



Los Angeles County Women's Golf Association
2024 Team Play Competition

Guidelines for Captains

This document provides Team Play Captains with guidance related to the LACWGA Team Play Competition season. Items include: Match Play Format, Team Captain Responsibilities, and pre and post season clarifications.

TEAM PLAY FORMAT

FOUR-BALL MATCH PLAY GROSS AND NET Eight (8) Players, competing as Four (4) Sides in a team competition - Two (2) partners compete together as a Side, with each player playing their own ball. A Side's Gross score for a hole is their better ball score against the better ball Gross score of their opponents'. Net scores are based on where handicap strokes are given and will be based on 100% of the player's Course Handicap, using their September 1, 2024, Handicap Index.

SCORING Based on the Sides better ball score (1) point Gross and (1) point Net is awarded for each hole. Tied holes will result in 1/2 point awarded to each Side. At the completion of 18 holes, the Side with the most points, for Gross and Net, will receive an additional one (1) bonus point, or the bonus point will be halved if tied. The bonus points are added to the winning team's total Gross and Net points. The Teams accruing the highest total of Gross or Net points will be declared the Division Winners. Those teams will advance and compete for the Area Gross or Net Titles.

MATCH RESULTS Weekly Division Results will be emailed to Captains and posted on the LACWGA website when all results emails have been received and verified. Matches are final once emailed/posted.

TEAM GROSS AND NET WINNERS In the event a team wins both Gross and Net in their Division, that team will go forward to compete in the Area Gross Final. Second place Net will compete in the Area Net Finals.

RESOLVING DIVISION TIES In the case of a Gross or Net tie in a Division, the Team's Total Score (match + bonus points) for the last match played will determine the Division winner. If still tied, the second to the last match Team Scores will be used applying the same method as above until the winner is decided. This method is repeated until a winner is determined. The LACWGA Team Chair will notify the teams of the result.

AREA TITLES (Finals) Similar to the Division Team Play season, LACWGA will notify Division Winners of their designated competition course, competition dates and will supply course Slope Charts for the final matches. Handicap Rosters and Player Handicap Indexes remain the same for the finals. Final Team matches are for the Gross or Net Area Title, based on the Division Title won.

RESOLVING AREA TIES (Final) In the event of a tie for the Area Title, the match for those Teams is extended. All four Sides will continue in a hole-by-hole play-off, until there is a winner. The accumulated hole-by-hole Team Point Total will determine the Area Winner. Area Net Ties Only: For extra holes, handicap strokes are given by hole in the same way as in the 18-hole round.

AREA TITLE RESULTS

Results of the Area Title matches are final when the Winners have been posted by Team Chair.

TEAM CAPTAIN RESPONSIBILITIES

PRIOR TO THE START OF THE MATCH PLAY SEASON

Each Captain will receive one (1) Official Team Roster, validated by the Team Committee. These Official Team Rosters list the Team players from low to high order based on their September 1, 2024, Handicap Index. Captains will also receive a LACWGA Team Play Schedule, and a Course Handicap Table for the course(s) where their matches will be played.

Once a Team's Division assignments and schedules are received the Team Captains should:

1. Welcome all players on your club's Team Play Roster to the Team, with a reminder of the competition dates.
2. Become familiar with these LACWGA Team Play Local Rules and Terms of Competition, Pace of Play Policy and Best Practices, any LACWGA issued Local Rules, and procedures in this document.
3. Become familiar with the USGA Rules of Golf notably Rules 3.2 and 6.4a Match Play; Rule 23 - Four Ball (Match Play)
4. Disregard any golf course provided Local Rules.
5. Schedule Practice Rounds at the Team Captain's discretion.
6. Schedule and conduct a Team Meeting or meet with players individually to:
 - Review the Format of Team Play.
 - Review Match Play Scoring, how points are won and the use of scorecards.
 - Review the importance of Match Play rules including Order of Play.
 - Discuss the notion of "Request a Ruling" used to settle unresolved rules disputes or when uncertain how to proceed under the rules.

Supply each Team Player with a copy of:

- * LACWGA Team Play Local Rules and Terms of Competition.
- * Team Play Pace of Play Policy & Best Practices.
- * Notice to Players, if applicable, if updates are issued by the LACWGA Team Committee.

Advise players how golf course green fees will be paid (individually or collected for single payment by team)

PRIOR TO MATCHES:

1. Establish the 8 player / 4 Side line-up. Players must be listed and play in Course Handicap order, from lowest to highest Course Handicap. Use the Course Handicap Table for your competition course(s) to determine playing handicaps. If the Handicap Indexes of more than one player on a team are calculated to the same Course Handicap, the Team Captain may determine their order of position on the team's line-up.
2. Team Captains may exchange Team Line-ups (8 players / 4 sides) for planning purposes at any time prior to the start of the match. Note: Team Line-ups are not final until 30 minutes prior to the start of the first scheduled Team Match.
3. Prepare and provide scorecards to assist the players with the tracking of Gross and Net points won during a match. Handicap strokes for each match are based on the lowest Course Handicap of the

foursome in each match. In each four- ball match, the lowest handicap player will play at scratch and each of the other three players in the group will receive the full difference in strokes as they fall on the scorecard.

4. A Team Captain who is not present for all or any part of a match must appoint a Co-Captain or Acting Team Captain from the team's Roster to represent her. Be certain the representative has the Official Roster.

DAY OF MATCHES, CAPTAINS MUST:

1. **Arrive Early:** Be at the Golf Course at least 45 minutes prior to their first scheduled Tee Time.
2. **Pay Green Fees:** For Teams advised of single green fee payments, the Team Captain or a designated player must present a list of the club's team players in order of start time to the Course Starter and pay golf course green fees for all players in one transaction.
3. **Exchange Team Roster:** On the day of the match, Captains must exchange Rosters and verify player Handicap Indexes and Course Handicaps for that day's line-up.
4. **Declare Final Line Up** of players 30 minutes prior to the first scheduled tee-time, even if Captains have previously exchanged Team line-ups. NO CHANGES are permitted once the final line-up is declared.
5. **Ensure Handicap order criteria is met:** All Player(s) and Side(s) must play in Course Handicap order. If a player is determined to have played out of order and it is discovered before the result of a match is final, the team in violation shall forfeit points won during the match(es) by the side(s) or they will be disqualified, losing all 18 holes with all Gross, Net and Bonus Points awarded to the opponents. If a player is determined to have played out of order and it is discovered after the result of a match is final, the result of the match will stand, provided the player was not positioned out of order purposefully. If a team knowingly plays an ineligible player or positions a player out of handicap order, the team in violation shall forfeit points won during the match(es) by the side(s) and be disqualified for further participation in the Team Play Competition. There is no time limit on enforcing this penalty.
6. **Finalize and Distribute Scorecards:** Scorecards should reflect Players' names for each Side along with their handicaps and starting time.
7. **Distribute Notice to Players:** If applicable, LACWGA may issue updates pertaining to that day's course playing conditions and any related Local Rules. All Players must receive copies prior to play.
8. **Determine Honors:** Prior to matches, the Team Captains will toss a coin to determine which team has the "honor" to tee off first on the first hole.
9. **Escalate any Player "Requests for Rulings"** under Rule 20.1b(2) to the LACWGA Team Committee for resolution.
10. Ensure all Team Players post individual match play scores immediately following play. Team scores are not posted as
11. Notify the Team Chair of any Holes-In-One made by a team member during a team match.
12. **Match Results:** Following weekly Team competitions, one Captain will email the Match Results to the Team Chair. Please see the Team Play Results Instructions for information to include in the Match Results email. Do not email the Results Sheet.

TEAM PLAY COMPETITION CLARIFICATIONS

1. A Side in which either partner declares a higher handicap than allowed under Rule 3.2c(1) will be disqualified forfeiting all 18 Gross and Net hole points and any Bonus points. The opposing Side will receive all points for that match. Conversely, if a match has started with a player declaring a lower handicap than entitled, that match will stand as played. Again, player line ups must be listed in low to high course handicap order. Rule 3.2c(1)
2. A minimum of four (4) players from a team are required to begin play of all matches, with one (1) Player representing a Side. A Side may be represented by one (1) partner for all or any part of a match. Both partners do not need to be present. An absent partner may join a match between holes, but not during play of a hole. No Team shall begin play with fewer than four (4) players representing four (4) Sides.
3. The Side(s) playing short is assigned by the Team Captain. Any one of the four (4) Sides may play short, but each Side must be represented when the match begins. Course Handicaps must remain in low-to high order should this occur. Note: The handicap strokes are calculated as if all four Players are present and will still be played off the low player's handicap, even if that player is absent (Rule 23, Clarification 23.4/1). A side may be represented by one partner for all or any part of a match; all partners need not be present.

TEAM WITHDRAWS/FAILURE TO COMPETE

1. Should a Team withdraw after September 1, 2024, the club may be liable for all green fees for the course the Team was scheduled to play. Withdrawing a team causes hardship for all teams in a Division and the golf course facilities.
2. If your Team roster dwindles and you are concerned about withdrawing, remember you may compete with as few as 4 players. The inability to field a full team is not an acceptable reason for forfeiture.
3. At the discretion of the Team Committee and the LACWGA Board of Directors, any Team that withdraws from Team Play **after the Official Rosters have been validated**, those clubs may be subject to financial penalties as described above and may result in the team's ineligibility for the following Team Play season.
4. If a Team forfeits any or all the Division Matches, the penalty will be disqualification for the remainder of the matches. All points earned by the withdrawing Team will be forfeited. Further, the withdrawing Team will be subject to all contracted green and cart fees, if charged by the course.
5. If a Team fails to compete in the Area Final Match, that Team will be subject to those green and cart fees, if charged by the course.

Direct all Questions to the Team Play Chair or Committee

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All decisions of the LACWGA Team Play Committee will be final and will be communicated to the Team Captains involved.