

RENTAL APPLICATION

\$30.00 Credit Check Fee Paid Not Paid

Separate application required from each applicant age 18 or older.

Entire Application must be completed and filled out or the application will not be accepted

This section to be completed by landlord

Address of property to be rented: _____

Rental Term: [] month-to-month [] lease from _____ to _____

Amounts Due Prior to Occupancy

First month's rent \$ _____

Security deposit \$ _____

Credit check fee \$ _____

Other (specify): \$ _____

TOTAL \$ _____

Applicant

Full Name - include all names you use (d): _____

Home phone: _____ Work phone: _____

Email: _____ Social Security number: _____

Date of Birth: _____

Driver's license number/state: _____

Other Identifying Information: _____

Vehicle information

Vehicle make: _____ Model: _____ Color: _____ Year: _____

License plate number/state: _____

Vehicle make: _____ Model: _____ Color: _____ Year: _____

License plate number/state: _____

Vehicle make: _____ Model: _____ Color: _____ Year: _____

License plate number/state: _____

Additional Occupants

List everyone, including children, who will live with you:

(SSN # if over 18 years of age)

Full Name

Relationship to Applicant

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Rental History

First-time renters: attach a description of your housing situation for the past five years.

Current address: _____

Dates lived at address: _____ Reason for leaving: _____

Landlord/manager: _____ Landlord/manager's phone: _____

Rent: \$ _____ Security deposit: \$ _____

Have you given notice to the landlord? (Y/N) (Circle one) If so when _____

Previous Address: _____

Dates lived at address: _____ Reason for leaving: _____

Landlord/manager: _____ Landlord/manager's phone: _____

Rent: \$ _____ Security deposit: \$ _____

Employment History

Self-employed applicants: attach tax returns for the past two years.

Applicant's Employer:

Name and Address of Current Employer: _____

Phone: _____

How long at current employer? _____ Income: \$ _____ per week / \$ _____ per month

Position Held: _____ Supervisor's name: _____

Applicant's Previous Employer:

Name and Address of Previous Employer: _____

Phone: _____ Dates employed at this job: _____

Position Held: _____ Supervisor's name: _____

Income

1. Your gross monthly employment income (before deductions): \$ _____

2. Average monthly amounts of other income (specify sources): \$ _____

TOTAL: \$ _____

Miscellaneous

Describe the number and type of pets you want to have in the rental property:

Describe water-filled furniture you want to have in the rental property:

Do you smoke? yes no

Have you ever:

Asked to break a lease early? yes no How many times _____

Filed for bankruptcy? yes no How many times _____

Been sued? yes no How many times _____

Sued someone else? yes no How many times _____

Been evicted? yes no How many times _____

Been convicted of a Crime? yes no How many times _____

Received a 14-Day Notice to Quit or a 30-Day Notice to Vacate?

yes no How many times _____

Have you ever had a CORI check? yes no

Have you ever had a SCORI check? yes no

Explain any "yes" listed above: _____

Where did you learn of this vacancy? _____

Personal References other than Family

Personal reference: _____ Relationship: _____

Phone: _____

Address: _____

Personal reference: _____ Relationship: _____

Phone: _____

Address: _____

Personal reference: _____ Relationship: _____

Phone: _____

Address: _____

Nearest relative to contact in case of emergency (someone other than above)

Name: _____ Relationship: _____

Phone: _____

Address: _____

I/We certify that all the information given above is true and correct and understand that my lease or rental agreement may be terminated if I have made any material false or incomplete statements in this application. I authorize verification of the information provided in this application from my credit sources, current and previous landlords and employers, and personal references. I give permission for the landlord or its agent to obtain a consumer report about me for the purpose of this application, to ensure that I continue to meet the terms of the tenancy, for the collection and recovery of any financial obligations relating to my tenancy, or for any other permissible purpose.

Applicant's Signature _____ Date: _____

If this application is accepted, I/we agree to enter into a rental agreement for the apartment. It is understood that the EARNEST MONIES DEPOSIT given will be applied to the security deposit due. Further, should I/we refuse to enter into a rental agreement when offered by Landlord or Agent the EARNEST MONIES DEPOSIT and all monies paid herewith shall be retained by Landlord as liquidated damages.

At the time of execution of the rental agreement by the tenant, payment of the balance of the security deposit, first month's rent and any other monies, as outlined below, will be due. The security deposit will be held as contingency against damage and lost rents in accordance with the Massachusetts General Law.

I/We hereby authorize and request Landlord or Agent to verify any criminal offender's record information with any criminal reporting agency that has authority to obtain this information as well as all credit reporting agencies, employers' credit and personal references. A photocopy of my license, social security card will be attached to this application. A photocopy of these documents shall be valid as the original. I/We agree that we are the age of eighteen (18) years or older.

Applicant's Signature _____ Date: _____

FOR OFFICE USE ONLY

Checklist

Applicant's ID	
Applicant's SS card	
Applicant's proof of income	
Housing Voucher, if applicable	