

## REQUEST FOR PREPARATION OF SPECIFICATIONS

This is to request that MPDA SSI prepare SPECIFICATIONS (Section 09900) for the project listed below. It is agreed that a fee for this specification of \$500.00 (plus GST for a total of \$525.00) will be paid. Additional charges (if applicable) will be due prior to release of the written specification report. Bid Tour, if required, is \$200.00 (plus GST for a total of \$210.00).

DATE REQUESTED:  PROJECT NAME:

LOCATION:

CONTACT NAME:

PHONE:

EMAIL:

BID TOUR REQUIRED YES:  NO:

PAYMENT METHOD *(Please make cheque(s) payable to M.P.D.A. Specification Services Inc.)*

PO REF:  MASTERCARD:  VISA:  CHEQUE:

CARD NO:  EXP:

NAME:

COMPANY NAME & BILLING ADDRESS for INVOICE

BY SIGNING BELOW I AGREE TO THE TERMS LISTED ON THIS FORM

CUSTOMER SIGNATURE:  DATE:

**TO BE COMPLETED BY MPDA OFFICE:**

ASSIGNED INSPECTOR:  FILE #: