

Board of Directors Meeting
Bdote Learning Center
3216 E 29th St. Minneapolis, MN 55406
August 3, 2023 • 4:30-5:30 p.m.
Zoom link is at the TOP of the BOARD webpage at:
<https://bdote.org/board-of-directors>

AGENDA

1. Opening Items




- a. Meeting called to order
- b. Record Attendance and Guests
 - i. Present:
 - ii. Guest(s):
- c. Statement of Conflict of Interest.
 - i.
- d. Agenda (review and approval)
 - i. ___ motion to accept the August 3, 2023 Agenda. ___ seconds the motion.
___ Yay, ___ Nay. Motion _____.

2. Ready Set Smile and Smile Network presentation



3. Public Comment

- a. Each speaker must sign up to speak in the chat, speakers will be given two minutes to speak.

4. Board Meeting Minutes

- a. Approve June 26, 2023 Board Meeting Minutes  June 26, 2023 Board Meeting Minutes
 - i. ___ motion to accept the June 26, 2023 Board Meeting Minutes. ___ seconds the motion. ___ Yay, ___ Nay. Motion _____.
- b. Approve July 10, 2023 Special Board Meeting Minutes  July 10, 2023 Special Board Meeting Minutes
 - i. ___ motion to accept the July 10, 2023 Special Board Meeting Minutes. ___ seconds the motion. ___ Yay, ___ Nay. Motion _____.
- c. Approve June 30, 2023 Special Board Meeting Minutes  June 30, 2023 Special Board Meeting Minutes
 - i. ___ motion to accept the June 30, 2023 Special Board Meeting Minutes. ___ seconds the motion. ___ Yay, ___ Nay. Motion _____.

5. Finance

- a. June 2023 Financials and Check Register Nichole Schmidt.  BLC May 23 Financial Statements.pdf  BLC May 23 Management Report.pdf
 - i. ___ motion to accept the May 2023 Financial Reports and Check Register. ___ seconds the motion. ___ Yay, ___ Nay. Motion _____.
- b. Community Bridge update.

6. Leadership Reports

- a. Operations Report, Korissa Howes

- b. Administrative Report, Veronica Peterson-Briggs

7. Old Business

- a. Approve [Bylaws revision](#)
 - i. ___ motioned to approve Bylaws Revision. ___ seconded the motion. ___ Yay, ___ Nay. Motion ____.
- b. [Board Training Video](#) - Free [online training](#) provided by NEO Authorizer. (Update of completion from Feb. 27, 2023 Meeting)
- c. Approval [Staff Handbook, 2023 Edition](#)
 - i. ___ motioned to approve Staff Handbook, 2023 Edition. ___ seconded the motion. ___ Yay, ___ Nay. Motion ____.

8. New Business

- a. Policy regarding background checks.
 - i. Language in the policy changes.
 - 1. Bdote Learning Center 413 Criminal Background Check policy IV. Procedure - G. Volunteers, Independent Contractors, Student Employees. Amend it to say "All volunteers and contractors are subject to a criminal history background check screening before start of work with Bdote Learning Center. Background checks for contractors can be done by the organization in which they work for, whereas said organization will provide proof of background check. Student Employees are subject to criminal background history at the discretion of Bdote Learning Center."
 - a. _____ motion to amend Bdote Learning Center 413 Criminal Background Check Policy. _____ seconds the motion. ___ Yay, ___ Nay. Motion _____.
 - ii. Change the Policy number from 413 to 415.
 - 1. _____ motion to amend Bdote Learning Center 413 Criminal Background Check Policy to 415 Criminal Background Check Policy. _____ seconds the motion. ___ Yay, ___ Nay. Motion _____.

9. Next Regular Board Meeting: scheduled July 24, 2023 @ 4:30 PM via Zoom.

10. Adjourn

- a. ___ makes a motion to adjourn at ___ PM. ___ seconds.