

Board of Directors Meeting
Bdote Learning Center
3216 E 29th St. Minneapolis, MN 55406
January 29, 2024 • 4:30-5:30 p.m.
Zoom link is at the TOP of the BOARD/[Board Meeting Schedule webpage \(click here\)](#)

AGENDA



1. Opening Items

- a. Meeting called to order
- b. Record Attendance and Guests
 - i. Present:
 - ii. Guest(s):
- c. Statement of Conflict of Interest.
 - i. None stated.
- d. Agenda (review and approval)
 - i. _____ motion to accept the January 29th, 2024 Agenda.
_____ seconds the motion. ___ Yay, ___ Nay. Motion _____.

2. Public Comment

- a. Each speaker must sign up to speak in the chat, speakers will be given two minutes to speak.

3. Finance

- a. December 2023 Financials and Check Register Nichole Schmidt, CLA.
 - i.  BLC December 23 Management Report.pdf  BLC December 23 Financial Statements.pdf
 - ii. _____ motion to accept the December 2023 Management Report.
_____ seconds the motion. ___ Yay, ___ Nay. Motion _____.
 - iii. _____ motion to accept the December 2023 Financial Statements.
_____ seconds the motion. ___ Yay, ___ Nay. Motion _____.
 - iv. Finance Committee January 26, 2024 report and updates



4. Board Meeting Minutes

- a. Approve December 18, 2023 Board Meeting Minutes
 - i. [Link to December 18, 2023 minutes](#)
 - ii. _____ motion to accept the December 18, 2023 Board Meeting Minutes.
_____ seconds the motion. ___ Yay, ___ Nay. Motion _____.

5. Leadership Reports: November

- a. Operations Report by Korissa Howes
- b. Administrative Report by Veronica Peterson-Briggs

6. Old Business

- a. Board work per School Improvement Plan FY24
 - i. Review School Policies and Update (docs:  SKM_C55820020717330.pdf
 BLC Policy Adoption & Amendment Timeline.docx)
Set up an annual review schedule
 - ii. By Law changes
 1. Change Board composition from "9 to 12" to "7 to 12"
 - iii. Board Training Date (in person)
Set up date with Board members
 - iv. Background checks process for new board nominees (Board Secretary)
 - v. Strategic Planning: set up committee committee comprised of Board and staff

- vi. Establish evaluation process, toll, and timeframe to assess the lead administrators
Create professional development plan to provide path for administrator to attain their Minnesota Administrative License
- vii. Attend weekly administration meetings with CLA
- b. School Committees and primaries
 - i. Executive Committee: Chair, Vice Chair, Secretary, Treasurer
Schedule first meeting, set up 2024 calendar, establish responsibilities
 - ii. Finance Committee: Chair, Treasurer, Administrators, CLA (accounting firm)
Meets Fridays @ 11:30 AM via Microsoft Teams (online meetings)
 - iii. List other school committees and personnel

7. New Business

- a. Approve Wellness Policy

8. Next Regular Board Meeting: scheduled February 26, 2024 @ 4:30 PM via Zoom.

- a. 2024 Board of Directors Calendar
 - January 29, 2024
 - February 26, 2024
 - March 25, 2024
 - April 22, 2024
 - May 28, 2024 (May 27, 2024 is a holiday)
 - June 24, 2024
 - July 22, 2024 **Welcome Back event (set up)**
 - August 26, 2024 **Board election process begins**
 - September 23, 2024
 - October 28, 2024 **New Board Members Seated**
 - November 25, 2024 **Board Training**
 - December 16, 2024 (the following two Mondays are holidays)
- b. _____ motion to accept the 2024 Board of Directors Calendar.
_____ seconds the motion. ___ Yay, ___ Nay. Motion _____.

9. Adjourn

- a. _____. makes a motion to adjourn at _____ PM. _____ seconds.