UTOPIA PARK BOARD

UTOPIA PARK

VENDOR TERMS & CONDITIONS

Application: Completed application and payment must be received & confirmed to secure your vendor reservation. In addition to payment, a complete list of all merchandise MUST be attached to your application, which will be reviewed for approval by the Utopia Park Board. Approval of sales content will be at the sole discretion of the Utopia Park Board.

Vendor Check-In: All vendors must comply with check in/out times in accordance with the event you are participating in. See Park Manager for details.

Vendor Location: Space is designated by Utopia Park Board. If selling out of a trailer, photos are required showing which side of trailer is open to the public. Exhibitors must furnish their own display needs. All merchandise MUST be displayed and stored within the marked boundaries of the assigned vendor space. If vendor wishes to offer mobile sales around the park, this must be pre-approved. Additional requests regarding location must be pre-approved.

Payment & Refunds: Payment must be made with completed application. Check, Money Order, Cash or Credit Cards are accepted. Vendor Refunds will have to be approved by Utopia Park Board.

Electrical Hookups: There are limited 110 electrical outlets. Any generators used must be approved by Utopia Park Board, must be somewhat quiet because of location.

Change: Please be prepared and have plenty of change to operate your business.

Sublet: No vendor is allowed to sublease the space assigned to them.

UTOPIA PARK BOARD will not be responsible for vendors' merchandise, property or any accidents/injuries. Vendors are required to leave their area clean and dispose of all trash associated with their operation.

Food Vendor: **Concession Stand Rental - $200 per day**
Refundable Deposit - $100

Concession Stand offers central location in the park and comes with the use of 3 refrigerators, 2 chest freezers, stove/oven combo, sink & ample counter & selling space. Vendors are required to clean the area in & around the concession stand as well as haul all trash to the provided park dumpsters. Vendors will be responsible for providing soap, utensils, paper towels, etc.

Merchandise Vendor: **Booth Area Rental - $75 per day**