



PRACTICAL INFORMATION

DATES AND VENUE

- **Dates:** 15 and 16 April 2024
- **Venue:** **Goethe-Institut Côte d'Ivoire**
Centre Culturel Allemand
Av. Jean Mermoz - Rue C 27
Abidjan-Cocody
08 B.P. 982
Abidjan 08, Côte d'Ivoire
Tél. +225 25 22 008899

REGISTRATION OF PARTICIPANTS

- To participate in this Forum, **please pre-register online** on the NGO-UNESCO Liaison Committee website (www.ngo-unesco.org) **before 5 April 2024**. Your final registration will be confirmed at the earliest opportunity after form submission.
- Please note that **participants will also benefit from free entry to the MASA Festival (13-20 April 2024, www.fr.masa.ci)**. By registering to attend the Forum, you will automatically also be registered to attend this wonderful Festival.

PARTICIPATION AND ACCOMMODATION COSTS

- No registration fee is required to participate in the Forum.
- Travel and accommodation expenses of participants must be borne by the organization they represent.

WORKING LANGUAGES AND INTERPRETATION

- The working languages will be French and English. Simultaneous interpretation will be provided in these two languages.

ENTRY FORMALITIES IN CÔTE D'IVOIRE

- A valid passport, with a visa is required for entry into Cote d'Ivoire. For most countries, an E-Visa application can be submitted online: <https://snedai.com/e-visa/>
- Please note that the participants shall cover their visa fees.
- Participants are advised to consult their travel agency or airline for all information concerning customs formalities and health regulations.

ARRIVAL AT THE ABIDJAN INTERNATIONAL AIRPORT FÉLIX HOUPHOUËT-BOIGNY

- The airport of Abidjan (code AITA: ABJ; code OACI: DIAP) is situated about 16 km southeast of Abidjan.
- Attendees may find useful resources for airport transfers here: <https://www.abidjan-airport.com/public-transport/> and <https://www.abidjan-airport.com/taxis-2/>

WEATHER

- The average temperature in Abidjan in April for a typical day range from a high of 86°F (30°C) to a low of 78°F (26°C). Weather will be very warm and with high humidity, with a 50% chance of rain on an average day.

ELECTRICITY

- In Côte d'Ivoire, power plugs and sockets (outlets) of type C and type E are used. The standard voltage is 230 V at a frequency of 50 Hz.



Type C
europlug



Type E

- Participants are invited to check well before if the voltage of their electrical equipment complies with the voltage describe above. If needed, they should bring adaptors to recharge their equipment.

CURRENCY

- The national currency is the West African CFA franc. Although the CFA franc is pegged to the value of the euro (€1 = fr.CFA 655.957), the Euro itself isn't accepted in Côte d'Ivoire. However, bureaux de change and ATM can commonly be found at the airport and in larger cities like Abidjan.

HOTELS

- Those participants whose local costs will not be covered by the organizers, may find bellow a short list of hotels near the place of the meeting. Participants are invited to make their own reservation **directly**. **Under no condition can the organizers be responsible for hotel reservations.**

HOTEL	CATEGORY	DAILY RATE (€)	DISTANCES
Hôtel LAVAL Cocody rue Washington 100 mètres de Ivoire Trade Center. Non loin du Sofitel Hôtel Ivoire https://www.lavalhotelci.com lavalhotelcotedivoire@gmail.com Tel. +225 2724331878	****	80 Room + breakfast	600 meters from the venue of the Forum
IVOTEL Immeuble Ivotel, Rue Gourgas au Plateau https://ivotel.com/ ivotel@ivotel.com Tel. +225 27 20 25 66 66	***	100 Room + breakfast	5 Km form the venue. 13 minutes by car

Lavida Hotel Marcory Residentiel - Rue du Mercure http://www.la-vida.fr/ info@la-vida.fr Tel. +225 05 56 02 50 25 / +225 07 08 42 55 25 / +225 07 77 40 78 25	***	70 Room + breakfast	5 Km form the venue. 13 minutes by car
Sofitel Abidjan Hôtel Ivoire Boulevard Hassan II, Cocody, 08 Bp 01 Abidjan https://all.accor.com/hotel/8844/abidjan.reservation@accor.com Tel. +225 2722482626	*****	250	2,5 Km form the venue. 5 minutes by car
Novotel Abidjan 10 Avenue Du General De Gaulle, Plateau, https://all.accor.com/hotel/0481/	****	220	5 Km form the venue. 13 minutes by car

CONTACT

NGO-UNESCO Liaison Committee

www.ngo-unesco.net

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