

Red Cedar Canyon Townhouse Association
Executive Board Meeting: RE: Maintenance/Landscaping/Architectural Requests
Monday, June 8, 2020, 3 pm
Nadine Sand's Address

The executive meeting minutes are subject to review and approval by the board of directors (BOD) at the next meeting.

A working session of the executive BOD of the RCC Townhome Association (RCCTA) was held on the patio of Nadine Sand's observing social distancing guidelines. Dave Preller (DP) opened the meeting at 3 pm. Board members present were as follows: Ronald Urhammer (RU,) Treasurer; Gretchen Trebnick (GT,) Member-at-Large; Nadine Sands (NS,) Vice President; Karen Mackesey (KM,) Secretary.

The following agenda items were addressed:

- Approve prior meeting minutes.
- Review pending 'Maintenance, Landscaping and Architectural Requests' submitted by homeowners generated from the Cities Management website since the last meeting.
- Continue updating a future Landscaping Planting List generated from approved requests.
- Miscellaneous items.

1. Meeting Minute Approval

Meeting minute notes from both May 21 and May 28, 2020 were submitted. KM motioned to approve the notes as written; NS seconded; no objections as written; motion passed unanimously.

2. 'Maintenance, Landscaping and Architectural Requests'

The BOD reviewed new 'Requests' since the last meeting on May 28, 2020. The attachment is a 'snap shot' of the larger list we worked from.

There were approximately six unanswered submitted requests. All reviewed requests were voted on using a majority vote rule; the 'request' was either approved, denied or stayed on-hold. The spreadsheet for outcomes on these requests is found in an attached, abbreviated spreadsheet.

There was one Architectural Requests submitted. List is attached.

3. Miscellaneous Items

A.) Lockbox

RU secured a lockbox with Royal Credit Union; DP is the second signature on the lockbox. The BOD felt it necessary to store RCCTA lot deeds and other pertinent information.

B.) Spigot Repair

BOD is requesting bids from other vendors for spigot repairs. The current vendor's charge seems to be excessive. KM will be calling local plumbers for quotes.

C.) Zappa Repair Bill

The BOD requested Cities Management inquiry as to the price of the Zappa repair bill. The BOD questioned the bill and asked for a discount as insurance was unable to be utilized to assist in covering the bill. Zappas stated the bill we received will not be discounted.

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D.) FPI Asphalt Project

GT received a call from FPI Asphalt, Ron Burch, stating there was an unexpected, earlier opening for asphalt rework. It would be for WCD units 249 through 259. The BOD agreed to start the project earlier than planned.

KM motioned to adjourn the meeting. RU seconded; all approved. DP adjourned the meeting at 3:46 pm. The next meeting will be determined at a later date.

Respectively submitted,

Karen M. Mackesey
Red Cedar Canyon Townhomes, Secretary

DRAFT

Attachments:

RCCTA Maintenance Requests Addressed
RCCTA Architectural Requests Addressed