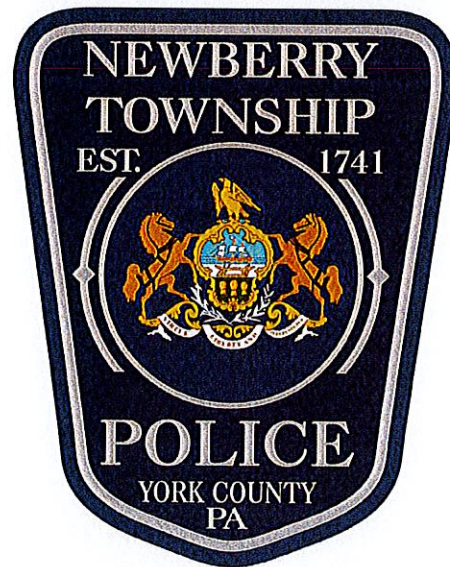


Newberry Township Police Department



March 2023 Monthly Report



NEWBERRY TOWNSHIP POLICE



Steven D. Lutz
Chief of Police

April 18, 2023

To: Board of Supervisors

From: Chief Steven D. Lutz

Supervisors and Staff,

The department handled 1017 calls for the month of March 2023. Listing calls by criteria: 1 Burglary, 7 Thefts, 2 Motor Vehicle Thefts, 2 Drug Offenses, 7 DUI's, 10 Simple Assaults, 2 Sexual Assaults, 4 Domestic related Harassments, 6 other Harassments, and 22 all other offenses. Additionally, officers responded to and investigated 954 other calls for service including 18 Domestic related incidents and 16 traffic accidents. They issued 62 traffic citations, 125 warnings, issued 13 non-traffic citations and made 37 misdemeanor/felony criminal arrests.

Respectfully,

Steven D. Lutz
Chief of Police

NEWBERRY TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
March 2023

	ZONE 1 NEWBERRY TOWNSHIP	ZONE 2 YORK HAVEN BOROUGH	ZONE 3 GOLDSBORO BOROUGH	OTHER JURISDICTION	TOTAL	2022 totals
Part I Offenses						
Murder						
Rape						
Robbery						
Agg Assault						
Burglary	1				1	
Theft	7				7	8
MV Theft	2				2	
Part II Offenses						
Drugs	2				2	1
DUI-DRUGS	3				3	7
DUI-ALCOHOL	1	3			4	9
Simple Assault	9	1			10	5
Sexual Assault	1	1			2	1
Harassment-domestic	4				4	3
Harassment -other	5	1			6	3
Non-Traffic Citations	12		1		13	14
All Other Offenses	16	2	4		22	24
Traffic Offenses						
Traffic Accidents	16				16	19
Traffic Citations	54	7	1		62	81
Traffic Warnings	121	3	1		125	175
Service Calls						
Domestic Incidents	18				18	25
All other calls(not criminal)	654	25	42	12	733	899
TOTAL CALLS	926	43	49	12	1017	1260



March 2023
Monthly Report



EMS



Lifeteam EMS Newberry Station Report March 2023

Responded to 127 requests (911 calls) calls for service [March 1 – March 31]

Mutual Aid Needed* 21 requests. 86% Coverage Rate

Average times-

NOTE- Times are not always exact as human and computer error between the 911 Dispatcher and Dispatch software recording times can occur. Additionally, distance/weather/traffic are not taken into account for driving times. Extended times waiting for beds at the hospitals, the need to restock supplies and human/computer error recording times are not accounted in the 'Total Time'.

- 911 Dispatch to Response – 2.1 minutes
- Response to On Scene – 12.0minutes

*Mutual Aid coverage would be required while Lifeteam was committed to other calls for service. Lifeteam remained staffed as an ALS-Paramedic 24 hours per day without lapses.

Municipality Breakdown:

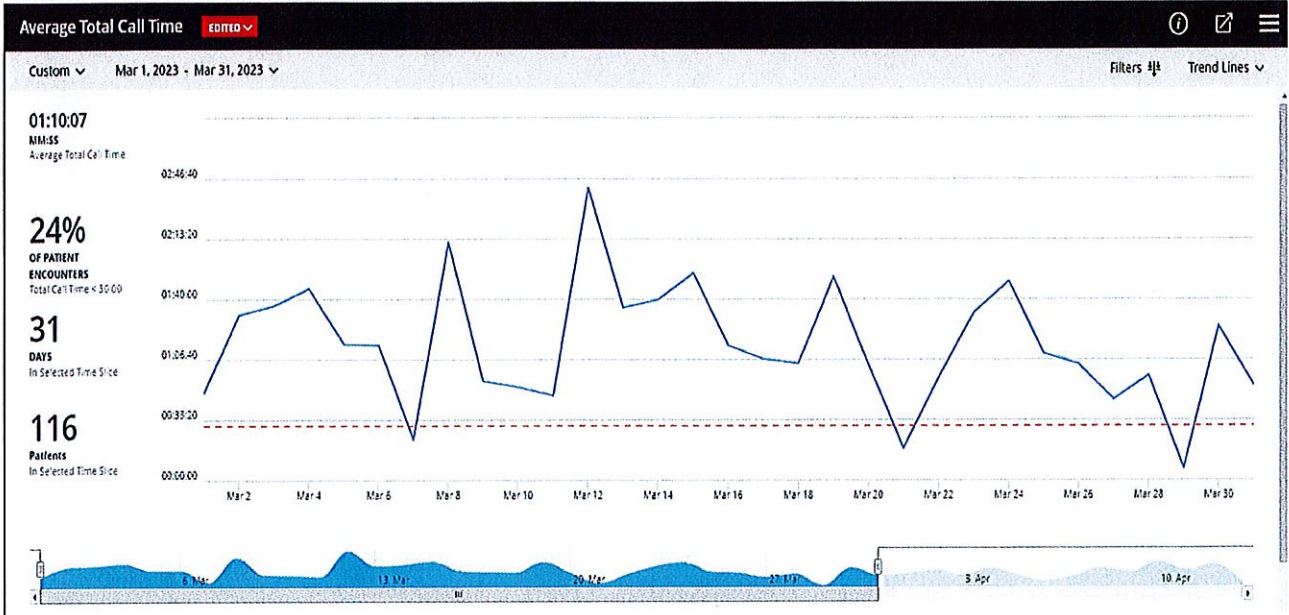
1. Newberry Township - 91 Calls = 70%
2. Conewago Township – 21 Calls = 16%
3. York Haven Borough -8 Calls =5%
4. Fairview Township - 1 Calls = 1%
5. East Manchester Township - 6 Calls = 3%
6. Warrington Township - 2 Calls =1%
7. Manchester Township - 2 Calls = 1%
8. Manchester Borough – 2 Call =1%
9. Mt. Wolf Borough – 2 Calls = 1%
10. Dover Twp.- 2 Calls = 1%

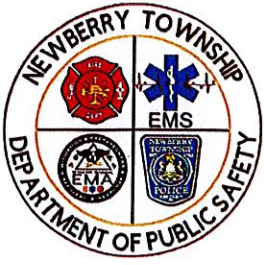
Please feel free to contact me if you have any questions.

Mark Knaub, Paramedic

Deputy Chief/Operations Manager

Community Life Team





Fire Department



STATION 27

March 2023 Monthly Report

Newberry Township Incidents	
Type of Call	# of Incidents
Structure Fire	2
Medical Assist	2
Wires Down	1
TOTAL	5

Mutual Aid (outside township)	# of Incidents
Brush Fire	1
Structure Fire	3
Basic Rescue	1
Other	1
TOTAL	6

Hours	
Fire Calls	131.5
Training	88
Fundraising	5
Other	15
Total Man Hours	108



STATION 28

March 2023 Monthly Report

Newberry Township Incidents

Type of Call

Brush Fire	28-02
Alarm	28-03
Structure Fire	31-02
Structure Fire	27-04

TOTAL

0

Mutual Aid (outside township)

Structure Fire	68-02
Hazmat Incident	68-02
Structure Fire	66-16
Structure Fire	68-02
Brush Fire	15-06

TOTAL

0

Hours

Fire Calls	
Training	1
Fundraising	2
Other	
Total Man Hours	3



STATION 31

March 2023 Monthly Report

Newberry Township Incidents	
Type of Call	
MVA	4
Fire Police	4
Fire Alarm	3
Carbon Monoxide (CO) Detector	1
Wires/Pole Fire	1
Medical Assist	2
MVA W/Entrapment	1
Structure Fire	2
Outside Fire	1
Person Struck	1
TOTAL	20

Mutual Aid (outside township)	
Structure Fire	5
Other	2
Medical Assist	2
Brush Fire	2
Fire Police	1
TOTAL	12

Hours	
Fire Calls	154
Training	316
Fundraising	156.5
Other	
Total Man Hours	626.5

**Highway Department
Board of Supervisors Meeting
April 25, 2023**

Current Work:

Boom mowing various roads.

Blew out all the ditches in the wooded areas from the winter with no snow to lock down the leaves.

Started mowing the roadsides with the flail mower.

Graded the dirt part of Valley Green Road, Recon is cleaning their calcium tanks out and going to bring the calcium up here and spray on the road for dust control. Working on getting the rest of the dirt roads graded up for the summer.

Started sweeping for MS4, though there is not a lot of debris on the streets this year as we only used antiskid one time will probably only sweep developments this year.

Temporarily paved the pipe crossings on Cartref Road.

Started mowing the parks and township building. Working the ball fields twice a week for now as they are being used heavily. Relocated the first base bleachers at Dolan for a better view of the field.

Installing a new light on the pole by the field at Dolan to light up at night. Putting a flat panel LED so we can direct the light away from the houses.

Laying out for the Base repair work to start soon in the town homes off Yocumtown road and the other streets in this year's seal coat contract.

Prepping the three trucks to be disposed of when the new ones get here.

MAJOR PROJECT OVERVIEW

Road Maintenance

Boom Mowing
Road side Mowing

Status

Ongoing
Ongoing

Building Maintenance

Mowing

Weekly

Equipment

Routine Maintenance.
Repairs

Recreation Department

Trash clean up
Mowing
Ball field Maintenance

Ongoing
Weekly
Ongoing

Ongoing Projects

Cleaning storm drains
Pothole repairs
Pa One Call locate tickets

Newberry Township
Board of Supervisors Meeting
Codes and Zoning Report
March 2023

Permits Issued

Building Permits: 25

Electrical Permits: 4

Mechanical Permits: 0

Plumbing Permits: 0

Zoning Permits: 6

Demolition Permits: 7

Codes/Zoning Complaints

Total number of Complaints: 3

Complaints investigated: 2

Complaints Founded: 1

Complaints Unfounded: 1

Complaints Closed: 2

Violations Reported

Camper: 0

Dangerous Structure/Fencing: 2

Driveway: 0

Garbage/Trash Stockpiled: 0

Chickens: 1

Commercial Vehicles/Trailers: 0

Violation Found

Chickens Free Ranging: 0

Commercial Vehicles: 0

Dog Breeding/Kennel: 0

Dangerous Structure: 1

Notice of Violation Mailed

Notice of Violations sent: 0

Warning Letters sent: 1

Complaints Filed with District Magistrate

Civil Complaints: 0

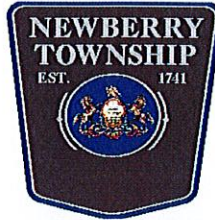
Criminal Complaints: 0

NEWBERRY TOWNSHIP SEWER
April 25, 2023

FIELD AND PLANT REPORT

- Continue plant and pump station operations, maintenance and repairs.
- Lexington Phase 5 asbuilts outstanding, Woods Ph. 4 asbuilts submitted for review.
- Continuing Sanitary Installation Lexington Phase 6 and testing.
- Woods phase 4 sewer permits being issued.
- Training new sewer operator hired 3-20-23
- Submitted asbuilts, and info for Sewer System Asset Inventory.
- Getting costs for Roots Blower rebuild.
- Flow Monitoring Valley Green West Subdrainage Area (getting bids). Have proposals, will get info to developer.
- Turned water off for delinquent accounts.

Submitted by Brent Zeiders, Wastewater Services Coordinator



Newberry Township Monthly Manager's Report
Board of Supervisors meeting
Tuesday April 25, 2023

Township Business:

- One 5500 and two 4500 Chevy trucks with upfit have been ordered. Delivery of two trucks is the week of April 24, 2023. The third truck is scheduled for delivery mid-May. Once delivered, we will crush the three existing trucks and file for the rebates. We have been awarded a rebate for all three trucks totaling \$168,000. All three trucks will then be sent for upfits that will be completed by June.
- Phase I renovation of Terry Dolan Park is Completed. We received the grant award money of \$218,000 on April 4, 2023. Field rental is booked 7 days per week for 2023.
- Phase II for Terry Dolan Park rehab for the pavilion and playground equipment grant will be resubmitted by our new grant writer in May. We are compiling all documentation for this submission.
- The process for the RACP award is ongoing. GSL is working with me to complete the application process that is due May 1. Grant amount is \$2,000,000.
- Construction of the MESB continues to progress. Lobar crews work 4–10-hour days.
- Ongoing procurement (MESB) process for furniture, security systems, Audio Visual system, and generator. Approval to purchase a generator is on the agenda.
- Public Assistance Application to FEMA/PEMA for damages and costs associated with Hurricane IDA continues in our extension awaiting the delivery of the portable pump. Once received we will finalize the project with PEMA and receive the remaining 10% assistance.
- We continue to work on the reporting and application processes for the following grants that were awarded in March.
 - PCCD (Pennsylvania Commission on Crime and Delinquency) grant/**\$163,600** (Police)
 - FEMA SAFER (Staffing for Adequate Fire and Emergency Response) grant/**\$306,608** (Fire Depts) 4-year grant.
 - LSA (local share account) grant Enhanced Police Security Project/**\$250,277**. (Police)
 - LSA (local share account) grant Police building Audio Visual system/**\$99,674**. (Police)

Sewer

- Potential Sale of Sewer process still ongoing in Phase 2. Request for Bids went out at the end of March.
- The workshop meeting on April 18 was to discuss potential uses of the revenue from the potential sale of the sewer assets.
- Water shut offs were initiated April 18 per the warning letters.
- Multiple residents with substantial delinquency amounts are receiving warning letters for potential sewer plugging. Property liens are being processed.

**Newberry Township
Board of Supervisors
Treasurer's Report
April 25, 2023**

- Tony Miller completed the exit conference with FEMA for all damages resulting from Hurricane Ida. To date all costs associated with Hurricane Ida have been paid by FEMA at 90%. PEMA should now be able to pay the remaining 10%.
- Annual field work performed by Zelenkofske Axelrod for the 2022 audit is completed. The Township financial statements should be available sometime in the April/May timeframe.
- The DCED report for 2022 has been filed.

Respectfully Submitted,
Jane Deamer
Comptroller

Newberry Township

CHECK LIST

March 28, 2023

	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Mar 28, 23	Life Source Water Service	409.220 · Supplies	101.49
	Monarch Products Co., Inc.	430.372 · Highway/Street Gen. Services	450.00
	Principal Financial Group	227.100 · 5% Pension Contribution W/H	2,737.38
	Principal Financial Group	227.100 · 5% Pension Contribution W/H	1,266.42
	Principal Financial Group	227.200 · 3% Pension Contribution W/H	463.49
Mar 28, 23			<u>5,018.78</u>

Sewer Operations
BILLS LIST
March 29, 2023

Name	Account	Amount
Mar 29, 23		
Evoqua Water Technologies LLC	429.500 · Chemicals	4,283.83
Newberry Township	402.120 · Salary - Admin Assistant	2,771.22
Newberry Township	402.120 · Salary - Admin Assistant	958.00
Newberry Township	402.161 · Social Security	171.81
Newberry Township	402.163 · Medicare	40.18
Newberry Township	486.356 · PSATS/UC	56.60
Newberry Township	402.156 · Blue Cross	3,538.70
Newberry Township	402.156 · Blue Cross	83.64
Newberry Township	402.158 · Group Life (NABCO)	42.84
Newberry Township	402.340 · Office Telephone	54.78
Newberry Township	402.210 · Materials and Supplies	43.18
Newberry Township	402.310 · Legal Expense	72.00
Newberry Township	402.325 · Postage	27.36
Newberry Township	402.325 · Postage	331.44
Newberry Township	429.100 · Salary - WWSC	10,989.60
Newberry Township	429.130 · Salary - Laborers	5,630.40
Newberry Township	429.130 · Salary - Laborers	5,342.77
Newberry Township	429.130 · Salary - Laborers	858.00
Newberry Township	487.161 · Social security tax expense	1,414.93
Newberry Township	487.163 · Medicare tax expense	330.92
Newberry Township	486.356 · PSATS/UC	82.77
Newberry Township	487.156 · Blue Cross/Blue Shield	10,616.10
Newberry Township	487.156 · Blue Cross/Blue Shield	250.92
Newberry Township	487.158 · Group life (Plant NABCO)	157.55
Newberry Township	429.491 · Vehicle Fuel	271.26
Newberry Township	429.340 · Plant Telephone	179.54
Newberry Township	429.370 · Maintenance & repairs - plant	700.00
Safeguard Business Systems	402.210 · Materials and Supplies	208.57
Veolia Water Pennsylvania 1	402.320 · Billing Expense	75.00
Mar 29, 23		<u><u>49,583.91</u></u>

Newberry Township

CHECK LIST

April 10, 2023

	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Apr 10, 23	Card Member Services	Greenlink	246.53
	Card Member Services	Greenlink	54.78
	Card Member Services	Greenlink	27.39
	Card Member Services	Greenlink	123.37
	Card Member Services	Greenlink	54.78
	Card Member Services	Greenlink	12.75
	Card Member Services	Tractor Supply-mini paver	69.94
	Card Member Services	Round the Clock	118.92
	Card Member Services	Beacon Athletics-Dolan Park-portable mound	3,278.35
	Card Member Services	Microsoft license	23.32
	Card Member Services	Background check-Albright	22.00
	Card Member Services	Amazon-Rain Cap	58.50
	Card Member Services	Amazon-Penlite & Iphone case	80.80
	Card Member Services	Badge Frame-Plaque	32.00
	Card Member Services	Amazon-woman's polo	14.91
	Card Member Services	Amazon-women's polo	89.35
	Card Member Services	Amazon Prime	15.89
	Card Member Services	Amazon Prime	14.99
	Card Member Services	Orkin	79.50
	WEX Bank	Vehicle Fuel Inv #88272478	3,706.91
	WEX Bank	Vehicle Fuel Inv #88272478	23.96
	WEX Bank	Vehicle Fuel Inv #88272478	375.75
	WEX Bank	Vehicle Fuel Inv #88272478	3,357.09
	WEX Bank	Vehicle Fuel Inv #88272478	81.35
Apr 10, 23			11,963.13

Newberry Township

CHECK LIST

April 11, 2023

Apr 11, 23	Name	Account	Amount
	Abby's Cleaning Service	410.373 · Janitorial Services	220.00
	Abby's Cleaning Service	430.450 · Contracted Services	130.00
	Abby's Cleaning Service	401.450 · Contracted Services	240.00
	Abel Recon	430.372 · Highway/Street Gen. Services	30,814.00
	Aegis Lighting Solutions, LLC	410.370 · Building Maintenance	2,145.00
	Anderson Kwik N Shine	410.221 · Car Wash,Speedometer & Vascar	86.50
	ANDOCO,INC	430.450 · Contracted Services	107.02
	ANDOCO,INC	430.450 · Contracted Services	115.42
	BLUE RIDGE CABLE TECHNOLOGIES	430.450 · Contracted Services	60.00
	Brown's Court Reporting Service	414.451 · Stenographic Services	125.00
	Classic Dry Cleaners Laundromats PA	410.191 · Uniform Maintenance Allowance	218.22
	COUNTY OF YORK	410.327 · Radio Repairs	3,780.24
	CONCENTRA	401.450 · Contracted Services	209.00
	DASH Medical Gloves	410.210 · Office Supplies	185.44
	GENESIS	430.220 · Operating Supplies	510.00
	Scott Getgen	430.380 · Equipment Rental	1,575.00
	J&W Hardware	130.300 · Due From Recreation Fund	37.79
	J&W Hardware	430.220 · Operating Supplies	26.09
	J&W Hardware	430.372 · Highway/Street Gen. Services	44.99
	J&W Hardware	430.372 · Highway/Street Gen. Services	23.36
	J&W Hardware	430.251 · Vehicle Parts	4.31
	J&W Hardware	430.251 · Vehicle Parts	8.54
	J&W Hardware	430.220 · Operating Supplies	12.87
	J&W Hardware	430.251 · Vehicle Parts	6.29
	J&W Hardware	430.220 · Operating Supplies	68.47
	KLUGH ANIMAL CONTROL	413.120 · Salary - Animal Control Officer	638.00
	Kranson Clothes, Inc	410.238 · Clothing and Uniforms	225.00
	LINCOLN BENEFIT LIFE	487.159 · Group Life Ins. Police	306.00
	Met-Ed	409.361 · Electricity	907.16
	Gary Morrow	413.316 · SEO Services	65.00
	Gary Morrow	413.316 · SEO Services	380.00
	Gary Morrow	413.316 · SEO Services	155.00
	Gary Morrow	413.316 · SEO Services	95.00
	MPL Law Firm, LLP	401.314 · Legal Services	1,674.00
	MPL Law Firm, LLP	401.314 · Legal Services	2,055.00
	MPL Law Firm, LLP	413.313 · Engineering Fees 2%	90.00
	MPL Law Firm, LLP	410.314 · Special Legal Services	360.00
	MPL Law Firm, LLP	401.314 · Legal Services	216.00
	MPL Law Firm, LLP	401.314 · Legal Services	630.00
	MPL Law Firm, LLP	401.314 · Legal Services	180.00
	MPL Law Firm, LLP	401.314 · Legal Services	720.00
	MPL Law Firm, LLP	401.314 · Legal Services	144.00
	MPL Law Firm, LLP	401.314 · Legal Services	180.00
	MPL Law Firm, LLP	401.314 · Legal Services	87.50

Newberry Township
CHECK LIST
April 11, 2023

Name	Account	Amount
MPL Law Firm, LLP	401.314 · Legal Services	180.00
New Hope Ministries	406.500 · Contributions Total	12,000.00
ORKIN	401.450 · Contracted Services	100.99
Pennoni Associates	413.313 · Engineering Fees 2%	192.50
Pennoni Associates	413.313 · Engineering Fees 2%	231.00
Pennoni Associates	413.313 · Engineering Fees 2%	231.00
Pennoni Associates	413.313 · Engineering Fees 2%	2,623.74
Pennoni Associates	413.313 · Engineering Fees 2%	1,078.00
Pennoni Associates	401.313 · Engineering Services	826.50
Pennoni Associates	413.313 · Engineering Fees 2%	38.50
Pennoni Associates	413.313 · Engineering Fees 2%	516.22
Pennoni Associates	401.313 · Engineering Services	285.22
Power DMS, Inc.	410.220 · Operating Supplies	1,304.75
Kathleen Jones Spilker	410.314 · Special Legal Services	2,406.24
Tactical Wear LLC	410.238 · Clothing and Uniforms	94.99
TransUnion	410.180 · Investigative Expense	79.50
Winter Engine-Generator Services, Inc.	409.370 · Repairs and Maintenance	700.00
York Building Products	430.372 · Highway/Street Gen. Services	1,870.42
ALLIED ADMINSTRATORS	487.156 · Blue Cross/ Blue Shield	1,686.69
ALLIED ADMINSTRATORS	130.800 · Due from Municipal Authority	83.64
ALLIED ADMINSTRATORS	130.800 · Due from Municipal Authority	250.92
ALLIED ADMINSTRATORS	130.800 · Due from Municipal Authority	167.28
Principal Financial Group	227.100 · 5% Pension Contribution W/H	2,556.74
Principal Financial Group	227.100 · 5% Pension Contribution W/H	1,136.53
Principal Financial Group	227.200 · 3% Pension Contribution W/H	456.18
West Shire Decks	323.000 · Miscellaneous Permits	25.00
HB McClure	409.370 · Repairs and Maintenance	631.00
		81,614.76

Apr 11, 23

Bills List 4/11/2023

General Fund Hydrant

Date	Payee	Amount
4/6/2023	Veolia Water	\$1,854.37
4/11/2023	PA American Water	\$893.20
		\$2,747.57

General Fund Recreation

Date	Payee	Amount
4/11/2023	Met Ed	\$143.18
		\$143.18

Liquid Fuels

Date	Payee	Amount
4/11/2023	Daniel B. Krieg	\$130.30
4/11/2023	Met Ed	\$587.93
4/11/2023	Rehbein's Service Center	\$1,050.00
		\$1,768.23

National Night Out

Date	Payee	Amount
none		
		\$0.00

Fire Tax

4/11/2023	MPL	\$90.00
		\$90.00

EMS Construction

Date	Payee	Amount
04/11/2023	Lobar Assoc	\$ 157,951.55
4/11/2023	Pennoni	\$ 2,062.78
		\$ 160,014.33

Newberry Township

CHECK LIST

April 12, 2023

	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Apr 12, 23			
	Central PA Teamsters Health&Welfare Fund	487.157 · Teamsters	12,083.10
Apr 12, 23			<u>12,083.10</u>

Newberry Township

CHECK LIST

April 13, 2023

	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Apr 13, 23			
	Commonwealth of PA	414.420 · Dues, Subscriptions, Membership	117.60
Apr 13, 23			<u>117.60</u>

Sewer Operations

BILLS LIST

April 13, 2023

Name	Account	Amount
Apr 13, 23		
Capital Region Water	429.510 · Sludge Disposal	349.00
Northern Tool & Equipment Co.	429.210 · Materials & supplies - Plant	68.54
Cintas Corporation #395	429.440 · Uniforms	86.56
Cintas Corporation #395	429.440 · Uniforms	86.56
Cintas Corporation #395	429.440 · Uniforms	86.56
Cintas Corporation #395	429.440 · Uniforms	86.56
Cintas Corporation #395	429.440 · Uniforms	85.83
Comcast	429.340 · Plant Telephone	118.05
Diversified Technology Corp.	402.320 · Billing Expense	2,096.50
Fisher Auto Parts	429.490 · Vehicle Expense	11.17
Helwig's Operations, Inc.	429.540 · Contracted Services - Plant	210.00
J&W Hardware	429.210 · Materials & supplies - Plant	72.38
J&W Hardware	429.210 · Materials & supplies - Plant	20.01
Lab., Analytical & Bio. Services Inc.	429.505 · Lab Testing	1,932.00
Met-Ed	429.360 · Cly & Midway Rd Plant electric	6,736.60
Met-Ed	429.350 · Pumping Station Utilities	1,542.64
MPL Law Firm, LLP	402.310 · Legal Expense	954.00
MPL Law Firm, LLP	402.310 · Legal Expense	90.00
Northeastern York Co. Sewer Auth	429.512 · NEYCSA Disposal	16,078.18
Pennoni Associates Inc.	402.460 · Engineering Expense	2,461.50
Pennoni Associates Inc.	402.460 · Engineering Expense	17,867.94
Pollu-Tech, Inc.	429.500 · Chemicals	3,330.00
Veolia Water Pennsylvania	429.360 · Cly & Midway Rd Plant electric	18.12
Waste Management	429.463 · Sludge Belt Press O & M	12,287.55
Apr 13, 23		<u>66,676.25</u>