

**City of Lakeview Heights
385 Circle Drive
Morehead, KY 40351**

**MEETING OF THE CITY COMMISSION
TUESDAY DECEMBER 1, 2020
6:00 P.M.**

A meeting of the City Commission was held at the Robert Stivers Community Building, 385 Circle Drive, Lakeview Heights, with the following present:

Commissioner Members Present:

Sam Mason, Mayor
Bob Camuel, Commissioner
Jim Fluty, Commissioner
James Hood, Commissioner
Tim Miller, Commissioner

Others Present:

Amanda Mason, Clerk
Mark Blankenbuehler

Commissioner Members Absent:

None

CALL TO ORDER

Mayor Mason called the meeting to order at 6:03pm.

MEETING MINUTES

Commissioner Fluty made a motion to accept the previous meeting minutes with discussed corrections of 'ramifications to ratifications.' Commissioner Miller made a second to the motion and the motion carried.

OLD BUSINESS

Leaf Collection

Mayor Mason wanted talk about the benefits of the leaf collection and how it made the city look much better. It took about a day and a half to complete removal for the entire city. Mayor Mason indicated that there was only one complaint from a resident. A resident blew leaves into a neighboring ditch line that is normally collected by the lawn care provider that mows that specific property. Mayor Mason brought it to Tyler Brown's attention, and Brown removed the leaves. The leaves were dumped behind the community building. Mayor Mason indicated that Carlos Marin cleared out the upper area behind the building and it was greatly appreciated. The commissioners spoke up and commented that Brown did a great job.

NEW BUSINESS

Treasurers Report

The monthly Financial Report for November was presented by the Amanda Mason, Clerk/Treasurer. Commissioner Miller made a motion to accept the report as presented. Commissioner Camuel made a second to the motion and the motion carried.

Property Tax Overpayments

Treasurer Mason asked the Commission to make a determination of whether or not refunds should be made for any amount of overpayments. Commissioner Fluty voiced that he felt that if we would expect residents to pay additional amounts if they underpaid, then we should refund any amount that residents over pay. The commission agreed and indicated that we could hand deliver overpayments to residents who lived in the city and mail overage checks to those who live out of town.

Overpayment for Advanced

Mayor Mason asked for an update about the negative account balance with Advanced Disposal. Clerk Mason indicated that when we made the deposit, we began with a -\$425 account balance from which our base and usage charges were deducted. After receiving our final invoice, our account balance is now right around -\$31.00, which Clerk Mason will request in the form of a refund.

Final Inspection O'Hair Property on Summit

Mayor Mason indicated that the O'Hairs were ready for their final inspection on their build. Mayor Mason contacted Jim Fawcett to make the final inspection, which he said he would do upon confirmation that they had made payment. Mayor Mason contacted him once the payment was received, and Fawcett said he would schedule his inspection soon.

2-in-1 Tablet Issuance to Commissioners

Mayor Mason provided all Zoom, Microsoft, etc. usernames, passwords, etc. to the Commissioners to be used on the City's laptops/tablets. Each commissioner, the mayor, and the clerk must sign an electronic device user agreement before being issued a city owned device.

Future Meetings (Zoom)

Meetings from this point on (until further notice) will be held via Zoom and broadcast on Facebook. If the Covid number decrease and the county falls out of red, the need for virtual meetings will be reassessed.

CRF Purchases

Three large purchases have been made from the Covid Relief Funds. Two orders from Amazon and one from Best Buy. The items from Best Buy have been received, and the items from Amazon will be shipped soon.

Mayor Mason indicated that we tried to make an agreement with the county to pass them our extra (unused) funds. The county could not hold a special called meeting in time for us to provide them with those funds, so Billie Johnson indicated that we could spend the rest of the \$16,000+ that we were allotted. Mayor Mason indicated that we will actually have \$5300+ additional funds that would be available to us, if we had additional needs for CR type items. If we purchase items that end up not being used, we will need to have a plan for how to surplus the items or provide them to the county. Commissioner Miller indicated that the city may want to consider purchasing a storage cabinet to use to store the extra supplies. Clerk Mason questioned if we could make cleaning supplies purchases for residents (beyond masks, gloves, etc.). Mayor Mason also mentioned purchasing potential foggers for the building, as well.

Mayor Mason asked the commission to send him any additional suggestions for items that we could possibly purchase with CR funds.

Meeting Time for 2021

The commission discussed a new meeting time that would work for all commissioners, the mayor, and the clerk. They agreed that in 2021 the meetings would be on the first Thursday of every month.

Commissioner Miller made a motion to change the meeting time to the first Thursday of each month at 6:00pm on Ordinance 2. Commissioner Hood made a second to the motion and the motion carried with the following votes:

Commissioner Hood – aye
Commissioner Camuel – aye
Commissioner Fluty – aye
Commissioner Miller – aye
Mayor Mason – aye

Retirement of Bob Camuel from the Commission

Mayor Mason wanted to say a special thank you to Bob Camuel for serving as a Commissioner for Lakeview Heights for the past 12 years. The City of Lakeview Heights wants to thank Commissioner Camuel for his service and dedication to our city.

Commissioner Swear-Ins

Mayor Mason has spoken to Elwood Caudill to determine when the commissioners would be sworn in. Caudill said he does not know at this time, but he will let Mayor Mason know as soon as possible.

ADJOURNMENT

With no further business pending and through unanimous consent, the meeting was adjourned at 7:10p.m.