



# MIDWEST LUMBER

E: OFFICE@MIDWESTLUMBER.COM A: 1007 N. ORANGE BUTLER, MO 64730 P: 660.679.3137 F: 888.400.0584

Midwest Lumber & Supply, Inc.  
DBA Midwest Lumber  
1007 N. Orange Street  
Butler, MO 64730

Midwest Lumber & Supply II, LLC  
DBA Midwest Lumber  
26712 S. Brick Plant Road  
Harrisonville, MO 64701

Midwest Millwork & Truss, LLC  
DBA Midwest Lumber  
1007 N. Orange Street  
Butler, MO 64730

## Employment Application

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process.

### PERSONAL INFORMATION

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

CDL: YES or NO

### EMPLOYMENT DESIRED

Position: \_\_\_\_\_ Start Date: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

Full Time: \_\_\_\_\_ Part Time: \_\_\_\_\_ Circle Availability: M T W Th F Sat Sun

Are you currently employed? YES or NO If so, who is your present employer? \_\_\_\_\_

Have you ever applied to this company before? YES or NO

### EDUCATION

Schools / Colleges Attended

Last Year Completed

Did You Graduate?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### SPECIAL SKILLS

Describe any special skills or qualifications for this work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EMPLOYMENT / WORK EXPERIENCE**

Start with your present or most recent position. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex or national origin.

1) Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City / State / Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Describe Duties/Responsibilities/Accomplishments: \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_ Salary: \_\_\_\_\_  
Date of Employment (Month/Year) From: \_\_\_\_\_ To: \_\_\_\_\_

2) Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City / State / Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Describe Duties/Responsibilities/Accomplishments: \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_ Salary: \_\_\_\_\_  
Date of Employment (Month/Year) From: \_\_\_\_\_ To: \_\_\_\_\_

3) Employer: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City / State / Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Describe Duties/Responsibilities/Accomplishments: \_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_ Salary: \_\_\_\_\_  
Date of Employment (Month/Year) From: \_\_\_\_\_ To: \_\_\_\_\_

**PERSONAL REFERENCES**

Please provide the following information for 3 personal references.

1) Name: _____	Relationship: _____
How Long Known: _____	Phone Number: _____
2) Name: _____	Relationship: _____
How Long Known: _____	Phone Number: _____
3) Name: _____	Relationship: _____
How Long Known: _____	Phone Number: _____



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## AUTHORIZATION

*Midwest Lumber is referred to as the 'Company' throughout this section.*

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire or dismissal if I have been employed, no matter when discovered by the Company.

I authorize Midwest Lumber to investigate any statement contained in this application, and to obtain a credit report on me (and my company if this application is for reselling by a company) as necessary to determine my qualifications. I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed terms, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises bind upon the Company unless made in writing.

If I am offered employment, I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I understand that I am required to abide by all rules, regulations, and policies of Midwest Lumber. The Company retains the right to revise its policies or procedures, in whole or part, at any time.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_