

Make checks payable to:
Sheila R. Eisele, Tax Collector
 2985 Old Trail Road
 York Haven, PA 17370

(717) 938-0237 newberrytownshiptaxcollector@gmail.com

SPRING TAX OFFICE HOURS – Located at 2985 Old Trail Road, in the **BROWN BUILDING**.
 From the "Y" in Newberrytown, Go to the Right on **OLD TRAIL ROAD** towards Strinestown, go 1 mile. 2985
 Old Trail Road, Blue house and garage up on hill. Big Texaco Star sign on the garage

Starting January 1, 2023	
Tuesday	4:00 pm to 7:00 pm
Wednesday	1:00 pm to 7:00 pm
Thursday	10:00 am to 2:00 pm
Closed all Holidays and Election Days	

**** DROP BOX AVAILABLE at Newberry Township Building 1915 Old Trail Road, Etters, PA 17319 ** Tax office is not at the TOWNSHIP BUILDING**

Instructions:

1. If a receipt is desired, return **ENTIRE BILL** (both Taxpayer's and Tax Collector's portion of the tax bill) with a **SELF-ADDRESSED, STAMPED** envelope.
2. Checks are accepted subject to clearance. Postdated checks will not be accepted. Returned checks are subject to a \$50.00 charge.
3. **Payments: Cash for payments under \$250.00, Check, Certified Check, or Money Order**
4. When paying by mail, postmark, not check date, determines when tax is paid. All taxes paid on rebate or face periods must be postmarked no later than the due date. Unpaid real estate taxes will be forwarded to York County Tax Claim Bureau after December 31, 2023. Unpaid per capita taxes will be forwarded to a delinquent tax collection agency after December 31, 2023. **ALL TAX PAYMENTS MUST BE IN THE OFFICE BY DECEMBER 31, 2023. POSTMARKS AFTER DECEMBER 31, 2023 WILL NOT BE ACCEPTED.**
5. Collection costs incurred for any and all unpaid taxes after final date for payment as indicated on the enclosed tax bill(s) will be the responsibility of the taxpayer.
6. **If taxes are held in escrow. You must forward tax bills to mortgage company.**
7. **AFTER 12/01/2023 THE ONLY PAYMENT ACCEPTED WILL BE CASH UNDER \$250.00, MONEY ORDER, OR CASHIER'S CHECK! IF PAYING BY CASH, PLEASE HAVE EXACT AMOUNT DUE.**
8. All mobile home owners must secure a removal permit from my office before a trailer can be moved. Fee is \$2.00. Failure to comply could result in a \$100.00 fee.
9. Every resident in Northeastern School District 18 years of age or older must pay per capita tax.

For Questions Regarding:	Contact:	Phone Number:	Email or Website:
Tax Bill, Payment, Address Changes	Sheila R Eisele	717-938-0237	newberrytownshiptaxcollector@gmail.com
Real Estate Tax Assessment	York County Assessment Office	(717) 771-9232	yorkcountypa.gov