



Fish Hoek Primary School

ESTABLISHED 1928

GRADES: Pre R - 7

CODE OF CONDUCT

TYPE OF OFFENCE AND POSSIBLE ACTIONS

LEVEL 1 OFFENCES (MINOR)

OFFENCE	WHO ACTS	ACTION
Disruptive talking in class	1. Class teacher 2. Other teacher 3. Coach Teachers to record Level 1 offences • <i>Reprimand</i> • <i>Engage in discussion to help resolve the problem and re-emphasize appropriate rule.</i> • <i>De-merit/losing of house points</i>	
Eating without permission		
Disruptive behaviour in class		
Late arrival		
Incomplete homework		
Forgotten books		
Leaving classroom without permission		
Inappropriate behaviour		
Unacceptable language		
Derogatory names/conversations		
Slovenliness / untidiness		
Unruliness in passages (running)		
Hands in pockets		
Cycling on school grounds		
Littering		
Rollerblading / skate boards		
Dangerous games		
Handing work in late		
Inappropriate hair (style/length/colour)		
Poor sportsmanship		
Incorrect uniform / PE clothes		
Wearing make-up		
Wearing jewellery which has not been approved by the school		
Using the foyer without permission		
Chewing gum at school		
Playing with hard balls at break		
Bringing expensive toys/cellphones to school		
Inappropriate civvies on Casual Day		

NB Repetition of these offences will be regarded as serious and therefore be carried over to the next level.

It's all about our kids

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LEVEL 2 OFFENCES (BECOMING SERIOUS)

N.B. ALL REPETITIONS OF LEVEL 1 OFFENCES ARE REGARDED AS SERIOUS AND ARE HANDLED AS LEVEL 2 OFFENCES

OFFENCE	WHO ACTS	<i>ACTION</i>
Cheating / copying of work	<ol style="list-style-type: none"> 1. Teacher 2. Coach 3. Grade Head 4. Departmental Head 5. Deputy 6. Principal 	<p><i>These offences are recorded in the learner's file.</i></p> <p><i>One or more of the following sanctions:</i></p> <ul style="list-style-type: none"> <i>-Break detention</i> <i>-Parents notified</i> <i>-Suspension of privileges</i> <i>-Counselling</i> <i>-De-merit/losing house points</i>
Graffiti		
Fighting / pushing / hitting / kicking		
Ignoring school / home notes		
Initiation		
Dishonesty		
Dangerous games		
Arrogant behaviour		
Back chatting		
Swearing and unacceptable language		
Abuse of school uniform in public		
Damaging property		
Inappropriate behaviour at extra-mural activities		
Non-attendance at extra-mural activities		
Non-attendance at sport matches		
Inappropriate behaviour on sports field		
Climbing over walls, fences, roofs		
Pets at school without permission		
Matches / lighters at school		
Discrimination on any grounds (racial, religious, language, gender or health)		

LEVEL 3 OFFENCES (SERIOUS)

N.B. ALL REPETITIONS OF LEVEL 2 OFFENCES ARE REGARDED AS VERY SERIOUS AND ARE TREATED AS LEVEL 3 OFFENCES

OFFENCE	WHO ACTS	ACTION
Smoking (normal/e-cigarettes etc.) (possession; supplying or taking)	1. Teacher 2. Deputy 3. Principal 4. SGB (At least 2 of the above) 1. <i>Parents notified</i> 2. <i>Noted in learner's file</i> <i>One or more of the following sanctions:</i> 3. <i>Suspension of privileges e.g.</i> - <i>school functions</i> - <i>school activities</i> 4. <i>Suspension</i> - <i>day / days</i> 5. <i>Expulsion</i> 6. <i>Counselling</i> • Please see attached DEFINITION OF SERIOUS MISCONDUCT. Regulations Relating to Disciplining, Suspension and Expulsion of Learners at Public Schools in the Western Cape as published in <i>Provincial Gazette Extraordinary No 6939 of Wednesday, 15 December 2011.</i>	
Illegal drugs (possession; supplying or taking)		
Alcohol (possession; supplying or consuming)		
Criminal offences		
Pornography – accessing and / or possession of in any form (cell phone, printed, computer)		
Intimacy e.g. sexual gestures, touching, verbal etc.		
Dishonesty in tests / exams / assessments		
Inappropriate use of cell phones (see cell phone policy)		
Fireworks – possession of or use of		
Vandalism		
Inappropriate toilet behaviour		
Violent behaviour		
Physical, mental or verbal abuse		
Any other anti-social behaviour deemed extremely serious		
Forgery		
Weapons at school		
Stealing at school or on school property		
Stealing out of school in uniform		
Interfering with others' possessions		
Truancy		
Leaving school without permission		
Any bullying		
Gangsterism – at school or out of school		