

The Village of Michiana  
Zoning Code Fee Schedule for Variance

The Village Council of the Village of Michiana establishes the following fees pursuant to the Zoning Ordinance of the Village of Michiana.

All applications to the Zoning Board of Appeals (ZBA) for a Variance pursuant to Chapter 8 of the Zoning Ordinance shall be accompanied by

- a non-refundable two hundred fifty dollar hearing fee (\$250.00)
- a deposit of two thousand dollars (\$2,000.00) to be held in escrow to cover all expenses incurred by the Village of Michiana, including, but not limited to, the actual costs of transcript, professional review services, and attorney fees. The deposit, less actual costs incurred, will be refunded upon conclusion of proceedings related to the application

All appeals to the Zoning Board of Appeals (ZBA) filed for a Variance Appeal pursuant to Chapter 8 of the Zoning Ordinance shall be accompanied by

- a non-refundable two hundred fifty dollar hearing fee (\$250.00)
- a deposit of two thousand dollars (\$2,000.00) to be held in escrow to cover all expenses incurred by the Village of Michiana, including, but not limited to, the actual costs of transcript, professional review services, and attorney fees. The deposit, less actual costs incurred, will be refunded upon conclusion of proceedings related to the appeal

In the event that costs for reviewing any of the appeals listed above exceed the deposits required, the applicant will be notified and required to deposit additional monies into escrow. The amount deposited will be one determined by the ZBA and attorney of the Village of Michiana to be reasonable. All monies shall remain in escrow and subject to the same terms as the original deposit.

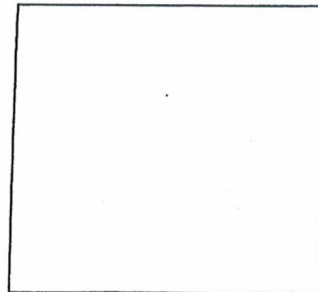
Failure to pay required fees or deposits shall constitute a waiver of all rights to an administrative hearing or judicial review of any decision.

\_\_\_\_\_  
Village of Michiana Representative's Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Property Address



Notary:

Date:

**VILLAGE OF MICHELAN  
ZONING BOARD OF APPEALS  
VARIANCE APPLICATION**

Date: \_\_\_\_\_

<b>NAME OF APPLICANT/OWNER REQUESTING ZONING VARIANCE</b>	<b>DATE</b>	<b>REVIEW AND OPINION</b>	
---	-------------	---------------------------	--

**A. Applicant**

Name(s) \_\_\_\_\_  
 Address(es) \_\_\_\_\_  
 Phone(s) \_\_\_\_\_

**B. Owner of Property (if different from above)**

Name(s) \_\_\_\_\_  
 Address(es) \_\_\_\_\_  
 Phone(s) \_\_\_\_\_

<b>LOCATION OF PROPERTY</b>			
-----------------------------	--	--	--

**A. Street name and number (if assigned)**

\_\_\_\_\_

**B. Property Tax ID # and Legal Description of Property Involved**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**C. List of Deed Restrictions and Easements:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**D. Site Plan**

Two (2) copies of a detailed, scaled site plan and elevation drawing showing the nature of the variance request, including, but not limited to: property boundaries, existing and proposed structures, the distance from the property lines of each existing building or structure and of each proposed building or structure, height of all proposed structures and show and label abutting street(s). *(Additional information may be required by the Zoning Administrator.)*

**E. Present Zoning of Property**

<b>NATURE OF REQUEST</b>	<b>REQUIRED</b>	<b>PROPOSED</b>	
--------------------------	-----------------	-----------------	--

	Required	Proposed	
Lot Size	_____	_____	
Average Lot Width	_____	_____	
Front Yard Setback	_____	_____	
Setback from Lake	_____	_____	
Side Yard Setback	_____	_____	
Total of Both Sides	_____	_____	
Percent of Lot Coverage	_____	_____	
Rear Yard Setback	_____	_____	
Building Height	_____	_____	
Total Floor Area	_____	_____	
Off-Street Parking	_____	_____	
Other	_____	_____	

VILLAGE OF MICHIANA  
ZONING BOARD OF APPEALS  
VARIANCE APPLICATION

Page 2

**EFFECT OF REQUEST ON APPLICANT**

A. What specific problem(s) would be created if compliance with the Zoning Ordinance would unreasonably prevent you from using the property or would be unnecessarily burdensome?

---

---

B. What are the condition(s) and circumstance(s) which apply that are unique to your property and not generally applicable to others in your neighborhood?

---

---

---

C. What undue hardship would be placed upon the applicant as a direct result of the variance being denied?

---

---

---

D. Does the situation which causes you to seek a variance request result from any action undertaken by you?

**EFFECT OF REQUEST ON OTHER PROPERTIES**

If your request is granted, what effect will it have on the area? Will it hamper access by emergency vehicles or personnel? Will it hamper or restrict light, air, or access to adjacent properties? Will it in any way create any problems or concerns to other properties in the area?

---

---

---

**ACKNOWLEDGEMENT AND CERTIFICATION**

It is hereby acknowledged that the applicant(s) has/have fully read and completed the above application. It is also understood that in case of cancellation or failure of the owner or his representative to appear at the hearing, I understand that all fees will be forfeited.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Owner  
(if different than applicant)