

Oakridge Village II HOA Board of Directors Meeting
Monday, January 14, 2019
7:01PM

Members Present – Jim Cook, Bill Bohlen, Linda McGlothlin, Chad Whisenant, Kristi Cook

Approval of Minutes

The minutes of the December 20, 2018 Board of Directors meeting were approved as submitted.

Architectural Control Committee – Chad

No new requests have been submitted to the ACC.

Ice Buildup on Street

This issue is being addressed

Reports of efforts to personally visit neighbors

We have 7 notarized proxies in hand, 2 additional without notarization.

Bill's brother and sister-in-law, both notaries, will be at Bill's (5331 Wheaton) on Saturday afternoon, January 26, from 2-4 to notarize proxies. Bring your neighbors who need a notary during that time, or arrange to walk with one of the notaries to the homes of the neighbors whose proxies you need to collect and notarize (prearrange an appointment with the homeowner between 2 and 4). Each board member should try to get at least 5 notarized proxies. Kathy Hawkins, homeowner and notary, walked with Kristi to visit 7 neighbors and received notarized proxies and is willing to help anyone else who contacts her.

Linda will email the master list to Chad and to Bill so they can have phone numbers.

Kristi will not be at Bill's on Saturday the 26th, but will collect all the notarized proxies on Sunday afternoon, January 27th, tally them, and bring them to the meeting on January 29th.

Annual Meeting Agenda Review

First item of business will be to establish the *special* quorum of 60% required for the annual assessment increase that is over 5%.

1-2 people will make sure homeowners sign in as they arrive, and go through proxies.

57 homes represented by presence or by proxy will make a quorum. Attendance numbers will be posted on a board or somewhere visible. If the *special* quorum is not met, another meeting within the next 30 days will be announced (We need to pick the date: Monday February 25?) to approve the assessment increase proposal. However, if a *standard* quorum of 25% has been reached, other business (election of directors, bylaw amendments) will still be conducted and approved.

- Call official meeting to order. (Jim officiates meeting, everyone else adds color commentary)
- Review and approve last year's annual meeting minutes.
- Officer reports. Include introduction of landscape subcommittee, including volunteers Roger Sherman, Casey Cisneros, Dan McGlothlin and Bill Bohlen.
- Old Business (snow shovel volunteers?)
- New Business
- Dues increase/acquiring loan
 - Vote by hand, tally on board (Jan takes notes, Kristi writes on board)

- If approved, then proceed with board approval of budget
- Proposed bylaw change to remove notary requirement on proxies (all four board members present voted in favor of presenting this bylaw change for a vote)
 - Vote by hand, tally on board
- Board of Directors election
 - 2 spots open, including a landscape VP
 - Bill's 3 year term is up, he is willing to be re elected
 - If more than 3 people (including Bill) wish to join the board, hand out ballots to elect board members for a 3 year term.
 - Tally the votes and instate the new directors.

The meeting was adjourned at 8:24 pm.

Respectfully submitted
Kristi Cook