

**City of Lakeview Heights  
385 Circle Drive  
Morehead, KY 40351**

**REGULAR MEETING OF THE CITY COMMISSION  
Meeting Minutes  
THURSDAY, April 7, 2022  
6:00 P.M.**

A meeting of the City Commission was held at the Robert Stivers Community Building with the following present:

**Commissioner Members Present:**

Tim Miller, Commissioner  
Mark Blankenbuehler, Commissioner  
Jim Fluty, Commissioner  
Sam Mason, Mayor

**Guests:**

Amanda Mason, Clerk

**Members Absent**

Commissioner Hood

**Call to Order and Roll Call**

Mayor Mason called the meeting to order at 6:05pm.

**Public Comments**

None

**Approve Previous Meeting Minutes**

3/3/2022 The clerk presented the minutes from the regularly scheduled meeting on March 3, 2022. Commissioner Blankenbuehler made a motion to approve the minutes as presented. Commissioner Fluty made a second to the motion, and the motion carried.

3/30/2022 The clerk presented the minutes for the Special Called Meeting on March 30, 2022. Commissioner Blankenbuehler made a motion to approve the minutes as presented. Commissioner Miller made a second to the motion, and the motion carried.

**Old Business**

**Treasurer's Report**

Clerk Mason presented March's Financial Report. Commissioner Fluty made a motion to accept the Financial Report as presented. Commissioner Blankenbuehler made a second to the motion, and the motion carried.

### **City Building Rental**

At this time, only one person has expressed interest in renting the City Building (in November).

### **City Directory**

Clerk Mason shared that so far, 25 residents have submitted information for the City Directory.

Commissioner Fluty quested whether or not to keep delivering newsletters to those residents who want an electronic copy. Clerk Mason indicated that it would be more difficult to keep track of who wanted paper, electronic, or both. She also mentioned that she is not always the person who delivers the newsletters. The commission determined to continue to deliver paper copies of newsletters to all residents regardless of whether or not they signed up to receive an electronic copy.

### **Pack's Clean-Up Update**

Commissioner Fluty shared that Packs came and worked on pushing the yard debris off the side of the parking area. The company did a great job of removing the waste/debris and moving several of the large rocks back onto the surface of the parking lots.

Commissioner Miller stated that a city our size should offer an area for residents to dispose of yard waste. Clerk Mason asked how the city of Morehead handled residential yard waste. Mayor Mason said that residents of Morehead have an option of paying for yard waste/debris removal. Commissioner Blankenbuehler stated that if this was a city service that is offered to LVH residents, then it should be added into the budget.

Commissioner Fluty stated that once the Commission provided Packs with confirmation that the job was completed satisfactorily, they would bill us.

### **Easter Egg Hunt**

Commissioner Blankenbuehler and his wife purchased candy and stuffed eggs for LVH Easter Egg Hunt. Mayor Mason and Commissioner Hood will hide the eggs during the morning of the hunt. Commissioner Miller and his wife is going to fill another bag of eggs with candy as well.

### **Zoning Map Update**

Commissioner Fluty had large copies of the LVH Zoning Map printed at Packs. He inquired as to whether or not the commission wanted a PDF of the map. Clerk Mason shared the copy of the map she had digitized to post on the website.

The commission discussed and reaffirmed that the Robert Stivers Community Building is considered government property.

## **New Business**

### **Welcoming Committee**

Commissioner Miller suggested asking neighborhood residents for volunteers for a City of Lakeview Heights 'Welcoming Committee' to greet and welcome new residents. Items that could be distributed to new residents include: Ordinances, Lakeview Heights website, Commissioner contacts, meeting dates/times, perks, building rentals, complaint procedures, taxes, directory form, newsletter, city map, etc. Clerk Mason will make a call for volunteers on the city's Facebook messenger group and create an information sheet to bring to next month's meeting.

### **LVH Mowing**

Mayor Mason shared with the commission that the back entrance, front entrance (around the sign), dam, city building area, and the park would need to be mowed. All areas added together equal less than a half-acre. Last year, one person quoted \$200 per mow. The Commission discussed making sure potential mowers are licensed and insured. Commissioner Fluty voiced a desire for the mowing company to be licensed within the county. The commission discussed this, and it was decided to call for bids indicating mowers must be licensed and insured.

### **Office Keys**

Commissioners Fluty and Blankenbuehler were given keys to the city building's office and the crawl space under the building. The commissioners need access to the building's office for building rental purposes.

### **Budget**

The Commission reviewed last year's budget and Clerk Mason went over a rough estimate expense that have been accumulated thus far and what line items are over or under budget.

Commissioner Fluty suggested that a column be added to the Financial Report that would allow a year-to-date accumulating total. Clerk Mason loved that idea, and Commissioner Fluty offered his assistance to help.

Commissioner Blankenbuehler presented information on what it would look like if taxes were raised to 15.0 cents per \$100 of assessed value. The commission discussed that without a significant increase in the tax rate, regular paving alone could not be funded by the city at its current rate of revenue vs. annual expenses. If the 4% tax rate increase is something the commission wants to consider, then it is important that the proper procedure is followed. Commissioner Blankenbuehler will be checking with Elwood Caudill for specifics on what steps need to be followed.

### **Fair Housing Resolution**

Mayor Mason read the proposed Fair Housing Resolution to the Commission. If the city plans to receive any funds from the GADD, then the resolution would need to be

adopted. Commissioner Blankenbuehler made a motion to accept the proposed Fair Housing Resolution. Commissioner Miller made a second to the motion, and the motion carried.

### **Summer Yard Sale**

The Commission discussed planning the annual City yard sale for Saturday, June 11<sup>th</sup>. Residents will be notified via the next newsletter. Clerk Mason will print more Yard Sale Permits to place in the drop box that is outside of the city building.

### **City Building Printer/Scanner**

Clerk Mason asked the commission their opinion about purchasing a new printer or printer scanner for the city and asked whether or not a color printer was needed. The commission discussed and expressed that a color printer was not a necessity and that the Clerk could proceed and purchase what she felt was best for office use.

### **Building Permit for 321 Circle Drive**

The property owners have submitted a request and payment for a building permit for changes/updates they are doing to the property.

### **Adjournment**

With no further business pending and through unanimous consent, the meeting was adjourned at 7:55pm.

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Sam Mason, Mayor

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Amanda Mason, City Clerk/Treasurer