**Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, March 7, 2023

**PRESENT**:  Annette Slipp, Sarah Hill, Kristine Simone, Betty Jane Meulenbroek and Holly Brown, Librarian

**CALL TO ORDER:**  5:05 PM by President Betty Jane Meulenbroek

**MINUTES**

Minutes of the January meeting were reviewed.  Motion to accept the meeting minutes by Annette.  Seconded by Kristine.  Accepted with one spelling correction.  (Kristine made a motion to *accept* the framing project). Passed.

**TREASURER'S REPORT**

Balance as of December 30, 2022. (January 2023 statements pending)

General Checking - $48,744.36

Money Market (Profile Fund 1) - $66,311.87

Nancy Jordan Memorial Fund - $1,360.61

**Other Funds**: Funds held by Town of Alton (as of December 31, 2021) Capitol Reserve Fund for Library Building Improvements - $70.59 (as of December 31, 2020, report pending), Eveline L. Palmer Trust Fund for library books (Interest to spend) - $2,840.36 - $726.99 reimbursement = $2,113.37. Oliver J.M. Gilman for library books (Interest to spend) - $9,091.49, Annie A. Wheeler by Agnus Thompson for the library (Interest to spend) - $16,582.09. Calvert Fund for maintenance and repair (principal and interest to spend) - $921.51.

**Deposit Income Activity/acceptance of funds**:

To Checking – Total for January 29, 2023 thru February 25, 2023 - $211.67 as indicated below.

(Deposited February 16, 2023 and February 27, 2023, reflected on the February 2023 statements)

Copies - $39.80

Fax - $21.00

Coffee - $15.25

Consc. / Donation Jar - $46.90

Movie program donation - $1.00

Town of Alton Reimbursement - $87.02

Computer Donation-$0.70

**Yearly, income totals January 1, 2023, thru February 25, 2023**

Library generated funds (donations, etc.) – $377.18 (to General Checking)

Trust Funds held by Library – $0 (to Money Market/Profile 1)

Town of Alton reimbursement – $495.62 (to General Checking)

Friends of the Library - $0 (to General Checking)

Trust Funds Held by the Town - $0.00

Transfer from Money Market/Profile 1 to General Checking for programming - $0.00

Motion to accept Treasurer’s Report & donated funds made by Betty Jane. Seconded by Annette.  Passed.

**Old Business**

Motion to request reimbursement of $400 from the Calvert Fund, originally taken from General Checking to Alton Signs and Fleet Graphics by Sarah.  Seconded by Annette.  Passed.

**New Business**

Motion to pay Newfound Construction LLC $3201.00 for the flooring project from the Money Market/ Profile 1 account by Betty Jane.  Seconded by Kristine.  Passed.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, April 4, 2023, at 5:00 pm

Motion to adjourn at 5:51 pm by Annette. Seconded by Kristine. Passed.

Respectfully submitted,

Sarah Hill

Secretary (alternate)

Library Trustees