

Klamath County Fire District 1
Board of Directors
Regular Meeting Minutes
4:00 p.m., Tuesday, February 20, 2024
Central Fire Station
143 N. Broad Street, Klamath Falls, OR 97601

1. Call Meeting to Order

Vice-President Jones called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

Vice-President Jones led the Board and attendees in the Pledge of Allegiance.

3. Roll Call of Directors

Present:

Gloria Storey, President (via phone)

Mike Jones, Vice-President

Dennis Thomas, Secretary Treasurer

Ernie Palmer, Director

Gene Rogers, Director (via Zoom)

4. Approval of the Agenda

DC Hitchcock requested the LaFrance antique fire truck be added as item 8.b Unfinished Business.

Secretary Treasurer Thomas made a motion to approve the agenda as amended, seconded by Director Palmer, motion carried unanimously.

5. Public Comment

None.

6. Approval of Minutes

a. January 16, 2024 Regular Meeting Minutes

Director Palmer made a motion to approve the January 16, 2024 regular meeting minutes, seconded by Secretary Treasurer Thomas, motion carried unanimously.

7. Financial Reports

a. January 2024 Financial Report

Director Rogers made a motion to approve the January 2024 financial report, seconded by Secretary Treasurer Thomas, motion carried unanimously.

b. Ratification of January 2024 Bills

President Storey made a motion to approve the January 2024 bills, seconded by Secretary Treasurer Thomas, motion carried unanimously.

c. January 2024 EMS Billing Report

Director Palmer made a motion to approve the January 2024 EMS billing report, seconded by President Storey, motion carried unanimously.

8. Unfinished Business

a. Board Policy Manual Updates

FC Davis presented policies 3.6 Board Appointments, 4.2 Meeting Notices, and 5.2 Policies and Guidelines for updates and changes. Final approval will be made at the June 2024 Board of Directors meeting.

b. LaFrance Fire Truck

DC Hitchcock reported the museum has a potential lead on a new motor for the LaFrance fire truck and is interested in entering into the contract that was previously discussed and approved by the Board of Directors. The truck would be signed over to the museum at no cost, no further money would be invested by the District, and the District would have access to the truck for events as needed.

President Storey requested the history stay with the truck and if the museum ever decides to get rid of it, that it come back to the District. DC Hitchcock will review the contract language for final review and approval by the Board of Directors.

9. **New Business**

None.

10. **Informational Reports**

Fire Chief

a. Fire Chief Activity Memo February

FC Davis attended the Oregon Fire Chiefs Roundtable with DC Webb and BC Hoskins. The District most likely won't hear back from the Oregon Dept. of Revenue on the boundary survey until April or May. The impact of inter-facility transfers continues to be discussed within District and at Sky Lakes. The District was notified of a grant award through Klamath County Title III to purchase equipment and hire a mitigation coordinator with stipulations that are continuing to be worked out. At the Klamath County Economic Development Association (KCEDA) annual meeting it was reported that the local area will see a slight increase in residential and commercial construction over next year. Work continues on District Ordinance 24-01. The Physician Advisor agreement with Dr. Freid expires the end of February, because of this staff has entered into service level discussions. The 2023 Annual Report is complete and available. The District has had a focus on health and safety throughout the month of February with an ETHOS Academy training, First Watch employee assistance program presentation, Dr. Donny Hutchinson presentation on work/life balance, and lastly, annual employee physicals.

b. Thank you Correspondence

None.

Deputy Chief – Operations

a. DC-Operations Activity Memo February

DC Hitchcock reported the state hazmat equipment was returned to the state and the District hazmat response is now at an operations level, the Klamath County computer aided dispatch (CAD) project is progressing and projected to be complete in March 2025, a two-day offsite meeting was held with FC Davis to discuss District direction and long-range planning, the county communications plan is being reviewed and standardized at the Cohesion meetings, and several staff continue to work on preparation for the ISO evaluation in May. President Storey asked about insurance on the hazmat equipment.

b. January Incident Activity

No discussion.

Deputy Chief - Professional Standards

a. DC-Professional Standards Activity Memo February

DC Webb reported the EMS committee received a demonstration for improving controlled substance storage; once the Battalion Chiefs view the demonstration, it is expected the District will proceed with implementation in late March or early April. The Safety Committee reviewed one minor training ground injury, discussed a safety action request for scene lights, and reviewed the first quarter facility inspections. The District hosted Dr. Donnie Hutchinson, the extractor for Station 1 is scheduled for

installation this week, the Battalion Chief pickup is coming along well, ambulance 3175 is on track for a final inspection in two to three weeks, and Pacific Electrical Contractors is working on a project narrative that the District will use to solicit generator bids for Station 1.

Division Chief – Training

a. DC-Training Activity Memo February

DC Knutson reported the crews are doing a great job with the new personnel, the District hopes to build on the ETHOS training throughout the year, and standards for vehicle extrication were created and a training held for personnel.

Division Chief – Fire Marshal

a. DC-Fire Marshal Activity Memo February

DC Tramp reported inspections are taking place in a lot of buildings that haven't been inspected in a long time, or not at all, so a lot of problems are being found. During inspections, Inspector Perry is getting fire and life safety information out to the business owners and in return getting a lot of good input back from patrons. Plan reviews have slowed, there aren't any major investigations going on, FM Tramp and two shift investigators attended the Rogue Valley International Association of Arson Investigators training on vehicle and electrical vehicle fires, public education and fire extinguisher trainings are picking up, and work with the mitigation grant is in the works pending a map from ODF. Prevention staff will be at the Home Show on March 8-10.

11. Public Comment

President Storey requested the March Board meeting be held Wednesday, March 20, instead of Tuesday, March 19. The Board members agreed.


12. Adjourn

Motion to adjourn by President Storey, seconded by Secretary Treasurer Thomas, motion carried unanimously.

The regular session adjourned at 4:31 p.m.

The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Wednesday, March 20, 2024, at 4:00 p.m.

BOARD MEMBER SIGNATURES



PRESIDENT



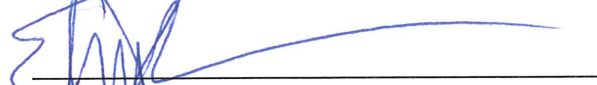
SECRETARY / TREASURER



DIRECTOR



VICE-PRESIDENT



DIRECTOR