



Job Description

Home Health Aide (HHA)

Non-exempt: Exempt:

Position reports to:

Office & Human Resources Manager

Job Summary:

A paraprofessional person who is specifically trained, competent, and performs assigned functions of personal care to the patient in the patient's residence under the direction, instruction, and supervision of the Case Manager.

Qualifications:

- Education:
 - Must meet one (1) of the following regulatory conditions and requirements for Home Health Aide training program and competency:
 - Ohio State Tested Nursing Assistant (STNA), active and in good standing;
 - Ohio Certified Nursing Assistant (CNA), completed within the past 2 years; or
 - 12 months of verified experience working in home healthcare for an agency
- Licensure:
 - Not Applicable
- Certification:
 - One of the following:
 - Basic Life Support (BLS); or
 - Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED)
 - First Aid
- Experience:
 - Minimum of one (1) year experience in home healthcare, preferred.
- Skills:
 - Have a sympathetic attitude toward the care of the sick and elderly.
 - Maturity and ability to deal effectively with demands of the job.

Responsibilities:

- Understands and adheres to establish Agency policies and procedures.
- Performs personal care and bathing, as ordered.
- Completes appropriate visit records in a timely manner, per Agency policy.
- Reports changes in the patient's condition and needs to the Case Manager.
- Performs household services essential to health care in the home, as assigned.
- Ambulates and exercises the patient, as assigned.

- Performs simple procedures as an extension of the therapy services (i.e., range of motion [ROM] exercises), as assigned.
- Assists with medications that are ordinarily self-administrated, as assigned.
- Attends in service and continuing education programs as scheduled and necessary.
- Attends staff meetings, patient care conferences, and in-services, as scheduled.

Requirements:

- Ability to lift, push, or pull 25 pounds.
- Ability to bend, twist, stoop, kneel, and reach.
- Ability to read, speak, and understand English.
- Ability to work for extended periods of time while standing and being involved in physical activity.
- Ability to do extensive bending, lifting, and standing on a regular basis.
- Ability to carry out directions.

Working Environment:

Works indoors in Agency office and patient homes. Travels to and from patient homes, physician's offices, and shopping centers.

Risk Exposure:

High