

## Oakridge Village 2 HOA Board of Directors Meeting Minutes

**Meeting Date:** Monday, January 11, 2021

**Attendees:** Jim Cook, Roger Sherman, Linda McGlothlin, Melanie Wood, Bill Bohlen.  
Chad Whisenant was absent.

Due to ongoing Covid-19 concerns, the meeting was held remotely (via Zoom video conference—set up by Roger).

1. The meeting was called to order by Jim at 7:00 p.m. The first order of business was the newsletter. Jim had sent it out for comments. All were ok with the newsletter except for the section on turf conversion. Roger will send Jim some more comments to finalize this section. Also, since the annual meeting will be held via Zoom, Roger will add the Zoom information.
2. The dues letter and proxy letter will go out with the Newsletter. We did not have comments on either of those. We need the proxy letter for those who are not in attendance at the annual meeting so we can meet the requirement of 25% of homeowners in order to vote for new board members.
3. There is an empty board member position, Secretary, which was vacated by Jan Harvey earlier this year. Also, Chad's time is up in his position since he has served 3 years. Jim will nominate Chad for a second term and we hope he accepts.
4. The mailing for the newsletter, dues and proxy letters will take place later this week. Jim will finalize the documents and have them printed. Linda and Bill will help with the stuffing of envelopes and mailing. Linda will email the newsletter to homeowners in a few weeks. She will also send out a reminder of the annual meeting the week before the meeting.
5. We will schedule another board meeting the week of February 8, before the annual meeting on February 16.
6. We approved the minutes of the last meeting on Tuesday, December 6.

When asked if there was any new business, Linda brought up the sidewalk between McMurry and Barberry not being shoveled. Jim offered his snow blower to anyone who wants to help shovel. The snow shoveling will be part of the new contract with Lindgren Landscape this year.

The meeting was adjourned before 7:30 p.m.