

Board of Directors Meeting
Bdote Learning Center
3216 E 29th St. Minneapolis, MN 55406
August 23, 2021
4:30-6:00 p.m.
MINUTES--DRAFT

1.

Opening Items

a.

Attendance recorded:

Board Members Present: Arthur L., Louise M., Robert P. (joined later), Sisoka D., Mary H.

Board members absent: Tedi G., Jewell A.

Guests: Karen T., Mick Duderio (CLA),

b.

Arthur called the meeting called to order at 4:53 pm.

c.

Louise made a motion to approve the August 23, 2021, agenda with the addition of approving Karen as a check signer and access to bank and credit card accounts. Sisoka Seconded. Approved.

d.

Louise made a motion to approve the July 26, 2021, Minutes. Sisoka seconded. Approved.

e.

Arthur gave the Statement of Conflict of Interest. No conflict stated.

f.

Louise made a motion to accept nomination of Barry Hand to the board with an amendment made by Mary for his start date as the Sept. 2021 meeting. Sisoka seconded. Approved.

2.

Public comment:

a. No public comment.

4.

Finance

a. There were no July 2021 Financials to review this month. They will be included with September 2021 board materials as there is not much activity this month, nor is it reflective regular business. The July checks will also be in the

September packet for the same reason. This is this is the usual practice every year.

Note: checks need to be accepted, not approved.

b. Audit update. Outstanding items: still need the June 2021 BOD meeting notes.

One finding so far: late payments due to invoices being paid later than 30 days.

This is a finding we have had before. Not atypical.

Financial Highlights: BLC ended year with \$5,632.00 profit. We also had a higher-than-expected food service loss.

Preliminary audit meeting: Sept. 15, 2021, at 10 am.

Audit presentation will be made at the September 27, 2021, meeting.

Lease aid was approved for FY 22.

First holdback: \$100,181.21 will be paid to school 9/1 from what state owes us.

This is not the total owed to the school. \$100,000 will need to be paid to Propel.

Title applications due Sept. 1.

Current year budget is approved for 96 students. Child count Oct. 1 is key.

5.

Director's Report

a. Update on COVID team input and current procedures:

COVID team met last week. Everyone is masking indoors and on busses and in vans. Our new nurse has been providing resources.

b. Update on opening weeks, attendance, and enrollment:

We have 120 students in PowerSchool, but staff is working hard to make sure this is accurate before next board meeting. Due to our early school year start time, it typically takes us a few weeks to confirm who is returning, etc. Having new positions in administration makes this more challenging.

We will be receiving a check for \$30,000 for computers and technology in the next few weeks.

Two new teachers will need to be ratified during this meeting. Mary brought up the need to support the new teachers, and perhaps not put the 90/10 demand on a new teachers. The BOD asked for a report next meeting on how the new teachers are being supported. Mary suggested that they should be called teacher/learners. Sisoka would also like a professional development plan in place to help with language fluency.

Karen and staff are working to fill several other positions.

We added an agenda item to vote to approve Karen as a check signed and to give her access to the bank and credit card accounts, but we overlooked this addition and did not vote.

6.

Committee Reports

Finance Committee met and always meets at 3:30 prior to the full BOD meeting every month.

Arthur, Louise, Robert, and Karen need to get a regularly scheduled Governance Committee meeting on calendars and will connect on-line. Robert suggested a 4 pm time.

Arthur asked that Sisoka schedule meetings of the curriculum committee and development committees.

7.

New business:

a. Discussion of COVID protocols. No discussion beyond what was shared in the Directors report.

b. Sisoka made a motion to ratify new hires, Tanner Drappeau and Skyler Kuczoboski. Mary seconded. Approved.

8.

Old Business:

a. Board Training. Karen asked that Directors let Karen know what trainings are still needed so she can send resources.

9.

Next Regular Board Meeting: September 27, 2021, at 4:30 pm.

10.

Robert made a motion to adjourn the meeting at 5:50 pm. Meeting adjourned.