

INTERNATIONAL STUDENT THREE-STEP ENROLLMENT PROCESS

To be eligible for the I-20, Cal Coast Academy requires that all International applicants complete the following three-step process.

Step 1: Apply – Initial acceptance eligibility is assessed after receiving the following 6 items:

1. Application Fee, 2. Student Application Documents, 3. Copy of Passport, 4. Bank Statement of Sponsor in English, 5. Official and Original Transcripts with English Translation, 6. Immunization Records in English.

Step 2: Commit – The I-20 will be processed after receiving the following 4 items:

1. Commitment to Attend Fee of \$2,500,
2. Commitment to Attend Documents,
3. Affidavit of Relationship Attachments,
4. Verification of Student's Health Insurance Attachments.

Step 3: Register – To finalize student enrollment, the following 5 items must be received after the student visa has been granted and before arriving in the United States: 1. Enrollment Fee of \$350, 2. Tuition Payment, 3. Student Registration Documents, 4. Updated Official and Original Transcripts with English Translation that Include the Second Semester of the Past School Year, 5. Immunization Records in English.

INTERNATIONAL STUDENT APPLICATION TIMELINE

International applications for Middle School and High School will be accepted after October 1, 2022. All applications must be received by June 20, 2023 in order for the applicant to be considered for priority admission. Any applications received after June 20, 2023 will be placed in the waiting pool for decisions and will be considered on a space available basis.

INTERNATIONAL STUDENT APPLICATION CHECKLIST

The accompanying forms and non-refundable application fee are required before an assessment interview will be scheduled.

Complete applications will include the following required items:

Application Fee of \$450: Plus an additional 3% processing fee if paying via credit card or an additional \$25 if wiring funds. This fee is non-refundable.

Application Documents: Original Application documents must be sent via standard mail. Copies of these documents will not be accepted.

Copy of Passport Page: Must be valid for at least 6 months prior to entry.

Bank Statement of Sponsor in English: Must match sponsor on Affidavit of Support for Sponsor form.

Official and Original Transcripts with English Translation: Must include subjects, description of subjects, hours, and grades.

Immunization Records in English: Must include dates.

INTERNATIONAL STUDENT ASSESSMENT INTERVIEW

All information submitted to Cal Coast Academy will undergo a verification process where schools, administrators, teachers, doctors, bank representatives and insurance agents may be contacted to ensure the integrity of the student, family and guardian details provided before the interview is scheduled or an I-20 issued.



INTERNATIONAL STUDENT
APPLICATION FOR ADMISSION

2023 - 2024



Providing Education as Unique as Each Student's Fingerprint.

Application For Admission Packet Index:

- _____ Application Fee: \$450 per student + an additional 3% processing fee if paying via credit card or an additional \$25 if wiring funds. Please make checks payable to Cal Coast Academy. This fee is non-refundable and must be submitted at the time the Application documents are returned to Cal Coast Academy.
- _____ Application For Admission with a Copy of the Applicant's Passport Page Attached: Please fill out the Application for Admission form completely and sign. The Passport Page attachment must indicate that the Applicant's Passport has been valid for at least 6 months prior to entry.
- _____ Parent Questionnaire: Please fill out completely and sign.
- _____ Student Questionnaire: Please fill out completely.
- _____ Administrator Recommendation: Must be completed and returned to Cal Coast Academy by the applicant's current school administrator.
- _____ English Teacher Recommendation: Must be completed and returned to Cal Coast Academy by the applicant's current English teacher.
- _____ Mathematics Teacher Recommendation: Must be completed and returned to Cal Coast Academy by the applicant's current Mathematics teacher.
- _____ Acceptance Conditions: Please read completely and sign.
- _____ Affidavit of Support for Sponsor with Bank Statement of Sponsor Attached: Please fill out the Affidavit of Support form completely and sign. The Bank Statement of Sponsor attachment must match the Sponsor on the Affidavit of Support form.
- _____ Transcripts: Must be official and original documents that are translated into English and include subjects, a description of subjects, hours, and grades. Please refer to the Transcript Guidelines page.
- _____ Immunization Records: Must be official records in English and include Immunization dates. Note: Immunizations must complete before leaving the home country. Please refer to the Immunization Requirements page.



APPLICATION FOR ADMISSION



This form is to be completed by a parent or guardian and will be used for our records. Please print or type.

INTERNATIONAL APPLICANT INFORMATION

APPLYING FOR _____ GRADE IN FALL 20 _____ : FULL YEAR _____ (August to June)
SECOND SEMESTER _____ (January to June)

Name: _____
Last First Middle Preferred Name

Male Female _____
Date of Birth Student Email Student Phone Last Grade

Residence: _____
Apt./House Address

Section/Providence, Etc.

_____ City Country Postal Code

_____ Birth Country Citizenship

Last School: _____
Name Full Address

_____ Section/Providence, Etc. Phone Fax

FAMILY INFORMATION IN HOME COUNTRY

Father: _____ Mother: _____
Last First Last First

Address: _____
Apt./House Section/Providence, Etc. City Country Postal Code

_____ Home Phone Home Email Father's Cell Mother's Cell

_____ Fax Work Phone Work Email Other Emergency Contact

GUARDIAN OR CONTACT PERSON INFORMATION IN THE UNITED STATES

Name/s: _____ Relationship to Student: _____

Address: _____
Apt./House City State Zip Primary Phone Number

_____ Home Phone Home Email Cell Cell

_____ Fax Work Phone Work Email Other Emergency Contact

PRESENT SCHOOL PLACEMENT AGENCY INFORMATION (IF APPLICABLE)

Agency Name: _____ Contact Person: _____
Last First

Address: _____
Building & Street

City State Country Zip (Postal) Code

Primary Phone Number Other Phone/s Email Fax

PRESENT HOME STAY PLACEMENT COMPANY INFORMATION (for all students not living with a blood relative)

Company Name: _____ Contact Person: _____
Last First

Address: _____
Building & Street

City State Country Zip (Postal) Code

Primary Phone Number Other Phone/s Email Fax

ABOUT THE INTERNATIONAL APPLICANT

1. Has the student had any disciplinary difficulty in school? _____ If yes, please explain _____

2. Has the student had any academic difficulty in school? _____ If yes, please explain _____

3. Does the student have any physical and/or learning disabilities? _____ If yes, please explain _____

4. Is the student currently on any medication? _____ If yes, please state _____

5. Please explain why you want this student to attend Cal Coast Academy: _____

6. How did you learn of Cal Coast Academy? _____

Cal Coast Academy admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. We do not discriminate based on race, color, national or ethnic origin in administration of our educational policies, admissions policies, athletic or other school-administered programs nor in the hiring of faculty or administrations.



PARENT QUESTIONNAIRE

It is the mission of Cal Coast Academy to prepare a diverse community of young people for a lifetime of intellectual exploration, academic growth, and social responsibility.

APPLICANT'S NAME _____ Applying for _____ Grade in Fall 20 _____

Cal Coast Academy's mission is best served in partnership with families. Understanding that parents' perspective is critical, we ask for your candid response to help us get to know your child better. Please feel free to attach another sheet to this form.

How would you describe your child's contributions, or personality, within your family?

What are your child's academic strengths?

What are your hopes for your child in the coming academic year?

In what kind of classroom does your son or daughter thrive?



What are your child's main interests outside of school?

What do you think your child might gain by being a member of a school on a new campus that is building community, programs, and traditions?

What part of Cal Coast Academy's mission appeals most to you as a parent, and why?

How would you like to be involved in the Cal Coast community?

Signature

Print Name

Date



STUDENT QUESTIONNAIRE

APPLICANT'S NAME _____ Applying for _____ Grade in Fall 20 _____

We'd like to get to know you better. Please answer the following in your own handwriting. The first five questions are meant to be fun; please write the first things that come into your head.

How would your friends describe you? (3 or 4 words)

What are you really good at in school and out of school?

What do you wish you could be better at?

If you could go anywhere in the world, where would you go and why?

Name your favorite book, movie, television show, and musical group.



CURRENT ADMINISTRATOR RECOMMENDATION

To the Applicant:

Please type or print your name and give this form to your current Head of School, Principal, or Guidance Counselor with a stamped and pre-addressed envelope.

Applicant Name: _____ Applying for Grade _____ in Fall 20_____

To the Administrator:

Administrator recommendations are an integral part of the admissions process. Your help in completing this form in a thorough and timely manner will assist us in our comprehensive review of this applicant. This information will be kept confidential and will not become a part of the applicant's permanent file. We sincerely appreciate your cooperation and candor.

Applicant Information

No Opportunity to Observe		Poor	Fair	Average	Good	Excellent	One of the Best Ever
	Academic achievement						
	Conduct						
	Integrity						
	Consideration of others						
	Social adjustment to peers						
	Stability						
	Attendance						

Family Information

No Opportunity to Observe		Rarely	Sometimes	Usually	Always
	Communication with school				
	Attendance at school functions				
	Cooperation with school rules				
	Cooperation with faculty/administration				
	Fulfillment of financial responsibilities				
	Participation in school community				
	Participation in child's education				

How long have you known this student and in what capacity?

Has this student ever been subject to any disciplinary action while attending your school? If yes, please explain.

Please share with us your observation about this student's academic ability, work habits, relationships with peers, classroom behavior, attitude, and emotional maturity.

Please comment on this student's contribution to your school community and potential for leadership.

Please comment on the parents' expectations for their child. Please explain the way in which the family supports their child and the policies of your school.

Is there any additional information that can be better conveyed in a phone conversation?
If necessary, hours and phone number where you can be reached: _____

Administrator's Name: _____
School: _____ School Phone: _____
School Address: _____
Signature: _____ Date: _____

I recommend this student:

	Not at All	With Reservation	Mildly	With Confidence	Enthusiastically
Academic Ability and Promise					
Character and Personal Promise					
Overall					

Please make any additional comments on this student's appropriateness:



CURRENT ENGLISH TEACHER RECOMMENDATION

To the Applicant:

Please type or print your name and give this form to your current English teacher with a stamped and pre-addressed envelope.

Applicant Name: _____ Applying for Grade _____ in Fall 20 _____

To the Teacher:

Teacher recommendations are an integral part of the admissions process. Your help in completing this form in a thorough and timely manner will assist us in our comprehensive review of this applicant. This information will be kept confidential and will not become a part of the applicant's permanent file. We sincerely appreciate your cooperation and candor.

Academic Qualities

No Opportunity to Observe		Poor	Fair	Average	Good	Excellent	One of the Best Ever
	Reading Comprehension						
	Effectiveness of Writing						
	Development of Ideas						
	Study Habits						
	Attention Span						
	Ability to Work Independently						
	Motivation						
	Intellectual Aptitude						
	Intellectual Curiosity						
	Critical and Abstract Thinking						

Personal Qualities

No Opportunity to Observe		Poor	Fair	Average	Good	Excellent	One of the Best Ever
	Creativity						
	Self-Confidence						
	Leadership Potential						
	Reaction to Criticism						
	Reaction to Setbacks						
	Concern for Others						
	Personal Conduct						
	Personal Integrity						
	Ability to Act Independently						
	Ability to Work Cooperatively						
	General Level of Maturity						
	Sense of Humor						

Please compare this student's academic achievement to his/her ability.

Please describe this student's ability with regards to the subject of English. (Consider reading and writing skills, originality, imagination, creativity, etc.)

Please comment on this student's study habits. (Consider initiative, industry, promptness, drive, ability to organize, etc.)

Please comment on this student as a person. (Consider maturity, integrity, behavior, respect for others, self-discipline, individuality, sense of community service, etc.)

Other comments and remarks: (Are there any traits, good or bad, not mentioned above that are worthy of note?)

Is there any additional information that can be better conveyed in a phone conversation?
If necessary, hours and phone number where you can be reached: _____

Administrator's Name: _____
School: _____ School Phone: _____
School Address: _____
Signature: _____ Date: _____

I recommend this student:

	Not at All	With Reservation	Mildly	With Confidence	Enthusiastically
Academic Ability and Promise					
Character and Personal Promise					
Overall					

Please make any additional comments on this student's appropriateness



CURRENT MATHEMATICS TEACHER RECOMMENDATION

To the Applicant:

Please type or print your name and give this form to your current mathematics teacher with a stamped and pre-addressed envelope.

Applicant Name: _____ Applying for Grade _____ in Fall 20_____

To the Teacher:

Teacher recommendations are an integral part of the admissions process. Your help in completing this form in a thorough and timely manner will assist us in our comprehensive review of this applicant. This information will be kept confidential and will not become a part of the applicant's permanent file. We sincerely appreciate your cooperation and candor.

Academic Qualities

No Opportunity to Observe		Poor	Fair	Average	Good	Excellent	One of the Best Ever
	Study Habits						
	Attention Span						
	Ability to Work Independently						
	Ability to Organize/Communicate						
	Motivation						
	Intellectual Aptitude						
	Intellectual Curiosity						
	Critical and Abstract Thinking						

Personal Qualities

No Opportunity to Observe		Poor	Fair	Average	Good	Excellent	One of the Best Ever
	Creativity						
	Self-Confidence						
	Leadership Potential						
	Reaction to Criticism						
	Reaction to Setbacks						
	Concern for Others						
	Personal Conduct						
	Personal Integrity						
	Ability to Act Independently						
	Ability to Work Cooperatively						
	General Level of Maturity						
	Sense of Humor						

Please compare this student's academic achievement to his/her ability.

Please describe this student's ability with regards to Mathematics. (Consider ability to retain mathematical relationships and principles, drawing generalizations, applying basic principles in word problems, and relying on memory versus conceptual processes.)

Please comment on this student's study habits. (Consider initiative, industry, promptness, drive, ability to organize, etc.)

Please comment on this student as a person. (Consider maturity, integrity, behavior, respect for others, self-discipline, individuality, sense of community service, etc.)

Other comments and remarks: (Are there any traits, good or bad, not mentioned above that are worthy of note?)

Is there any additional information that can be better conveyed in a phone conversation?
 If necessary, hours and phone number where you can be reached: _____

Administrator's Name: _____
 School: _____ School Phone: _____
 School Address: _____
 Signature: _____ Date: _____

I recommend this student:

	<u>Not at All</u>	<u>With Reservation</u>	<u>Mildly</u>	<u>With Confidence</u>	<u>Enthusiastically</u>
Academic Ability and Promise					
Character and Personal Promise					
Overall					

This student is enrolled in: Arithmetic Pre-Algebra Algebra Geometry Other: _____
 Section level of course: Remedial Regular Advanced
 Textbook(s): _____
 Suggested Math placement for next year: _____

Please make any additional comments on this student's appropriateness:



ACCEPTANCE CONDITIONS

I/WE UNDERSTAND THAT IF _____ (Applicant's Name) IS ACCEPTED AS AN INTERNATIONAL STUDENT AT CAL COAST ACADEMY (CCA) THE FOLLOWING CONDITIONS APPLY

1. I understand that I must meet the graduation requirements to receive a diploma. I must prove that all transfer credits meet Cal Coast Academy's standards (I may have to repeat a class and lose previous credit) and must pass all required classes.
2. I understand that I must take a "full load" (30 units per semester) in order to remain in status with my student visa.
3. I understand that placement in any regular, honors, or AP class will be determined by meeting prerequisite requirements and by recommendations from the International Director and the classroom teacher. Decisions on appeals to any placement will be made by the Head of the School and become final.
4. I understand that I must abide by the attendance, behavior, driving, guardianship, housing, insurance, Department of Homeland Security, and all other rules set forth by Cal Coast Academy. I will be dismissed from school if these requirements are consistently challenged or falsified.
5. I understand that any false information or failure to disclose academic, behavior, or emotional problems during the application/enrollment process may result in dismissal from Cal Coast Academy with no recourse and no refunds.
6. I understand that while I am a student at Cal Coast Academy, I am considered a minor. However, I must also abide by all rules and laws of the State of California, the United States of America, and Cal Coast Academy—even if I am 18 years old or older.
7. I understand that NO FEES OR TUITION FOR THE ENTIRE SCHOOL YEAR WILL BE REFUNDED ONCE THE SEMESTER HAS BEGUN IF DISMISSED, TRANSFER, WITHDRAW or are a NO SHOW.
8. I understand that my acceptance is for one year. My progress, effort, behavior, attitude, and attendance will be evaluated yearly. Cal Coast Academy is not obligated to re-sign my I-20 to allow me to continue.
9. I understand that International Students are not permitted to drive any motorized vehicle unless living with their parents or designated guardian from their home country.
10. I hereby agree that I shall defend, indemnify and hold harmless Cal Coast Academy and its representatives from any and all liability and costs for injury to persons and/or property directly or indirectly arising out of my actions while I am at Cal Coast Academy.
11. I understand that this Agreement shall legally bind me upon acceptance and re-enrollment by Cal Coast Academy, and it shall be interpreted and enforced in California and under California law.

- I/We have read, understand, and agree with the Acceptance Conditions.
- I/We have read, understand, and agree with the Financial Policies.
- I/We have read, understand, and agree with all documents and information, and vow all signatures are true and not falsified.
- Enclosed is my application fee of \$450.

Student Signature

Parent or Guardian Signature

Date



AFFIDAVIT OF SUPPORT FOR SPONSOR

I, the undersigned, swear that I will be fully responsible for all the expenses including the round-trip air fare, tuition fees, living expenses and other miscellaneous expenses, caused by the below-named person during his/her stay in the U.S.A.

INTERNATIONAL APPLICANT:

Name in Full:

Date of Birth:

Present Address:

SPONSOR*:

Name in Full:

Date of Birth:

Present Address:

Relation to Student:

The affidavit of support is made by me for the purpose of assuring the U.S. Government that such student will not be in any way become a public charge in the event he/she is admitted to the United States. I swear that I will not use the non-immigrant visa from the United States gained by the I-20 issued from Cal Coast Academy of San Diego to receive public, tax-supported benefits such as public-school education, social security benefits, or medical care.

Sponsor's Signature: _____ Date: _____

Attach Bank Certificate with at least \$50,000. US to verify ability to support



TRANSCRIPT GUIDELINES

- A. Official transcripts are required of all students entering grades 9-12:
1. Grades 9-11: A copy of an officially STAMPED transcript will be accepted for initial screening
 2. Official stamped transcripts must be included with the final application
 - a. A stamped original-language transcript
 - b. A stamped officially-translated English-language transcript
 3. NO reconsideration for past work will be given for ALTERED or CHANGED transcripts
 4. Grade 12 students are not presently being accepted. The following is for exceptional decisions: Officially STAMPED transcripts must be in with the application for initial screening
 - a. A stamped original-language transcript
 - b. A stamped officially-translated English-language transcriptIf exceptional acceptance is granted, senior must take a full load (30 credits) for a CCA diploma
Minimal college counseling/transcript assistance is available for senior transfer students
 5. All students must be under the age of 20 at the time of graduation to be accepted
- B. Grades 9-11 Credits: (all subjects taken must be verified as to hours and content)
1. Out of Country Transcripts:
 - a. All accepted subjects will receive a "Credit" – not a letter or number grade
 - b. The maximum number of transfer credits for grade 9 is 6 classes (35 CCA credits) usually:
 - i. English
 - ii. 5 credits of World History OR 5 credits of a Biological Science
 - iii. Math
 - iv. 5 Elective credits
 - v. Foreign Language II (if educated in 1st language for 2 semesters through grade 9)
 - vi. 5 credits of Physical Education
 - c. The maximum number of transfer credits for grades 10 & 11 is 6 classes (30 CCA credits)
 - i. Only clearly defined course work will be accepted as equivalent
 - ii. Hours in class per week or units of credit must be equivalent to CCA
 - iii. Unmarked/undefined subjects will receive a credit only
 - iv. Honors or IB grades issued by an accredited institution receive letter grades
 - d. All students must take a full load (30 CCA credits) to remain in SEVIS (I-20) status
 - e. Second semester grade 11 transfer students must go to summer school for US History
 2. Out of State transcripts:
 - a. All credits from regionally accredited schools will receive the letter grade issued
 - b. All credits from any non-accredited school will receive "Credit" – not a letter or number grade
 - c. The maximum number of credits for 9-11 is 6 classes (30 CCA credits)
 - d. All course work must be clearly defined to receive equivalent CCA credit
- C. Grade 12 Credits: (grade 12 students not presently accepted) Exceptions only:
1. All Out of Country transfer rules above apply
 2. All Out of State transfer rules above apply
 3. All Official transcripts must be turned in with the application
- D. Changes for Transcript Requests:
1. For presently enrolled students applying to college, no charge
 2. All other requests are \$10.00 each; must be paid for in advance. Special mailing charges apply



GRADUATION REQUIREMENTS

A student must accumulate a minimum total of 230 units of credit. Five credits are awarded upon successful completion of one semester in one subject. Entering grade point average (GPA) must be 2.5 or higher.

MINIMUM REQUIREMENTS:

1. College Preparatory Curriculum:

This course of study prepares a student for entry into the University of California, the California State University system, and the private colleges and university systems. The student must maintain a GPA of 2.25 or higher. The UC and CSU minimum grade is C.

- Four years of English: ESL III, Advanced English, and/or English I, II, III, or IV
- Four years of Mathematics: Algebra I, Geometry, Algebra II and either Pre-Calculus or College Alg./Trig
- Two years of Science: 1 year of life science, 1 year of physical science
- Three years of Social Science: World History, U.S. History, Government/Economics
- Three years of the same Foreign Language (or 1st language educated through grade 9)
- One year of Fine Art (both semesters must be the same fine art)
- One additional year in Foreign Language, Science, or Social Science
- Four semesters of Physical Education
- Additional credits (to make 230) must be made up with academic or general electives



IMMUNIZATION REQUIREMENTS

All Immunizations must be STAMPED by a Doctor or Clinic.

The following list shows the immunizations required BEFORE your student may attend classes at Cal Coast Academy. Please make sure they have all the required immunizations. We need proof of immunizations IN ENGLISH in order for them to attend school.

VACCINE	MINIMUM DOSES REQUIRED	ADDITIONAL DOSE REQUIREMENTS FOR SOME STUDENTS
1. Polio	4 doses, but...	3 doses meet requirement if at least one was given on or after the 2 nd birthday
2. Diphtheria, Tetanus, Pertussis DTP or any combination of DTP with DT or Td (tetanus and diphtheria) Tetanus	4 doses, but... 1 dose every 10 years	3 doses meet requirement if at least one was given on or after the 2 nd birthday recommended
3. Tdap	1 dose Required even if had Pertussis	Must be given on or after 7 th birthday
4. Measles, Rubella May be given separately	2 doses each, but...	Both doses must be given on or after 1 st birthday
5. Varicella	1 dose, but... A signed letter stating date of illness will be accepted	1 ADDITIONAL DOSE if 1 st dose is given on or after 13 th birthday

REMEMBER: The student may not attend any classes until all immunizations are current according to the guide above.



TUITION AND SCHOOL FEES REQUIREMENTS

Application Fee: New students only	\$450
Commitment Fee: New and returning students	\$2,500
Enrollment/Re-Enrollment Fee: New and returning students	\$350

2023-24 BASE TUITION AND SCHOOL FEES: School fees include textbooks, workbooks, English readers, class fees, lab fees, athletics, transcripts, academic planner, student ID card, and school uniforms (4 polos and 2 sweatshirts)

1 st Semester Student Tuition		2 nd Semester Student Tuition		Semi-Annual School Fees	
Grades 6 – 8	\$12,500	Grades 6 – 8	\$12,500	Grades 6 – 8	\$1,300
Grades 9 – 10	\$12,875	Grades 9 – 10	\$12,875	Grades 9 – 10	\$1,400
Grades 11 – 12	\$13,125	Grades 11 – 12	\$13,125	Grades 11 – 12	\$1,500

ADDITIONAL FEES: Depending upon participation

One-on-One Class	\$675 per month
Two-on-One Class	\$350 per month
ASSIST Homework Help	\$375 per month
One-Way Transportation	\$850 per semester
Round-Trip Transportation	\$1,500 per semester
Tutoring	\$75 per hour
AP Examinations	\$125 per exam
PSAT Testing	\$25 per exam
Payment-Related Charges	\$25 per charge
Translator Fee	\$45 per hour
College Counseling	\$75 per hour

ESTIMATED FEES: Actual amount may be different

Learn on Location Annual School Trip	\$2,000 - \$5,500
Special Events (co-curricular and extra-curricular)	\$10 - \$100 per event
Yearbook	\$25 - \$45

HEALTH INSURANCE: International medical/evacuation insurance (not travel insurance) must be purchased for 10/12 months for each International student.

CONTRIBUTION REQUIREMENT: The annual tuition rate alone does not support 100% of the costs involved in offering a high quality, college preparatory education that seeks to serve the individual needs of each and every student. To help bridge the gap between our annual tuition rate and the actual cost of educating each student, we expect all families to donate *minimally* \$3,500 annually. Annual contributions are due in full on or before May 1, 2024.