

Board of Directors Meeting
Bdote Learning Center
3216 E 29th St. Minneapolis, MN 55406
January 25, 2021 4:30-6:00 p.m.

FINAL MEETING MINUTES FINAL

NOTE: Due to the COVI-19 pandemic and Executive Orders from Governor Walz, the Bdote Learning Center January board meeting is conducted online using the ZOOM meeting platform. Meetings are recorded. Board action is conducted using roll call vote.

1. Opening Items

- a. Record Attendance and Guests: Louise Matson (chairing meeting in Autumn's absence)
Board members present: Louise Mattson; Michele Fluhr Fraser; Odia Wood-Krueger; Tedi Grey-Owl; NEW members being seated today: Jewell Arcoren; Arthur Lockwood; Robert Pilot; Sisoka Duta.
Board members absent: Autumn Dillie
Guests present: Bill Zimniewicz; Maggie Lorenz; Graham Hartley; Emily Kunze; Barry Hand; Carol Charging Thunder.
- b. Call Meeting to Order: LM at 4:37pm
- c. Approve January Meeting Agenda: LM- motion to approve OW-K; second TGO; roll call all around; Jan agenda is approved.
- d. Seating of New BLC Board Members
 - i. Term Applied to Each New Member-
Arthur Lockwood- term ends 10/2023
Jewell Arcoren- term ends 10/2022
Robert Pilot- term ends 10/2022
Sisoka Duta- term ends 10/2021
- e. Statement of Conflict of Interest – LM asks re any conflicts? - all NO
- f. Statement Concerning Board Procedure and Public Comment – LM reminded guests to sign up for time to speak during public comment time; we follow Robert's rules for our meetings and this is the school's public business meeting.
- g. Approval: December 21, 2020 Minutes (Regular Board Meeting): LM
Motion to approve minutes OWK; second TGO; roll call all around-Robert Pilot abstains; motion passes.
- h. Approval: January 20, 2021 Minutes (Special Board Meeting): LM
Motion to approve minutes OWK; second TGO; roll call all around- motion passes.
- i. Selection of Open Officer Seat: Vice Chair- LM explains role and seeks nominations for the seat; Robert Pilot- I will volunteer if you will have me as a vice chair-
LM we have a nomination so we have a second? Arthur seconds; roll call all around; motion passes. Robert is the Vice Chair.
- j. Selection of Board Committee assignments- LM explains that by the end of this week we will be sending out email with info on the active committees; we need two staff on the Executive Director Search Advisory Committee; and we especially need to reignite the Development (Fund raising) and Strategic Planning committee. We are tabling the Facilities committee. Also want to point out that community members are welcome to share their time and talents with us on our committees.

2. Finance

- a. Review and Approve December, 2020 Financials and Check Register- Mick Dudero from CLA Clifton Larsen Allen- I'll share the summary 50% of the way through the year. Working on original budget and ADM of 115. Current enrollment is 106; (average for year so far is 109). Current holdback owed to us from state is \$139, total including last year is \$222. Discussed LOC with Propel nonprofits for \$400k; Propel works with many schools that CLA also work with to bridge the holdback timing from the state; other charters use this LOC. Revenues are at 45% of original budget; expenditures are at 47% - both look right because ADM is bit lower; normal monthly payments went out; Current year total month end deficit 55k brings fund balance to 109K. Revised budget from CLA and Bdote leadership are working on and we want to wait until the end of winter break and consider DL changes. Questions- explains what the Funds are- Fund 1 – general fund- lease payments, supporting the classroom \$; CARES CRF- federal money for COVID- they were not in the original budget. Lots of discussion regarding the Propel loan, staffing, enrollment, who speaks the language etc. Then reviews of checks- ?s and discussion. (Robert Pilot left the meeting at 5:49 pm.)
LM Is there a motion to approve the Dec financials and checks: MFF motion; OW-K second; roll call all around; motion passes.

3. Committee Reports:

- a. Director of Administration Search (Advisory) Committee Report
Maggie Lorenz- we met for the first time last week (Jan19?) to kick off the executive director search committee and we are drafting the posting. LM said we need to get the description done, we are pretty close to getting it ready to post it. BH- wants the board to read the original job description. ML wants to know if we have funding to fly people in for interviews and possibly relocation funding as an incentive. LM wants board members to watch for specialized funding for this purpose.
- b. Parent Committee Report-
Maggie Lorenz- we have a meeting next week and we are looking at getting training and how to use the sources of funding and we are looking at the different roles we would like to have- maybe have two vice chairs, a treasurer, a secretary, and finding voting members like community member and a student and a teacher. Arthur said the job description needs to include that all the staff on the property need to be speaking the target language- and it should be a part of the staff contract to be speaking the language- Sisoka agreed; Odia joined in to request we clarify what it means to “support” language learning and how that impacts staff.

4. Leadership report: Bill Zimmiewicz, Interim Director

- a. Board Member Background Checks: need to get the signed releases back from all board members- IQS wants it done every year and we need to get compliant with this req.
- b. Board Training Schedule: offered info about online segments from NEO.
- c. Food and Nutrition Program Changes: We are planning to change the catering service from Lancer (out of Mississippi) - we can cancel contract for cause, missed orders, foul meat- and switch to a local company Caravan for Kids Catering– more accountable to community etc. Hopefully will have new contract by Feb meeting. (6:12pm)

5. New business

- a. Covid Response Team Statement: Bill said he did not receive a statement from the team – we need to get a simple statement posted on our webpage and FB. A parent wants to know when are we moving back to in person school and some justification about how the decision is made.

Carol Charging Thunder, staff guest- has a copy of the statement- will send it to Bill

OWK- has many questions and points to add to the COVID decision-making and wants to make sure that the school staff and parents all understand what it takes to feel safe- it's our responsibility to consider all the variables if a student shows up sick?

SD- other points about vaccination requirements and refusal and all related concerns

(Michele Fluhr Fraser- left the meeting at 6:25 Bill agrees to take minutes for remaining items.)

Carol: read the DRAFT covid statement- all about safety- it included language about possible hybrid model during Q4-

SD motion that the statement get sent to all staff for review before posting; Second OWK; roll call vote all around- motion passes.

6. Old business:

- a. Approval: Revised School Calendar - Bill states that we need to have board approval of new calendar with Memorial Date correction. (not actually needed- the approval to make the correction was made by the board back in October meeting) SD motions to approve; AL second; roll call vote- motion passes.

7. Public comment:

- a. Each speaker must sign up in the Zoom chat and will have 2 minutes to speak.

Question about any further developments on the Restructuring – Splitting Schools idea

SD volunteered to join the Strategic Planning & Development SPD; AL also wants to be on SPD;

SD volunteered to Chair that committee- LM clarified that Development component of this

committee is FundRaising; SD noted that Corey-Western Boy and Kate Beane added in the

meeting chat that they will also join this committee as parent representatives and provided SD with their emails: katebeane@gmail.com cwesternboy@gmail.com

8. Next Regular Board Meeting: February 22, 2021. 4:30 pm (this point was not given)

9. Adjourn: SD motion; ODK second; LM adjourns at 6:39pm