

RESCHEDULED
Board of Directors Meeting
Bdote Learning Center
3216 E 29th St. Minneapolis, MN 55406
11/1/2022
4:30-6:00 p.m.

ZOOM meeting [link](#) (At bottom of Board members page on Bdote website)

AGENDA

1. Opening Items

- a. Call Meeting to Order at 4:39 PM
- b. Record Attendance and Guests
 - i. Present: Tedi Grey Owl, Jewell Arcoren, Angela Two-Stars, Robert Pilot, Mat Pendleton, Korissa Howes
 - ii. Guest(s): Mary Abraham, Carol Charging Thunder, Mick Dudero (CLA)
- c. Statement of Conflict of Interest — Robert Appointed Tedi to run the meeting at 4:52 PM. No conflicts of interests are arised.
- d. Approve BLC 6/30/2022 June Board Meeting Minutes: [6/30/2022 Board Meeting Minutes](#)
 - i. *Angela makes a motion to approve the June 30th, 2022 Board Meeting Minutes, Robert seconds the motion: motion carries.*
- e. Approve 7/13/2022 July Special Meeting Minutes: [BLC Special Meeting: July 13th, 2022](#)
 - i. *Robert motions to approve the July 13, 2022 Special Meeting Minutes, Jewell seconds the motion: motion carries.*
- f. Approve 11/01/2022 Agenda
 - i. *Angela motions to add items to agenda for ANA. Change AOR, Project Manager, and Finance Officer for EMI and SEDS grants. Jewell seconds the motion: motion carries. Items are added to new business.*

2. Public Comment

- a. Each speaker must sign up on Zoom chat with two minutes to speak.

3. Finance

- a. Approve June 2022 Financials and Check Register, Michael Dudero
 - i. Nothing out of the ordinary in terms of expenses. Normal payments came in for the month.
 - ii. We had 2 payrolls go out as scheduled. Hamline was a big charge, but it was reimbursed through ANA.
 - iii. *Jewell motioned to approve the June 2022 Check register. Angela seconded the motion. Yes: Tedi, Jewell, Korissa, Angela, Mat. Abstain: Robert. Motion carries.*
- b. Approve July 2022 Financials and Check Register, Michael Dudero
 - i. This item is taken off the agenda due to the Check register of this month being a part of the August Check register.
- c. Approve August 2022 Financials and Check Register, Michael Dudero
 - i. Bdote ended year in statutory debt because of
 - 1. Enrollment decrease
 - 2. HHM/SpEd funding due to distance learning
 - 3. Transition of leadership stagnated progress
 - ii. Plan to get out of debt
 - 1. Veronica, Korissa and Mick meet every Friday.
 - 2. Maximize Covid dollars.
 - 3. Stabilize the enrollment number.
 - 4. Review contracts and staffing. Coding staff appropriately.
 - iii. *Angela makes the motion to approve August 2022 Financials. Jewell seconds the motion. Yes: Tedi, Jewell, Korissa, Angela, Mat. Abstain: Robert. Motion carries.*
- d. Approve September 2022 Financials and Check Register, Michael Dudero
 - i. 25% of the way through the year. Enrollment was at 83 by the end of the month. We were looking for 92.

- ii. Switch of the bank account, which is why that income is not reflected this month.
- iii. Expenses were 18% by month end. Most of the payments were normal, the biggest one was for transportation.
- iv. Outstanding debts not listed: lease statements that came through late.
- v. *Angela motions to approve September 2022 Financials and check register. Jewell seconds the motion. Yes: Tedi, Jewell, Korissa, Angela, Mat. Abstain: Robert. Motion carries.*

4. Leadership Report

a. Operations Report, Korissa Howes

- i. ANA is in good standing for both EMI and SEDS. SEDS award and carryover was approved and issued.
- ii. Headwaters - narrative complete and should be getting reimbursed.
- iii. MDE: completing ESSER for reimbursement and tech funding, CLiCs for nutrition is completed, we have a new USDA grant for nutrition expenses, Indian Ed grant has been accepted and submitted.
- iv. Novo is complete and funded.
- v. MAIC will be coming in to reimburse.
- vi. SpeD is done and Korissa is working on a plan to purchase related items for students.
- vii. Covid Grant is new funding that Mick spoke about earlier.
- viii. Tech related E Rate grant number 2 was approved for phones and installation.
- ix. We are catching up on bills as we transition accounts and get them all in Korissa and Veronica's name. We have a system on google we share with CLA.
- x. Internet is resolving and we will be set to go.
- xi. Transportation is switched to Coherent and our parents are happy.

xii. *Angela motion to approve the operations update. Mat seconds the motion. Motion carries.*

b. Administrative Report, Veronica Peterson-Briggs

- i. Staffing: one open teacher position, with a contract in negotiation, and we have opening for a paraprofessional as one had to resign due to living situation. We have promoted Paras to teachers and getting them licensed. We have SpEd positions open. Right now this time is being fulfilled by Paula and Katie from Designs for Learning. We have a contracted part time social worker through Right Response. Part time contracted nurse as well.
- ii. Q Comp is in progress.
- iii. Working with Krissy from Jennings to get all our teachers licensed and updated in the STARS reports.
- iv. JMC has made MARRS reports, injury reports, discipline reports much easier.
- v. Staff morale is good. We have resolved most issues pretty quickly.
- vi. Veronica's maternity leave plan. Working remotely on Monday and Wednesday. Tuesdays and Thursdays are half days noon-5. Fridays are full time depending on staff meetings.
- vii. How is the workload? A lot of catching up. We have been making a lot of phone calls. Grants are in a good spot. Admin is filling in for lack of nurses, subbing, social workers (parents reuniting, overdose, homeless and highly mobile, gun violence, deaths), SpEd, not enough time for phone calls.

viii. *Angela makes a motion to approve the Operations Report. Mat seconds the motion. Motion carries.*

5. Committee Reports

- a. Governance Committee: Tedi will work on temporary positions and work on terms that expire or are going to expire.

- b. Seats that are up for election are Jewell Arcoren, Robert Pilot, and Mary Hermes.
- c. Former board members will have to be nominated, re-run for the board, and can then be re-elected to the board via vote.

6. New business

- a. Korissa is resigning from the board due to the director position being a conflict of interest.
- b. Board member nomination:
 - i. Licensed Teacher seat - Carol Charging Thunder is nominated and willing to take the licensed teacher board seat.
 - ii. *Angela motions to accept the nomination and appoint Carol Charging Thunder in the licensed teacher seat for the Bdote Board of Directors. Mat seconds the motion: motion carries.*
 - iii. Korissa Howes has resigned as a board member.
 - iv. Community Member and/or Parent/guardian seat?? - Shiela Zephier said she was willing. Mary Abraham shared interest in this seat.
- c. Board Elections/Special Elections TABLED
- d. *ANA appointment revision*
 - i. *Angela motions to appoint Korissa Howes as the ANA EMI Grant # 90NB0033 authorized representative. Carol seconds the motion. Motion carries.*
 - ii. *Mat motions to appoint Miskwa Mukwa Desjarlait as the ANA EMI Grant # 90NB0033 Project Manager. Angela seconds the motion.*
 - iii. *Angela motions to appoint Korissa Howes as the ANA SEDS Grant # 90NA8375-03-02 Authorized Representative. Carol seconds the motion. Motion carries.*
- e. Approve Veronica Peterson-Briggs and Korissa Howes as authorized representative(s) (AOR) and Identified official with authority (IoWA) on behalf of Bdote Learning Center.
- f. Ratify new hires:

- i. Mary Abraham 8/29/2022
- ii. Kaelin Winkelman 9/6/2022
- iii. Vangyi Chongtoua 9/12/2022
- iv. Lois Long 9/15/2022
- v. Daniel Churchill 10/13/2022
- vi. Courtney Briggs 10/24/2022
- vii. Olivia Mason 10/24/2022
- viii. *Angela motioned to ratify the new hire list. Mat seconded the motion.
Motion carries.*

7. Old Business

- a. Resolutions Presented to the Board of Directors for Approval
 - i. *Angela motions to add Veronica Peterson-Briggs, the Director of Administration, as an authorizer and signatory for Bdote Learning Center's bank account with American National Bank. Mat seconded the motion. Motion carries.*
 - ii. Korissa Howes, Tedi Grey Owl and Veronica Peterson-Briggs will be the authorized officials for the American National Bank account.
- b. Board Training options with Designs for Learning - TABLED.

8. Closed Session

- a. *Angela motions to go into closed session. Carol seconds the motion. Motion carries.*

9. Next Regular Board Meeting: November 28, 2022 @ 4:30 PM

10. Adjourn

- a. *Carol makes a motion to adjourn at 6:58PM. Angela seconds. Motion carries.*