement, continuing education opportunities and professional development support.
- 2. Virtual Village website offers an extension for the services provided by the Campus of Hope/Envision Center. To help better serve the community there have been more than 11,000 residents added to our tracking system to access their need for services.
- 3. HABD was awarded a grant to participate the FCC's Pilot Program "Your Home Your Internet" (YHYI) for its Affordable Connectivity Program (ACP). The FCC ended the program early and ordered the grant to wind down and close out all enrollment activity by February 7, 2024. HABD was successful with enrolling many residents who did not previously have internet access and operated outreach activities which reached 6,232 households.

# Attachment B.4 Violence Against Women Act (VAWA)



## Background

The Violence Against Women Act (VAWA) was enacted into federal law in 1994 to improve federal, tribal, state, and local efforts to reduce the incidence of violence towards women, domestic violence and sexual assault. Since 1994, VAWA has been reauthorized several times, extending the reach of the law and making its protections more robust. The most recent reauthorization was signed into law in March of 2022 and updated the housing-related language, added new enforcement mechanisms for HUD, and provided additional resources for training and technical assistance.

VAWA prohibits housing authorities and other covered housing providers from denying or terminating housing assistance to applicants or tenants because they have experienced domestic violence, dating violence, sexual assault, or stalking. Additionally, housing providers must provide certain remedies such as emergency transfers for reasons related to violence.

VAWA applies to all of the HUD programs that HABD administers, including the public housing, Housing Choice Voucher, project-based Section 8, and Section 8 Moderate Rehabilitation Single Room Occupancy programs. Although the name of the act suggests the law only applies to women, all persons, regardless of gender, are protected by the law and encouraged to take advantage of the mechanisms to enhance safety from violence.

#### Purpose

HABD fully supports the intent of the Violence Against Women Act and is committed to implementing associated regulations in full accordance with the law. This document unites existing HABD policy and procedure in one location to provide transparency, open access to these protections, and to simplify Agency response to VAWA-related issues. The policy also reflects the most recent changes to VAWA as of the date of approval. This policy applies to all programs administered by HABD, and all HABD employees are responsible for understanding and applying the policy in an effective manner. As this policy provides protections and rights which, in some cases, alter the manner in which HABD administers the covered programs, where there are conflicts between Agency policies such as the ACOP and Administrative Plan and this policy, this policy governs.

#### **Policy**

Admission and Termination of Assistance

HABD will not deny admission or assistance to any applicant on the basis of their status as a victim or survivor of domestic violence, dating violence, sexual assault, or stalking. HABD will not terminate assistance to or evict from housing any individual on the basis of their status as a victim or survivor of domestic violence, dating violence, sexual assault, or stalking.

HABD will not terminate assistance to any applicant on the sole basis of criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking committed by a member or guest of the household if the tenant or an affiliated individual of the tenant is the victim or threatened victim of criminal activity cited. Exceptions to this policy are:

- HABD will comply with a court order that assigns rights of access to or control of property
- HABD will enforce other lease and program provisions that may result in the termination of assistance to or eviction of a tenant who is a victim of covered violent acts
- HABD will enforce lease and program provisions if there is an actual and imminent threat to other tenants, employees, contractors, or others legally allowed to live or work on the premises of the dwelling occupied by the victim of covered violent acts if the victim is not terminated or evicted (§12491(b)(3)(C))

HABD will not discriminate or retaliate against any individual who has advocated for the rights of themselves or others in relation to VAWA, or who has filed or supported a compliant against HABD in connection with rights made available under VAWA.

HABD will not penalize any party, to include tenants, residents, occupants, guests, and applicants, based on their requests for assistance (for themselves or others) or based on criminal activity of which they are a victim or otherwise not at fault.

**HUD Requirements** 

- 1. HABD's public housing leases contain the updated provisions of 24 CFR Part 5, Subpart L. To maintain consistency across programs, all HABD residential leases will contain these provisions.
- HABD provides the VAWA Notice of Occupancy Rights to all adult applicants of public housing, HCV, PBV, and PBRA. To maintain consistency across programs, all applicants for housing assistance from HABD will be provided the notice (HUD Form 5380). Along with Form 5380, HABD will provide the Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, and Alternative Documentation, HUD Form 5382.
  - a. The form is also available at all management offices, the Rental Assistance Department, and the Central Office.
- 3. HABD provides the VAWA Notice of Occupancy Rights to any public housing, HCV, PBV, or PBRA tenant or participant at the time any HABD notification of eviction or termination of assistance is provided. To maintain consistency across programs, all tenants and participants in HABD's housing assistance programs will be provided the notice along with HUD Form 5382.
- 4. HABD will maintain all information relating to an applicant, tenant, or participant's status as a victim of covered activity (domestic violence, stalking, etc.) submitted by an applicant, tenant, or participant in strict confidence. No such information is to be entered into the HABD system of record, into shared electronic or hard copy files, or any database, or shared with any other entity or individual not involved with the claim, including other employees, with the exception of the following: Property Operations Department Head, Section 504/Reasonable Accommodations Coordinator, President/CEO, or a designee of the President/CEO.
- 5. Emergency Transfer Plan HABD's Emergency Transfer Plan is attached to this Policy. It applies to all covered programs administered by HABD.

#### Certification and Documentation

HABD requires the provision of documentation when an individual presents a claim for VAWA protections. The claim itself may be presented in a verbal statement. The list of acceptable documentation is as follows:

- HUD Form 5382
- A written statement signed by an individual (employee, agent, or volunteer) associated with a victim service provider, an attorney, or medical or mental health professional from whom the victim sought assistance related to the covered acts of violence. The statement must be signed by the tenant/participant/application seeking VAWA protections.
- A record of a Federal, State, tribal, territorial, or local law enforcement agency, court, or administrative agency
- Other evidence provided by the individual that supports the claim, including but not limited to audio/video recordings, communications from the perpetrator, or statements from individuals other than those providers and professionals listed above, however those statements must meet the same criteria.

The individual presenting the claim determines which documentation to supply. If HABD staff is already aware of the abuse, staff should provide a signed and dated statement in lieu of documentation if requested by the individual.

If the documentation provided conflicts with information provided by another individual, information separately available to HABD, or more than one individual claims to be the victim in the same situation, HABD will require third-party documentation claiming to be a victim of covered violent acts listed above (with the exception that the HUD Form 5382 is not considered third-party documentation).

In order to prevent any adverse action by HABD, the individual must provide all requested documentation within 30 calendar days of the date of the request. HABD will not schedule an eviction, grievance hearing, informal review, or informal hearing for the to take place until the 30 days has elapsed. Once that time period has elapsed, HABD will continue any enforcement of Agency policy the family is subject to. The family retains their rights to grievance hearings, informal hearings, and informal reviews regardless of their failure to submit documentation.

Family Break-up

HABD will take steps to preserve the assistance of the victim of domestic violence, dating violence, sexual assault, or stalking when terminating assistance or evicting the perpetrator of such violence.

Perpetrators will be allowed to rejoin the household at the request of the family if they meet all eligibility criteria.

#### Lease Bifurcation

HABD will, to the extent allowed by law, bifurcate leases in order to evict or terminate assistance to perpetrators of criminal activity directly related to domestic violence, dating violence, sexual assault, or stalking. Lease bifurcation removes the perpetrator from the unit without evicting or removing the victim from the unit.

If HCV/PBV owners decide to bifurcate a lease to an assisted family, HABD will assist the family with continued assistance if desired. Owners should notify HABD in advance of this action in order to offer assistance to the family. HABD will grant an exception to the established subsidy standard if, given the change in family composition, it would adversely impact the family.

If the family subject to lease bifurcation is a mixed family, and the victim is a member of the household who hasn't contended eligible immigration status, the remaining family members will have 30 days to indicate eligible immigration status to continue receiving assistance.

Perpetrators will be allowed to rejoin the household at the request of the family if they meet all eligibility criteria.

#### HCV Homeownership

Individuals assisted under the HCV Homeownership program may be provided with tenant-based assistance while owning the title or interest in the prior home, or be provided an exception to Agency policy on the number of allowable moves in a one-year period in order to protect the health and safety of the family/family member that has been the victim of domestic violence, dating violence, sexual assault, or stalking.

#### Resources

- VAWA's housing provisions are at <u>34 U.S.C. 12491, et seq</u>
- <u>PIH Notice 2017-08: Violence Against Women Reauthorization Act of 2013 Guidance</u>
- <u>H Notice 2017-05: Violence Against Women Act (VAWA) Reauthorization Act of 2013 –</u> Additional Guidance for Multifamily Owners and Management Agents
- VAWA Regulations (2013)
- <u>The Violence Against Women Act Reauthorization Act of 2022: Overview of Applicability to HUD</u>
   <u>Programs</u>

#### Definitions

### Bifurcate

To divide a lease as a matter of law, subject to the permissibility of such process under the requirements of the applicable HUD-covered program and State or local law, such that certain tenants or lawful occupants can be evicted or removed and the remaining tenants or lawful occupants can continue to reside in the unit under the same lease requirements or as may be revised depending upon the eligibility for continued occupancy of the remaining tenants and lawful occupants.

### Dating partner

The term "dating partner" refers to a person who is or has been in a social relationship of a romantic or intimate nature with the abuser, and where the existence of such a relationship shall be determined based on a consideration of—

(A) the length of the relationship;

(B) the type of relationship; and

(C) the frequency of interaction between the persons involved in the relationship

#### Dating violence

The term "dating violence" means violence committed by a person-

(A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and

(B) where the existence of such a relationship shall be determined based on a consideration of the

following factors:

(i) The length of the relationship.

(ii) The type of relationship.

(iii) The frequency of interaction between the persons involved in the relationship

#### Domestic violence

The term "domestic violence" includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person who—

(A) is a current or former spouse or intimate partner of the victim, or person similarly situated to a spouse of the victim;

(B) is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;

(C) shares a child in common with the victim; or

(D) commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction

#### Economic abuse

The term "economic abuse", in the context of domestic violence, dating violence, and abuse in later life, means behavior that is coercive, deceptive, or unreasonably controls or restrains a person's ability to acquire, use, or maintain economic resources to which they are entitled, including using coercion, fraud, or manipulation to—

(A) restrict a person's access to money, assets, credit, or financial information;

(B) unfairly use a person's personal economic resources, including money, assets, and credit, for one's own advantage; or

(C) exert undue influence over a person's financial and economic behavior or decisions, including forcing default on joint or other financial obligations, exploiting powers of attorney, guardianship, or conservatorship, or failing or neglecting to act in the best interests of a person to whom one has a fiduciary duty

Elder abuse

The term "elder abuse" means any action against a person who is 50 years of age or older that constitutes the willful—

(A) infliction of injury, unreasonable confinement, intimidation, or cruel punishment with resulting physical harm, pain, or mental anguish; or

(B) deprivation by a person, including a caregiver, of goods or services with intent to cause physical harm, mental anguish, or mental illness

### Personally identifying information or personal information

The term "personally identifying information" or "personal information" means individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking, regardless of whether the information is encoded, encrypted, hashed, or otherwise protected, including—

(A) a first and last name;

(B) a home or other physical address;

(C) contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number);

(D) a social security number, driver license number, passport number, or student identification number; and

(E) any other information, including date of birth, racial or ethnic background, or religious affiliation, that would serve to identify any individual

### Sexual assault

Any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks capacity to consent

#### Stalking

The term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

(A) fear for his or her safety or the safety of others; or

(B) suffer substantial emotional distress

#### Technological abuse

The term "technological abuse" means an act or pattern of behavior that occurs within domestic violence, sexual assault, dating violence or stalking and is intended to harm, threaten, intimidate, control, stalk, harass, impersonate, exploit, extort, or monitor, except as otherwise permitted by law, another person, that occurs using any form of technology, including but not limited to: internet enabled devices, online spaces and platforms, computers, mobile devices, cameras and imaging programs, apps, location tracking devices, **Or** communication technologies, or any other emerging technologies.

# Attachment C.2 Resident Advisory Board (RAB) Comments



Narrative to describe the analysis of the RAB recommendations and the decisions made on those recommendations

Resident Advisory Board Comments February 9, 2024 Smithfield Court Gymnasium

- Jaquice Reynolds Absent
- Eldridge Knighton Absent
- Willie J. Lewis Present
- Lina Norris Present
- Barbara Merchant Present
- Barbara Sturdivant Present
- Mary Hawkins Present
- Cassidy Moore Absent
- Nosayamwen Idemudia Absent
- Willine Body Present (Via Zoom)
- Shemekia Minter Present (Via Zoom)
- O'Jore Tamper Absent
- Robin Feagin Absent
- Terri Hammond Absent
- $Irene\ Myles-Absent$
- Stacy Upton Absent
- Durriyyah Abdullah Absent

HOUSING AUTHORITY OF THE BIRMINGHAM DISTRICT





# Five Year Plan Comments (Q & A)

1. **RAB Question:** (Support Underserved Communities) What is PBV and HCV? HABD Response: Project Based Voucher and Housing Choice Voucher which is another name

for Section 8. Project Based Vouchers allow PHAs to attach the subsidy to the unit.

- RAB Question: Will zip codes be used? HABD Response: Choice Mobility will have a resident advisory group to help to define the areas of need.
- RAB Question: (Increase Production of Affordable Housing) How will you get more residents in Homeownership? HABD Response: We will work with partners to connect families to resources.
- 4. RAB Comment: (Advance Sustainable Communities) The cameras and IDs are good, but what happens if a resident decides to go through the building (Central Office)? HABD Response: They would be escorted to other areas of the building. The thought behind the safety measures is to prevent unknown individuals who might have malicious intent from having easy access to the building.
- 5. RAB Comment: When will the speed bumps be installed in the communities? HABD Response: As soon as possible, but it is a process that involves the City since the streets belong to the City of Birmingham. HABD can purchase the speed cushions, but the City must install them which they do free of charge.
- 6. **RAB Comment**: Will the Resident Council get IDs? HABD Response: That is being looked into; it has come up before.
- 7. **RAB Question**: (Internal Capacity- Work Environment) Can Part-time employees get benefits? **HABD Response**: We are looking into that as a possibility.

# Attachment C.3

# Certification by State or Local Officials



Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.

## Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, <u>Randall L. Woodfin</u>, the <u>Mayor</u>

Official's Name

Official's Title

certify that the 5-Year PHA Plan for fiscal years <u>2025-2029</u> and/or Annual PHA Plan for fiscal year <u>2024-2025</u> of the <u>Housing Authority of the Birmingham District</u> is consistent with the *PHA Name* 

Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the

City of Birmingham

Local Jurisdiction Name

pursuant to 24 CFR Part 91 and 24 CFR §§ 903.7(o)(3) and 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan. The Housing Authority of the Birmingham District maintains its commitment through the partnership with the City of Birmingham to meet the Basic components in the Consolidated Plan. Assisted Housing is improved throughout the City of Birmingham by evaluating the housing market to identify the needs of families and seniors. The elimination of homelessness, implementing strategies to improve the needs in neighborhoods and communities are goals sought to achieve economic sufficiency and opportunities for residents.

l hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official:	1	Title:
Randall L. Woodfin	12	Mayor
Signature:	Woralin	Date: 3 26 2024

The United States Department of Housing and Urban Depelopment is authorized to solicit the Information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated hereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.