

# Application for Building Permit and Plan Review Village of Michiana

4000 Cherokee Drive, Michiana, MI 49117 269-469-4600

Date \_\_\_\_\_

Permit # \_\_\_\_\_

### 1.

**Applicant/Contractor:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State & Zip \_\_\_\_\_

**Job Address** \_\_\_\_\_

Property Owners Name \_\_\_\_\_ Address \_\_\_\_\_

Property ID \_\_\_\_\_ Phone \_\_\_\_\_

Class of work: New \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Repair \_\_\_\_\_ Demolish \_\_\_\_\_

### 2.

**Contractor:** \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

State License # \_\_\_\_\_ Exp \_\_\_\_\_ Federal ID# \_\_\_\_\_

Certificate of Insurance \_\_\_\_\_ Exp \_\_\_\_\_

### 3. Type of Improvement - Check all that apply

New                       Addition                       Alteration/repair                       Demolition  
 Relocate                       Foundation                       Pool                       Other  
 Accessory Building                       Garage

Describe work to be done: \_\_\_\_\_ Estimated Cost of Work \$ \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 4. Building Data

Framing:  wood  masonry  steel  reinforced concrete  other

Heating:  gas  oil  electric  # of fireplaces \_\_\_\_\_ Air Cond.  other

Foundation:  Basement  Crawl space  Slab

Bed/Bath:  # Bedrooms \_\_\_\_\_ # full baths \_\_\_\_\_ # 1/2 baths \_\_\_\_\_

Garage:  Attached Garage  Detached garage

Fire suppression:  yes  no

Size of building \_\_\_\_\_ Height of building \_\_\_\_\_  
Set backs: Front \_\_\_\_\_ Left Side \_\_\_\_\_ Right Side \_\_\_\_\_ Back \_\_\_\_\_

**5. Plan Review Information**

A set of construction documents are required with each application for a permit, unless waived by the building official when code compliance can be determined based on the description in the application.

Construction documents must be sealed and signed by an architect or professional engineer in accordance with 190, PA 299 as amended. The seal and signature are not required for dwellings less than 3,500 square feet of calculated floor area and public works less than \$15,000 in total construction cost.

Architect \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Plans reviewed \_\_\_/\_\_\_/\_\_\_ by \_\_\_\_\_

Dimensions/Data:	Existing	Alterations	New
Basement	_____	_____	_____
1st & 2nd floor	_____	_____	_____
Total Area	_____	_____	_____

Special Conditions \_\_\_\_\_ Other Permits Req'd Rec'd

- DEQ \_\_\_\_\_
- Zoning \_\_\_\_\_
- Health Dept \_\_\_\_\_
- Soil Erosion \_\_\_\_\_
- Plumbing \_\_\_\_\_
- Mechanical \_\_\_\_\_
- Electrical \_\_\_\_\_
- Tree \_\_\_\_\_
- Other \_\_\_\_\_

Section 23a of the state construction code act of 1972, Act #230 of the Public Acts of 1972, being section 123. 1523a of the Michigan Compiled Laws Prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators are subject to civil fines.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Homeowner's Affidavit**

I hereby certify the building work described on this application shall be installed by myself in my own single family dwelling in which I am living or about to occupy. All work shall be installed in accordance with the State Building Code as adopted by the village of Michiana and shall not be covered up or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections.

Homeowner's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Authorized by: \_\_\_\_\_ Date \_\_\_\_\_

**Building Permit Fees**

Effective October 11, 2013 Building Permit Fees will be calculated upon the following schedule according to actual/contracted construction costs. Signed affidavit required.

**Site and Plan Review:** \$125 plan review. Plan reviews required by changes, additions or revisions to plan \$50 per review.

**Building Inspections and re-inspections per occurrence:** \$100 Needs to be paid in full prior to Certificate of Use and Occupancy. The first 5 inspections required by the State of Michigan and the Village Michiana Building Code will be included as part of the Building Fee.

**Building Permit Fee - New, remodel or additions:** 1.5% of the actual cost of the project. Documentation on the costs will require Sworn Statement as to the actual true cost by the homeowner if self-financed; by the lending agency/contractor if used to fund and finance and by the agent/contractor hired to perform the work as described in the permit. Any misrepresentation may result in legal action to collect the 1.5% fee due the Village.

**Demolition Fee Permit \$100**

**Certificate of Use and Occupancy:** \$50 for each inspection and re-inspection until the Certificate is issued.

**Variiances:** Fee's as covered in The Village of Michiana Zoning Board of Appeals chapter 8.

Plan review fee	\$ _____	Received check # _____
Base Building Permit Fee	\$ _____	Date _____
Total Fee	\$ _____	

Permits expire one year from application date unless extended in writing by Village of Michiana Building Inspector. See Ordinance #2013-04 for other conditions on expired permits.

