

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, August 1, 2023

PRESENT: Betty Jane Meulenbroek, Gabby O’Toole, Sarah Hill, Kristine Simone, and Holly Brown, Librarian.

CALL TO ORDER: 5:09 by President Betty Jane Meulenbroek.

MINUTES

Motion to accept Minutes of the June 6 meeting were reviewed and approved by Kristine. Seconded by Betty Jane. Passed.

TREASURER'S REPORT

Balance as of June 30, 2023. (July 2023 statements pending).

General Checking - \$38,788.34

Money Market (Profile Fund 1) - \$34,127.62

Nancy Jordan Memorial Fund - \$1,360.95

Other Funds: Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (interest to spend) - \$9,441.11, Annie A Wheeler by Agnus Thompson for the library (interest to spend) - \$15,090.44. Calvert Fund for maintenance and repair (principal and interest to spend) \$994.56.

Deposit Income Activity/acceptance of funds:

To Checking – Total for May 28, 2023 thru July 22, 2023 - \$3,072.92 and

To Profile 1/ Money Market - \$6080.16 as indicated below.

(Deposited June 30, 2023. Reflected on June 2023 statements)

Copies -\$84.40

Consc. / Donation Jar – \$35.66

Fax \$21.00

Coffee – \$5.25

Membership \$40.00

Movie Program Donation \$2.00

Replacement Card \$1.00

Town of Alton Reimburse to checking (Invoices/ Line Item) - \$2,596.44

****Town of Alton Reimburse to Profile 1/ Money Market (water damaged ceiling repair) - \$6,080.16

(Deposited July 27, 2023, reflected in July 2023 statement)

Copies -\$111.10

Fax \$22.00

Consc./Donation Jar – 89.72

Membership - \$60.00

Computer Donation -\$1.35

Movie Program Donation - \$3.00

Yearly, income totals January 1, 2023 thru July 22, 2023

Library generated funds (donations, etc.) – \$2,514.30 (to General Checking)

Trust Funds held by Library – \$22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – \$3,321.19 (to General Checking)

Friends of the Library - \$100.00 (to General Checking)

Trust Funds Held by the Town - \$0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$0.00

Town of Alton Reimbursement to Profile I/Money Market (water damage ceiling repair) - \$6,080.16

Motion to accept Treasurer's Report & donated funds made by Betty Jane. Seconded by Sarah. Passed.

Old Business

Motion to continue adult programming computer classes (Windows X in Essential Computer Skills) with Money Market funds for \$480.00 on October 21 for four weeks by Kristine.

Seconded by Betty Jane. Passed.

New Business

Motion to increase COLA by 10%, as recommended by the Alton Board of Selectmen, for all Library staff by Kristine. Seconded by Sarah. Passed.

MEETINGS TO NOTE

Next business meeting - Tuesday, September 12, 2023.

Motion to adjourn at 6:30 by Betty Jane. Seconded by Sarah. Passed.

Respectfully submitted,

Sarah Hill

Secretary
Library Trustees