



Incorporated December 27, 1912
www.seadrifttx.org

CITY OF SEADRIFT

Post Office Box 159
501 S. Main Street
Seadrift, Texas 77983
Tel: (361) 785-2251
Fax: (361) 785-2208
Email: seadrift@seadrifttx.org



NOTICE OF PUBLIC MEETINGS

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ALL CITY COUNCIL MEETINGS ARE OPEN TO THE PUBLIC
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN, PUBLIC SESSION WITH THE CLOSED
SESSION REQUIRED TO OPEN BACK UP INTO A PUBLIC MEETING BEFORE ADJOURNING
USE OF DEROGATORY COMMENTS, INAPPROPRIATE LANGUAGE, OFFENSIVE COMMENTS
AND ETC. WILL NOT BE TOLERATED.
THREATS AGAINST DULY ELECTED CITY OFFICIALS ARE VIOLATIONS OF PENAL CODE
SECTION 76 AND CAN BE PROSECUTED AS A FELONY

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WORK SESSION AGENDA **TUESDAY, JUNE 6, 2023, at 6:45 PM**

The City of Seadrift City Council will meet in an Agenda Review Work Session in City Council Chambers, 501 S. Main Street. The work session is limited to review of the Regular Meeting Agenda, below.
No Action will be taken during the Work Session

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REGULAR MEETING AGENDA **TUESDAY, JUNE 6, 2023, at 7:00PM**

The City of Seadrift City Council will meet in a Regular Meeting at 501 S. Main Street in Council Chambers for the purpose of discussing, considering, reviewing, and taking any action needed on the following: *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor:*

1. **INVOCATION & PLEDGES TO US FLAG AND TEXAS FLAG**
2. **CONSENT AGENDA:** All consent agenda items listed in this item are considered to be routine by the City Council and will be enacted by motion and vote. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public view.
 - a. Consider/Approve Previous Month's Meeting Minutes (with any corrections)
 - b. Consider/Approve Accounts Payable (Bills)
3. **DEPARTMENT HEAD REPORTS:**
 - a. Police b. Court c. Public Safety d. Permits e. Code Enforcement f. Harbor
 - g. Parks/Recreation h. Streets/Drainage i. Utilities j. Solid Waste k. General
4. **CITIZEN COMMENT:** Any person with business before the City Council, not already on this agenda, may speak to the Council. Individuals desiring to speak to a particular subject NOT ON THIS AGENDA may do so and need to sign up to speak including subject matter by the time the meeting begins. These public comments may have a time limitation, per person, per subject at the discretion of the Mayor at the time of the Public Comments.
IF any Public Information is requested that is not already available in the meeting the individual should request the information needed on the prescribed form available at City Hall during normal operating hours.
NO Personnel Complaints can be brought before the Council under public comment.
IF there is a personnel complaint it is done by following the prescribed legal manner starting with a formal, signed complaint at City Hall.
NO Formal action can be taken by Council on any items brought up during Public Comments.
5. **AN EXECUTIVE SESSION MAY BE HELD AT THIS TIME: SEE #18 BELOW:**

[Handwritten signature]
06/02/2023
@ 1:00 P.M.

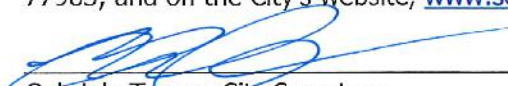
- 6. 2022-2023 BUDGET:** Consider/Review/Take Action to amend portions or all of the current General Fund Budget in accordance with the periodic review and updating of budgets.
- 7. GRANTS & PROJECTS:** Consider/Approve/Take Action, Adopt Resolutions on Grants, Projects, Professional Services, Awards, Authorize Bidding/Purchases, Projects in Progress, Applications, Future Projects, Resolutions, Contracts, Payment of Invoices, Fund Distribution and/or additional Public Hearings.
- a. 582-22-33342 TCEQ RESTORE:** Consider/Discuss/Approve/Take any action to authorize payment for G&W Engineers for Invoice 9697.090-0423 for \$8,725.
- b. CDV21-0030 TDA 2021-2022 CDBG:** Consider/Discuss/Approve/Take any action to authorize payment for the following:
- i.** Invoice E2527.001 for Lynn Engineering for \$4,125 (*Funds have been received*)
 - ii.** Invoice 001 for GrantWorks for \$10,500 (*Funds have been received*)
- c. 22-086-070-D328 GLO-CDBG-MIT:** Hear an update on the plans from Engineer David Sheblak.
- d. FEMA HMGP DR 4332**
- i. HMGP 4332-147:** Review/Consider/Take any action to authorize payment on GrantWorks Invoice 2 for \$1,890.
 - ii. HMGP 4332:** Review/Consider/Take any action to authorize extending the GrantWorks grant administrative contract for one year to June 7, 2024. (*Contract set to expire on June 7, 2023*)
- e. FEMA PA DR 4332**
- i. PW 5697 DAC:** Consider/Discuss/Approve/Take any action to authorize payment on GrantWorks invoice SEADRIFT-PA-87 for \$5,490.
 - ii. PW 4450 SEAWALL:** Consider/Discuss/Approve/Take any action to authorize payment for Pay Application No. 1 for SR Trident, Inc. for \$81,460.70 when funds are received.
 - iii. PW 4450 SEAWALL:** Consider/Discuss/Approve/Take any action to authorize applying for a letter of credit in the amount of approximately \$500,000 on which the city can draw to make match payments while awaiting reimbursement, in the latter stages of construction. *NOTE: In the latter stages of various FEMA-PA (Harvey Related) grants the city has been required to make some advance payments from city funds then request reimbursement from the grant entities. Some of these re-imbursements have taken up to 4+ months to receive, which the city has been able to absorb. However, with the seawall and its \$6.3M price tag, some of the final, advance payments may be more than the city can absorb and wait for reimbursement, hence the need to procure a temporary source of funds while awaiting reimbursement.*
- 8. REVISIT MUNICIPAL HARBOR 10-YEAR LEASE:** Consider/Approve/Take any further action to amend previous council action regarding a 10-year lease within the Seadrift Municipal Harbor for the current lease #110 per Lessee's request around confusion of when the 10-year lease would begin. *NOTE: Harbor leases run annually October 1st to September 30 each year and typically leases that are extended are entered into just prior to current lease expiration on payment of annual payment.*
- 9. MUNICIPAL HARBOR 10-YEAR LEASE FOR DOCKSIDE:** Consider/Approve/Take any action to approve a 10-year lease, at current rate, for the lessee located at 806 S. Main Street.
- 10. REVISIT SEWER TAP VARIANCE REQUEST:** Consider/Discuss/Approve/Take any action TO CHANGE A PREVIOUS VARIANCE approved for the property owners at 1404 W. Dallas Ave regarding permitting them to obtain a culvert and water tap permit without getting a sewer tap permit. *Note: Council previously authorized a variance that would also allow the owner to obtain their own contractor to install the sewer line to their property accessing from 15th street with stipulation that contractor would meet the city's requirements as to licensing & capability of installing the line and tap - there was no timeline as to when the contractor would put in the line/tap, only to provide the name of individual and/or company so city could check credentials so city could approve the installation of the water tap and culvert while awaiting whenever the customer wanted the sewer line installed.*
- 11. CIVIC CENTER GAME NIGHT:** Consider/Approve/Take any action to approve a long-term rental for the Seadrift Police Department to use the Seadrift Civic Center the second Tuesday of every month to host a game night for residents.

- 12. SURPLUS/WORN OUT VEHICLES:** Consider/Approve/Take any action to declare the following vehicles surplus and authorize vehicles to be put up for either sealed bid auction or to be auctioned with an online auctioneer.
NOTE: The city previously made use of an online auctioneer and the return was much higher than it would have been if by sealed bids.
 - a. 2012 Dodge Charger (V6): VIN 2C3CDXAG7CH295561
 - b. 2004 Ford Pickup: VIN 2FTRF17284CA22538
 - c. 2000 Chevy Pickup: VIN 1GCGK29U3YE234268
- 13. CERTIFICATE OF DEPOSIT:** Consider/Approve/Take any action to authorize renewal of Harbor Certificate of Deposit 6089 for 12 months, change terms with new 4% interest rate if available, and assign signatories.
- 14. 2021-2022 FY AUDIT:** Hear report from the City Auditors and Review/Consider/Take any action needed to adopt the 2021-2022 fiscal year audit report for the City of Seadrift.
- 15. PREVIOUSLY AUTHORIZED CITY CREW PICKUP:** Consider/Approve/Take any action to rescind previous authorization to purchase a Ford Maverick Truck due to lack of availability and being on back order since September last year to authorize the purchase of a regular size pickup truck for City Crew in lieu of the Maverick model, possibly using second tranche of Covid funding utilizing Buy Board vendor at State pricing.
- 16. SOLID WASTE PICKUP REPLACEMENT:** Consider/Approve/Take any action to authorize the purchase of a new pickup for the Solid Waste Department to replace an existing pickup that is almost dead utilizing second tranche of Covid funding utilizing Buy Board vendor at State pricing.
- 17. BUDGET COMPLAINT:** Hear presentation from resident regarding the Police Department spending.
- 18. EXECUTIVE SESSION:** *At any time, during the Regular Meeting*, the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (attorney consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).
- 19. POLICE CHIEF:** Consider/Review/Take any action on status of suspended Chief Leonard Bermea based on and coming out of the Executive Session.
- 20. POLICE CHIEF:** Consider/Review Take any action on status of interim Chief Marie Carisalez based on and coming out of the Executive Session.
- 21. HARBOR MASTER:** Consider/Review Take any action on status of Harbor Master Position.
- 22. MAYOR'S DEPARTMENT HEAD ASSIGNMENTS**
- 23. COUNCIL CORRESPONDENCE**
- 24. ADJOURN**



CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifftx.org in compliance with Chapter 551, Texas Government Code.



 Gabriela Torres, City Secretary

Date Posted: 06/02/2023 @ 1:00 P.M.
 (Date Stamped, Month, Day, Year, AM/PM, Time)

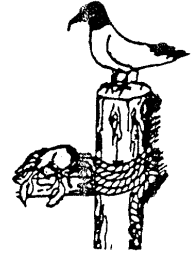
The Seadrift City Hall Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours, not including Saturday/Sunday, prior to this meeting. Please contact the City Secretary's Office at (361) 785-2251 or FAX (361) 785-2208 for further information.


 06/02/2023
 @ 1:00 P.M.



CITY OF SEADRIFT

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JUNE 6, 2023 REGULAR CITY COUNCIL MEETING

MAYOR
ELMER DEFOREST

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)
RANIER BRIGHAM, *PUBLIC SAFETY, STREETS & DRAINAGE*

ALDERMAN
TRACEY JOHNSON, *PARKS & RECREATION*

ALDERMAN
GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN
ELDON DALE GAINES, *SOLID WASTE*

ALDERMAN
KENNETH REESE, *PUBLIC UTILITIES*

The City Council met in a Regular Meeting on June 6, 2023, at the City Hall Council Chamber located at 501 S. Main St., Seadrift, TX 77983.

PRESENT

Elmer DeForest, *Mayor*
Ranier Brigham, *Mayor Pro-Tem*
Kenneth Reese, *Aldersperson*
Eldon Gaines, *Aldersperson*
Geoff Hunt, *Aldersperson*
Tracey Johnson, *Aldersperson*

WORK SESSION

Mayor DeForest called the Work Session to order at 6:45 p.m. The City Council met in an Agenda Review Work Session to review the Meeting Agenda.

Work Session closed at 6:58 p.m.

CALL TO ORDER

Mayor DeForest called the meeting to order at 7:00 p.m.

1. INVOCATION AND PLEDGE OF ALLEGIANCE

Stephanie Park gave the invocation and Mayor DeForest led the pledges to the US and Texas flags.

2. CONSENT AGENDA

MOTION: Aldersperson Johnson made the motion to approve the consent agenda as presented. Aldersperson Gaines seconded the motion.
VOTE: Motion carried unanimously 5-0.

3. DEPARTMENT HEAD REPORTS

a. POLICE

Interim Police Chief Marie Carisalez read the Police Report for May 2023 with 322 calls for service, 96 traffic stops, 11 reports written, and 3 arrests for the month. Interim Police Chief Carisalez stated that golf carts and UTV's need to be registered and must follow traffic laws, which includes hand signals when turning. She also stated that golf cart and UTV drivers must be over the age of 16 with a valid driver's license and no open alcoholic containers.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JUNE 6, 2023**

b. MUNICIPAL COURT

Marilyn Dufner, Court Clerk, read the Municipal Court Report for May 2023 with 25 new cases, 56 closed cases, 144 current cases, and \$2,798.00 fines collected for the month.

c. PUBLIC SAFETY

Aldersperson Brigham did not have a report.

d. PERMITS

Mayor DeForest read the Permit Report for May 2023 with a total gross property valuation increase of \$91,000.

e. CODE ENFORCEMENT

Mayor DeForest read the Code Enforcement Report for May 2023 with 7 letters sent out for the month.

f. HARBOR

Aldersperson Hunt did not have a report for Harbor.

g. PARKS AND RECREATION

Aldersperson Johnson did not have a report for Parks and Recreation but stated that she had found grants to help pay for playground equipment. Lacey Vasquez with the Seadrift Chamber of Commerce stated that Mr. Randy Wood with Gulf Coast Pavement donated his time to repaint the curves and the handicap ramp at the ballpark. She asked residents to come by and check it out.

h. STREETS AND DRAINAGE

Aldersperson Brigham did not have a report on Streets and Drainage but stated that the City has been using asphalt to fix several roads with potholes around town.

i. UTILITIES

Aldersperson Reese read the Utility Report for May 2023 with one water and one sewer tap installed inside the City, and no water taps in Swan Point Landing installed for the month.

j. SOLID WASTE

Aldersperson Gaines did not have a report for Solid Waste.

k. GENERAL

Mayor DeForest read the report for May 2023 with 8 driveway culverts installed and 7 burn permits issued for the month.

4. CITIZEN COMMENTS

No comments made.

Mayor DeForest skipped to item #6.

6. 2022-2023 GENERAL FUND BUDGET AMENDMENT

Mayor DeForest presented an amended General Fund budget for the 2022-2023 fiscal year. Mayor DeForest stated that the budget needed to be updated and amended on the revenue side for line item # 18 to show reimbursements for K9 Roscoe from Hill Country Dog Center for \$5,000 (five-thousand dollars and no cents). The other amendment would be on the expenditure side for line item # 127 for K9 Expenses to show \$18,160.20 (eighteen thousand-one hundred sixty dollars, and twenty cents). Mayor DeForest stated that the line item was not updated to show the authorized funds for the purchase of the new K9 Roscoe.

MOTION: Aldersperson Brigham made the motion to amend the 2022-2023 fiscal year General Fund Budget as presented. Aldersperson Reese seconded the motion.

VOTE: Motion carried 4-1-0.

Aye: Ranier Brigham, Kenneth Reese, Geoffrey Hunt, and Eldon Gaines.

Nay: Tracey Johnson

Absent/Abstain: None

Copy of Amended 2022-2023 FY General Fund Budget Attached.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JUNE 6, 2023**

7. GRANTS & PROJECTS

a. 582-22-33342 TCEQ RESTORE

MOTION: Alderperson Brigham made the motion to authorize payment for G&W Engineers for Invoice 9697.090-0423 for \$8,725. Alderperson Reese seconded the motion.

VOTE: Motion carried unanimously 5-0.

b. CDV21-0030 TDA 2021-2022 CDBG

i. LYNN ENGINEERING INVOICE E2527.001

MOTION: Alderperson Johnson made the motion to authorize payment for invoice E2527.001 for Lynn Engineering for \$4,125 when funds have been received. Alderperson Gaines seconded the motion.

VOTE: Motion carried unanimously 5-0.

ii. GRANTWORKS INVOICE 001

MOTION: Alderperson Reese made the motion to authorize payment for invoice 001 for GrantWorks for \$10,500. Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

c. 22-086-070-D328 GLO-CDBG-MIT

No update given.

MOTION: No action taken.

d. FEMA HMGP DR 4332

i. HMGP 4332-147

MOTION: Alderperson Johnson made the motion to authorize payment for GrantWorks Invoice 2 for \$1,890. Alderperson Gaines seconded the motion.

VOTE: Motion carried unanimously 5-0.

ii. HMGP 4332 ADMINISTRATIVE CONTRACT EXTENSION

MOTION: Alderperson Reese made the motion to authorize extending the GrantWorks grant administrative contract for one year to June 7, 2024.

Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

e. FEMA PA DR 4332

i. PW 5697 DAC

MOTION: Alderperson Brigham made the motion to authorize payment on GrantWorks invoice SEADRIFT-PA-87 for \$5,490. Alderperson Gaines seconded the motion.

VOTE: Motion carried unanimously 5-0.

ii. PW 4450 SEAWALL

MOTION: Alderperson Reese made the motion to authorize payment for Pay Application No. 1 for SR Trident, Inc. for \$81,460.70 when funds are received. Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JUNE 6, 2023**

iii. PW 4450 SEAWALL

Mayor DeForest stated that the Seawall Restoration Project is a \$7,119,298.45 project. In the latter stages of this project, the City will be required to make payments before requesting reimbursement. Currently, the City has two sources of funds to help pay for the 10% match for the Seawall Project, but funds can take four to six months to receive. With this project being \$7M, the advance payments may be more than the City can absorb, hence the need to procure a temporary source of funds while awaiting reimbursement.

MOTION: Alderperson Johnson made the motion to authorize applying for a letter of credit in the amount of approximately \$500,000 on which the city can draw to make match payments while awaiting reimbursement, in the latter stages of construction. Alderperson Brigham seconded the motion.

VOTE: Motion carried unanimously 5-0.

8. MUNICIPAL HARBOR LEASE #110 – 10 YEAR LEASE

MOTION: No action taken.

9. MUNICIPAL HARBOR LEASE DOCKSIDE – 10 YEAR LEASE

Lisa Nguyen with Dockside was in attendance to request a 10-year lease at the current rate for her lease.

MOTION: Alderperson Johnson made the motion to approve a 10-year lease at the current rate for Dockside. Alderperson Brigham seconded the motion.

VOTE: Motion carried 4-1-0.

Aye: Ranier Brigham, Geoffrey Hunt, Eldon Gaines, and Tracey Johnson.

Nay: Kenneth Reese

Absent/Abstain: None

10. SEWER TAP VARIANCE REQUEST – 1404 W. DALLAS AVE.

MOTION: No action taken.

11. CIVIC CENTER GAME NIGHT – SEADRIFT COMMUNITY BUNCO

MOTION: Alderperson Johnson made the motion to approve a long-term rental for the Seadrift Community Bunco, use of the Seadrift Civic Center on the second Tuesday of each month to host a game night, and waive the rental/cleaning fees. Alderperson Gaines seconded the motion.

VOTE: Motion carried unanimously 5-0.

12. SURPLUS/WORN OUT VEHICLES

MOTION: Alderperson Brigham made the motion to declare the following vehicles surplus: 2012 Dodge Charger (VIN#: 2C3CDXAG7CH295561), 2004 Ford Pickup (VIN#: 2FTRF17284CA22538), and 2000 Chevy Pickup (VIN#: 1GCGK29U3YE234268); and authorize for the vehicles to be auctioned with an online auctioneer. Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

13. CERTIFICATE OF DEPOSIT – ACCT. 6089

MOTION: Alderperson Reese made the motion to authorize renewal of Harbor Certificate of Deposit 6089 for 12 months and assign signatories as Elmer DeForest, Ranier Brigham, Kenneth Reese, Marilyn Dufner, and Gabriela Torres. Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

Mayor DeForest moved to item #15 & 16.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JUNE 6, 2023**

15 & 16. CITY CREW AND SOLID WASTE PICKUP

MOTION: Alderperson Johnson made the motion to rescind the previous authorization to purchase a Ford Maverick Truck and authorize the purchase of a new pickup truck for the City Crew and Solid Waste using the second tranche of funds from the ARP grant funds. Alderperson Reese seconded the motion.

VOTE: Motion carried unanimously 5-0.

17. BUDGET COMPLAINT

Paul Gonzales, resident of Seadrift, was in attendance to discuss Police Department spending. Mr. Gonzales made a request for public information for copies of invoices of Police spending from the current and previous fiscal year and presented his findings to the City Council. He stated that it is important to be financially responsible with taxpayer money. He continued by stating that City Council go to the Texas Municipal League, and one of the first items that comes up is regarding budgets. He stated that if it's important to TML, it should be important to us (City). Mr. Gonzales then stated that there should be training in open records policies. He stated that Police Clerk Darla Heath was hostile when he asked about the budget and was asked why he was attacking the Police Department. Mayor DeForest stated that the City Secretary is responsible for handling open records requests, not the police clerk. Mr. Gonzales continued his presentation by asking about the City's budget formulation, and approval of budgets. He stated that he noticed that the City spent \$86,455 in last year's budget, which had a budgeted amount of \$44,406; the City overspent 50%. Mr. Gonzales noted as well that Police Officer Louis Warren was making purchases with his own debit/credit cards and would request reimbursement afterwards. He stated the City is non-taxable, so why is the City paying taxes on items. He asked why the City was purchasing grocery times, clothing items, and why it seemed as if Louis Warren appeared to have no oversight of approval of purchases. He continued by stating that the majority of the information he would be addressing would be on purchases made by Louis Warren. Mr. Gonzales asked Council what they had planned for the upcoming budget workshops and the 2023-2024 budget. Attorney John Griffin stated that City Council were not in deliberations with him or anyone in the public. He explained that the public and Council want to hear his presentation, but that the Council is not in a position to get into an argument or answer questions. Mr. Gonzales continued with his presentation. Mr. Gonzales asked why the City was paying for mileage and why purchases were made by employees without approval. He stated that Louis was being paid out of city funds to drive and pick up a battery in Victoria, Tx. Mr. Gonzales stated that an HEB receipt had purchases of steaks, energy drinks, and other foods. He asked why the Police Department was buying groceries. Mr. Gonzales also noted that high amounts of ammo purchased, and asked how much ammo is needed for this small community. Mr. Gonzales moved to expenditures made by Louis Warren for travel and K9 expenses. Mr. Gonzales also addressed the K9's high cost, and suggested it be defunded and be reallocated to roads, raises, or other items. Mr. Gonzales addressed Alderperson Ranier Brigham and stated that he was responsible for the spending at the Police Department. He finished by stating that Mr. Brigham had no control over the Police Department and asked that he resign.

MOTION: No action taken.

14. 2021-2022 FY AUDIT REPORT

Donald Goldman and Keith Cox certified public accounts with Goldman, Hunt & Notz LLP, were in attendance to present the City of Seadrift's 2021-2022 fiscal year audit report.

MOTION: Alderperson Johnson made the motion to adopt the 2021-2022 fiscal year audit report as presented. Alderperson Gaines seconded the motion.

VOTE: Motion carried unanimously 5-0.

18. EXECUTIVE SESSION

Mayor DeForest opened the executive session at 7:40 p.m.

The City Council ended its executive session at 8:40 p.m. with the reason for the executive session being Section 551.071 Consultation with Attorney and Section 551.074 Individual Personnel Matters.

Meeting returned to an open meeting at 8:40 p.m.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JUNE 6, 2023**

19. POLICE CHIEF TERMINATION – LEONARD BERMEA JR.

MOTION: Alderperson Johnson made the motion to terminate Police Chief Leonard Bermea Jr. Alderperson Reese seconded the motion.

VOTE: Motion carried unanimously 5-0.

20. POLICE CHIEF APPOINTMENT – MARIE CARISALEZ

MOTION: Alderperson Johnson made the motion to appoint Marie Carisalez as the Police Chief for the Seadrift Police Department with a 90-day probation period. Alderperson Brigham seconded the motion.

VOTE: Motion carried unanimously 5-0.

21. HARBOR MASTER

MOTION: Alderperson Reese made the motion to authorize hiring of a new harbor master, and advertisement for harbor master. Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

Mayor DeForest stated that Council should assign a committee to review applications.

Alderperson Johnson made the motion to have an interview committee consisting of Geoffrey Hunt, Kenneth Reese, Gabriela Torres, and Marilyn Dufner to review applications and present recommendations to Council. Alderperson Gaines seconded the motion.

VOTE: Motion carried unanimously 5-0.

22. DEPARTMENT HEAD ASSIGNMENTS

Mayor DeForest presented City Council the updated Department Head Assignment.

MOTION: No action taken.

Copy of updated Department Head Assignments attached.

23. COUNCIL CORRESPONDENCE

24. ADJOURN

MOTION: Alderperson Brigham made the motion to adjourn the meeting. Alderperson Johnson seconded the motion.

VOTE: Motion carried unanimously 5-0.

Meeting adjourned at 9:55 P.M.

Gabriela Torres, City Secretary

Elmer DeForest, Mayor
Approved: _____

16	GIFTS & CONTRIBUTIONS Received	\$ 5,000.00	Year	Monthly Avg
	DONATION TO ANIMAL CONTROL		\$ -	\$ -
17	DONATION TO NEW K9		\$ -	\$ -
18	REIMBURSEMENT FOR K9 (Hill Country Dog Center)		\$ 5,000.00	\$ 416.67

112	PUBLIC HEALTH & SAFETY EXPENSE		\$ 60,413.70	Year	Month Avg
113	5185	ANIMAL CONTROL EXPENSE		\$ 1,100.00	\$ 91.67
114	5111	ANIMAL CONTROL SALARY		\$ 10,250.00	\$ 854.17
115	5146	VEHICLE TOWING/STORAGE/IMPOUNDMENT FEES		\$ 400.00	\$ 33.33
116	5127	FIRE & EMS FEES (Volunteers)		\$ 3,000.00	\$ 250.00
117	5147	FIRE FIGHTING Apparatus M&O		\$ 1,500.00	\$ 125.00
118	5128	FIRE EQUIPMENT M&O		\$ 1,043.50	\$ 86.96
119		FIRE APPARATUS ANNUAL PM SERVICE (New Fire Truck)		\$ 960.00	\$ 80.00
120	5181	POLICE Continuing Education		\$ 2,500.00	\$ 208.33
121	5148	005-POLICE Vehicle Dodge Charger - 2013 (Decomissioned 05)		\$ -	\$ -
122	5170	303-2021 Ford Explorer Maintenance		\$ 1,500.00	\$ 125.00
123	5168	022-POLICE Vehicle Chevy Tahoe - 2017		\$ 4,500.00	\$ 375.00
124	5172	003 2022 F-150 Police Truck			\$ -
125	5187	POLICE EQUIPMENT/SUPPLIES		\$ 3,500.00	\$ 291.67
126	5182	POLICE UNIFORMS		\$ 1,500.00	\$ 125.00
127	5107	K9 EXPENSE		\$ 18,160.20	\$ 1,513.35
128	5141	MISC Fees, Memberships, Software, Etc. (\$2000 one time buy)		\$ 4,500.00	\$ 375.00
129	5060	POLICE CELLPHONES		\$ 3,000.00	\$ 250.00
130	5189	JUSTICE CENTER TELEPHONE		\$ 1,500.00	\$ 125.00
131	5189	JUSTICE CENTER INTERNET		\$ 1,500.00	\$ 125.00
132				\$ -	\$ -

CITY OF SEADRIFT
 June 6, 2023
 Effective June 6, 2023

Mayor
 ELMER DEFOREST
 2024

Alderson
 KENNETH REESE
 2025

PUBLIC UTILITIES	Public Director Robert Bryant	Senior Clerk Alice Romero	Part Time Asst. Clerk Carrie Burkett
UTILITY CREW	Terry Jones 7/95	Dusty Youngblood 7/03	Joseph Lopez 8/18
	Alberto Torres 8/18	Benny Torres 2/22	

Mayor
 ELMER DEFOREST
 2024

SPD POLICE	POLICE CHIEF Marie Carisalez	DEPUTIES Louis Warren 3/15	Unpaid Reserves & Volunteer Officers
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Alderson
 Mayor Pro-Tem
 RANIER BRIGHAM
 2024

STREETS & DRAINAGE	Public Works Director Robert Bryant	PUBLIC SAFETY	ANIMAL CONTROL Robert Bryant	S.A.V.E.S. EMS & Fire Department
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Alderson
 E. DALE GAINES
 2024

SOLID WASTE	SSW Director Terry Maddux 9/17	SSW Clerk Marilyn Dufner	SSW CREW Draven Adame 10/17	Laurie Beaver PT 6/21
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Alderson
 TRACEY JOHNSON
 2025

PARKS, RECREATION & CIVIC FUNCTIONS	Sports Complex, Sports Associations & Museum	Housing	Tourism
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Alderson
 GEOFF HUNT
 2025

MUNICIPAL HARBOR	Harbor Clerk Marilyn Dufner	Harbor Master ???	Harbor Streets & Drainage
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CITY HALL & ADMIN	City Secretary Gabriela Torres	Municipal Judge Wesley Hunt	Court Clerk Marilyn Dufner	Building Official Boyd Staloch	Clerk Rebecca Hubbell	Code Enforcement Clerk Rebecca Hubbell	Planning Plans Projects Development
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Emergency Management
 Mayor, Mayor Pro-Tem, Heads of Utilities, Public Safety, Solid Waste, Police Chief, Public Works Director & SSW Director & any other Department Head as needed
 The Mayor is Emergency Director unless delegated to another by Mayor

Preliminary Projects, Project Studies & Preliminary Planning, Subdivisions, Business Development & Infrastructure:
 Mayor, Public Works Director + Appropriate Department Heads as needed



CITY OF SEADRIFT
 Post Office Box 159/501 S. Main St.
 Seadrift, Texas 77983
 Tel: (361) 785-2251
 Fax: (361) 785-2208



MAYOR
 ELMER DEFOREST

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)
 RAINER BRIGHAM, *PUBLIC SAFETY, STREETS & DRAINAGE*

ALDERMAN
 TRACEY JOHNSON, *PARKS & RECREATION*

ALDERMAN
 GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN
 ELDON DALE GAINES, *SOLID WASTE*

ALDERMAN
 KENNETH REESE, *PUBLIC UTILITIES*

EXECUTIVE SESSION

THE CITY COUNCIL MET ON THIS THE DAY 6, OF Jan, 2023.

OPENED EXECUTIVE SESSION

BEGINNING AT 7:40 AM / PM, THE CITY COUNCIL CONVENED IN A CLOSED OR EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT.

CLOSED EXECUTIVE SESSION

THE CITY COUNCIL ENDED ITS CLOSED, OR EXECUTIVE SESSION, AT 8:40 AM / PM ON THIS THE DAY 6th, OF Jan, 2023

REASON FOR EXECUTIVE SESSION:

- SECTION 551.071 – CONSULATION WITH ATTORNEY
- SECTION 551.072 – DELIBERATIONS ABOUT REAL PROPERTY
- SECTION 551.703 – DELIBERATIONS ABOUT GIFTS AND DONATIONS
- SECTION 551.074 – INDIVIDUAL PERSONNEL MATTERS
- SECTION 551.076 – DELIBERATIONS ABOUT SECURITY DEVICES, AND,
- SECTION 551.087 – ECONOMIC DEVELOPMENT

 MAYOR / MAYOR PRO-TEM

6/6/2023

 DATE

 CITY SECRETARY

06/06/2023

 DATE



CITY OF SEADRIFT

Post Office Box 159
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Seadrift, Texas 77983
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Fax: (361) 785-2208
Email: seadrift@seadrifftx.org



NOTICE OF PUBLIC MEETINGS

=====
ALL CITY COUNCIL MEETINGS ARE OPEN TO THE PUBLIC
CLOSED SESSIONS CAN ONLY BEGIN FROM AN OPEN, PUBLIC SESSION WITH THE CLOSED
SESSION REQUIRED TO OPEN BACK UP INTO A PUBLIC MEETING BEFORE ADJOURNING
USE OF DEROGATORY COMMENTS, INAPPROPRIATE LANGUAGE, OFFENSIVE COMMENTS
AND ETC. WILL NOT BE TOLERATED.
THREATS AGAINST DULY ELECTED CITY OFFICIALS ARE VIOLATIONS OF PENAL CODE
SECTION 76 AND CAN BE PROSECUTED AS A FELONY
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WORK SESSION AGENDA
TUESDAY, JUNE 20, 2023, at 6:15 PM

The City of Seadrift City Council will meet in an Agenda Review Work Session in City Council Chambers, 501 S. Main Street. The work session is limited to review of the Regular Meeting Agenda, below. No Action will be taken during the Work Session

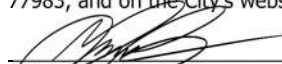
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SPECIAL MEETING AGENDA
TUESDAY, JUNE 20, 2023, at 6:30PM

The City of Seadrift City Council will meet in a Special Meeting at 501 S. Main Street in Council Chambers for the purpose of discussing, considering, reviewing, and taking any action needed on the following: *The following items may be considered in order of sequence OR the order may be moved around at the discretion of the Mayor:*

- 1. INVOCATION & PLEDGES TO US FLAG AND TEXAS FLAG
- 2. INAUGURATION OF POLICE CHIEF
- 3. MAYOR'S 2022/2023 BUDGET COMMENTS & 2023/2024 FISCAL YEAR BUDGET PREPARATORY COMMENTS AND INFO
- 4. 2023-2024 TML HEALTH INSURANCE RATES: Consider/Review/Discuss/Take any action regarding accepting insurance rates for the 2023-2024 fiscal year.
- 5. ACCOUNT SIGNATORIES: Consider/Review/Discuss/Take any action to approve signatories for the Police Special Funds and Police Seizure Funds Account.
- 6. EXECUTIVE SESSION: *At any time, during the Meeting*, the City Council may adjourn into an Executive Session, as needed, on any item listed, including the items listed here and which the Texas Government Code section 551 authorizes Executive Sessions to be held: Sections 551.071 (attorney consultation), 551.072 (Real Property), 551.073 (Gifts & Donations), 551.074 (Personnel), 551.076 (Security) and 551.087 (Economic Development).
- 7. COUNCIL CORRESPONDENCE
- 8. ADJOURN

CERTIFICATION

I, Gabriela Torres, City Secretary, do hereby certify that the above Agenda was posted on the City Hall bulletin board, a convenient and readily accessible place to the public at all times, at 501 S. Main St., Seadrift, Texas 77983, and on the City's website, www.seadrifftx.org in compliance with Chapter 551, Texas Government Code.



Gabriela Torres, City Secretary

Date Posted: 06/15/2023 @ 10:00 AM
(Date Stamped, Month, Day, Year, AM/PM, Time)

The Seadrift City Hall Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours, not including Saturday/Sunday, prior to this meeting. Please contact the City Secretary's Office at (361) 785-2251 or FAX (361) 785-2208 for further information.



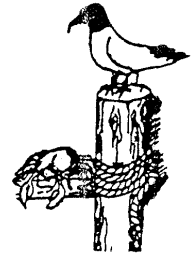
CITY OF SEADRIFT

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JUNE 20, 2023 SPECIAL CITY COUNCIL MEETING

MAYOR

ELMER DEFOREST, *POLICE DEPARTMENT*

CITY COUNCIL MEMBERS

MAYOR PRO-TEM (ALDERMAN)

RANIER BRIGHAM, *PUBLIC SAFETY, STREETS & DRAINAGE*

ALDERMAN

TRACEY JOHNSON, *PARKS & RECREATION*

ALDERMAN

GEOFFREY HUNT, *MUNICIPAL HARBOR*

ALDERMAN

ELDON DALE GAINES, *SOLID WASTE*

ALDERMAN

KENNETH REESE, *PUBLIC UTILITIES*

The City Council met in a Special Meeting on June 20, 2023, at the City Hall Council Chamber located at 501 S. Main St., Seadrift, TX 77983.

PRESENT

Elmer DeForest, *Mayor*

Ranier Brigham, *Mayor Pro-Tem*

Kenneth Reese, *Aldersperson*

Geoff Hunt, *Aldersperson*

Tracey Johnson, *Aldersperson*

ABSENT

Eldon Gaines, *Aldersperson*

WORK SESSION

Mayor DeForest called the Work Session to order at 6:15 p.m. The City Council met in an Agenda Review Work Session to review the Meeting Agenda.

Work Session closed at 6:25 p.m.

CALL TO ORDER

Mayor DeForest called the meeting to order at 6:30 p.m.

1. INVOCATION AND PLEDGE OF ALLEGIANCE

David Holly gave the invocation and Mayor DeForest led the pledges to the US and Texas flags.

2. INAUGURATION OF POLICE CHIEF

Police Chief Marie Carisalez was not available to come to the meeting.

MOTION: No action taken.

3. MAYOR'S 2022-2023 BUDGET COMMENTS & 2023-2024 FISCAL YEAR PREPARATORY COMMENTS AND INFO

MOTION: No action taken.

**CITY OF SEADRIFT
COUNCIL MEETING MINUTES – JUNE 20, 2023**

4. 2023-2024 TML HEALTH INSURANCE RATES

The City of Seadrift received the insurance rates for the 2023-2024 fiscal year from TML Health. The City was notified that the new rates were a 20% increase from the current rates. City Secretary Gabriela Torres explained that the current rates were as follows:

- 2022-2023 FY Rates
 - Medical: Family = \$1,236.70, Employee = \$687.04
- 2023-2024 FY Rates
 - Medical: Family = \$1,484.04, Employee = \$824.46

The rates for vision and dental remained the same: Vision: Family = \$15.28, Employee = \$9.86; Dental: Family = \$16.34, Employee = \$9.28. Ms. Torres explained that currently the City pays 100% of employees' insurance, and 50% of family insurance. Employees with family insurance have it taken out of their paychecks weekly. The current weekly amount taken out of employees with family insurance is \$142.48 but would increase in the upcoming fiscal year to \$174.88. Ms. Torres stated that she wanted to present Council with the option to continue paying 50% of family insurance cost or increase the percentage. Mayor DeForest explained that employees with family insurance don't see their raises due to insurance fees taking most of it. Mayor DeForest also explained that he was not sure about raises, but if the City increases its percentage of pay on family insurance, it could be difficult to do raises for the upcoming fiscal year. Ms. Torres stated that the City would only have 3 employees with family insurance for the 2023-2024 fiscal year but was certain that the majority of employees would prefer to see an increase in their wages instead.

MOTION: Alderperson Johnson made the motion to accept the 2023-2024 fiscal year insurance rates with Family being \$1,484.04 and Employees being \$824.46; and the City paying 100% of employee insurance and 50% of family insurance. Alderperson Hunt seconded the motion.

VOTE: Motion carried unanimously 4-0.

5. ACCOUNT SIGNATORIES

MOTION: Alderperson Johnson made the motion to approve signatories for the Police Special Funds and Police Seizure Funds Account as presented in Resolution 20230620 as Elmer DeForest, Ranier Brigham, Marie Carisalez, and Gabriela Torres. Alderperson Reese seconded the motion.

VOTE: Motion carried unanimously 4-0.

6. EXECUTIVE SESSION

No executive session was called. No action taken.

7. COUNCIL CORRESPONDENCE

8. ADJOURN

MOTION: Alderperson Johnson made the motion to adjourn the meeting. Alderperson Brigham seconded the motion.

VOTE: Motion carried unanimously 4-0.

Meeting adjourned at 7:30 P.M.

Gabriela Torres, City Secretary

Elmer DeForest, Mayor
Approved: _____