**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, January 3, 2023

**PRESENT**: Annette Slipp, Karen Petelle, Sarah Hill, Kristine Simone, Betty Jane Meulenbroek (by phone) and Holly Brown, Librarian

**CALL TO ORDER:** 5:10 PM by Vice -President Annette Slipp

**MINUTES**

Minutes of the December meeting were reviewed. Motion to accept made by Annette. Seconded by Karen. Passed.

**TREASURER'S REPORT**

(Balance as of November 30, 2022. December 2022 statements pending)

General Checking - $44,710.01

Money Market (Profile Fund 1) - $84,845.62

Nancy Jordan Memorial Fund - $1,360.55

**Other Funds**: Funds held by Town of Alton (as of December 31, 2021) Capitol Reserve Fund for Library Building Improvements - $70.59 (as of December 31, 2020, report pending), Eveline L. Palmer Trust Fund for library books (Interest to spend) - $2,840.36 - $726.99 reimbursement = $2,113.37. Oliver J.M. Gilman for library books (Interest to spend) - $9,091.49, Annie A. Wheeler by Agnus Thompson for the library (Interest to spend) - $16,582.09. Calvert Fund for maintenance and repair (principal and interest to spend) - $921.51.

**Deposit Income Activity/acceptance of funds**:

To Checking – Total for November 25, 2022 thru December 24, 2022 - $4,983.79 as indicated below.

(Deposited December 22 and 29, 2022, will be reflected in the December 2022 statements)

Copies - $52.70

Fax - $13.00

Coffee - $4.50

Consc. / Donation Jar - $71.40

Movie program donation - $3.00

Membership - $20.00

Computer - $1.10

Town of Alton Reimbursement - $3,241.10

Town of Trust Funds Reimbursement - $726.99

Donations: Peabody - $100.00

 Comeau - $200.00

 Goodrich/Salvetti - $50.00

 Friends of the Gilman Library - $500.00

**Yearly, income totals January 1, 2022, thru December 24, 2022**

Library generated funds (donations, etc.) – $2,995.50 (to General Checking)

Trust Funds held by Library – $27,906.08 (to Money Market/Profile 1)

Town of Alton reimbursement – $10,400.41 (to General Checking)

Friends of the Library - $500.00

Trust Funds Held by the Town - $726.99

Transfer from Money Market/Profile 1 to General Checking for programming - $1,500.00

Motion to accept Treasurer’s Report and donated funds made by Betty Jane. Seconded by Sarah. Passed.

**Old Business**

Motion made by Kristine to accept the Blouin bid to replace the furnace and the ac units at $53,849.00 to be paid out of the Money market account. Seconded by Annette. Passed.

Motion made by Kristine regarding the adult programming, to accept the essential computer skills part one program for $360.00 to be paid out of the Money Market account. Seconded by Sarah. Passed.

**New Business**

Motion made by Kristine to help with the sale of posters for the East Alton Meeting House, for $25.00 each piece. Money to be given to David Countway. We are also going to order a plaque for the donated print up to $100.00, money to come from general checking. Seconded by Annette. Passed.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, January 3, 2023, at 5:00 pm

Motion to adjourn at 6:00 pm by Sarah. Seconded by Karen. Passed.

Respectfully submitted,

Karen Petelle

Secretary

Library Trustees