

NEWBERRY TOWNSHIP BOARD OF SUPERVISORS

Monthly Meeting Minutes

December 12, 2023 @ 6:00 pm

Call to order by Chairman Harkins at 6:00 p.m.

Executive Session was held at 5:30 pm to discuss personnel issues related to the Teamster contract.

Attendance

Chairman, Rob Harkins
Vice-Chairman, Diane Shellenhamer
Supervisor, Dave Kirkpatrick
Supervisor, Maxine Kauffman
Supervisor, Clair Wintermyer
Township Manager, Tony Miller
Solicitor, James Sanders
Engineer, Bill Rudy
Public Works Director, Scott Getgen
Sewer, Brent Zeiders
Police Chief, Steve Lutz
Codes and Zoning, Jeremy Eutz

PUBLIC COMMENT

Julie Dibble, Newberrytown Church of God – Spoke about the meaning of Christmas. She read a passage from John 1 Chapter 4 and then said a prayer.

John Crocenzi – Resident, 325 Fairway Drive – Volunteer for the Reland Library. Spoke about the library and thanked the public for their support.

Amy Ehrman – Resident, 205 Scarlet Drive – Inquiring if there has been a decision made regarding the commercial sewer tap fee and billing of her in home hair salon. Chairman Harkins stated there has been discussion, but no decision has been made.

APPROVAL OF MINUTES

MOTION By Supervisor Kirkpatrick to approve the minutes from November 21, 2023, seconded by Supervisor Kauffman, carried unanimously.

DISCUSSION Chairman Harkins asked if it was possible to state in votes if there was not a consensus who voted which way. Solicitor Sanders explained that it would be a vote by consensus

or a roll call vote. If a roll call vote is chosen Manager Miller would read each person's name and state how they voted. A roll call vote must be called for before the vote.

LAND DEVELOPMENT/ SUBDIVISION PLAN REVIEW

Red Mill Crossing Developer Agreement, Sewer

MOTION By Supervisor Kirkpatrick to approve the addendum to the developer's agreement, seconded by Chairman Harkins, carried unanimously.

DISCUSSION Bill Rudy explained that there is an addendum to the developer's agreement. The line that DEP is questioning will be metered three different times during the construction. The developer would be required to upgrade the line if needed. Solicitor Sanders stated the metering is paid for by the developer. Manager Miller added that it is stated in agreement with the developer that, if necessary, the developer would increase the deposit to cover additional costs.

REPORTS

Public Safety – Chief Lutz

Chief Lutz reminded the public of Newberry Township Fire Department having their Santa run on December 15th in the evening and the 16th during daylight hours. Goldsboro Fire Department will have their Santa run on December 24th at 6:00 pm. York Haven Fire Department will have their Santa run on December 25th at 8:00 am.

Police Department – Chief Lutz

The Police Department handled 1,138 calls for the month of November. Chief Lutz stated that for No Shave November the goal was \$5,000. The officers that participated raised \$5,613 for St. Jude's. Officer Bloom raised \$1,000 of that total.

Solicitor – James Sanders

James Sanders submitted a report to the board

Engineering – Pennoni Associates

Bill Rudy stated that in his report he mentioned that they would meet with staff regarding the sewer department and the capital planning for moving forward. He went over areas of his report in more detail.

Jane Harman – Resident, 205 Hemlock Lane – Asked if developers are charged for the services of Pennoni Associates. Bill Rudy stated that there is an escrow fund that is collected from the developers and any money that is for developers projects they cover. The township is not paying for it.

Highway – Scott Getgen

Scott Getgen submitted a report to the board

Zoning – Jeremy Eutzy

Jeremy Eutzy submitted a report to the board

Sewer – Brent Zeiders

Brent Zeiders submitted a report to the board

Township Manager – Tony Miller

Tony Miller stated that in his report DEP indicated that the township would not receive the money for the trucks until the first quarter of 2024. He received an email stating we would have the deposit within the next 4 weeks.

Treasurer – Jane Deamer

Jane Deamer submitted a report to the board

Supervisors Report

Vice Chairman Shellenhamer stated that the board had a conference call with DEP with regards to the greenhouse buildings and ash. She stated she cannot go into detail; however, it was a positive exchange. DEP is aware of the public’s concerns and are investigating it further. Vice Chairman Shellenhamer stated a resident asked if an evergreen could be planted as a township Christmas tree. There will be one planted at the entrance of the MESB building in honor of the WWI and WWII veterans.

OLD BUSINESS

2024 Budget, Discuss Fire Tax

MOTION By Supervisor Kirkpatrick for motion to increase the allocation to the budgeted amount for the three fire departments and draft a Resolution to approve at the next meeting, seconded by Chairman Harkins, carried unanimously.

DISCUSSION Chairman Harkins started discussion on the fire tax. Supervisor Wintermyer would like to disperse 15,000 to Goldsboro, 20,000 to York Haven and 40,000 to Newberry.

Connie Flasher – Resident, 395 Eden Road – Wanted to discuss the fire commission. Chairman Harkins explained the details of the fire commission.

Sue Ostrander – Resident, 35 Rolling Hills Court – Stated if an increase is given to the fire departments would there be accountability for what it was spent for.

Supervisor Kirkpatrick said that the board is waiting for feedback from the three fire departments before a fire commission is entered. Chairman Harkins stated that board is under agreement that an increase needs to happen.

Chief Hatterer, Newberrytown Fire Department stated that the three fire departments have met to discuss a plan to show the need for funding. He agrees with showing accountability.

Chairman Harkins asked if the board agreed of the figures that Supervisor Wintermyer suggested – Goldsboro 15,000, York Haven 20,000 and Newberry \$40,000. Supervisor Kirkpatrick stated that if they bring the bills in to account for expenses it will go thru public safety director and the checks will be written.

Solicitor Sanders stated a Resolution should be put in place to approve check writing abilities out of the fire fund. If it is a large amount a specific Resolution should be done for that and mentioned in the meeting minutes so there is a record of expenditure. Solicitor Sanders suggested that a Resolution be drawn up to make authority of what the process is and when there is a release of funds Treasurer Deamer will place that in her records.

Solicitor Sanders stated that the discussion should take place outside of the board meeting and be presented at the next meeting. The monies can be increased now, however cannot be allocated until a Resolution is put in place.

2024 Budget, Discuss Recreation

MOTION By Supervisor Kirkpatrick to approve increase for recreation by \$10,000, for design work for new recreation site, seconded by Supervisor Kauffman, carried unanimously.

DISCUSSION Chairman Harkins asked about increasing recreation by \$10,000. Manager Miller explained that it has been added and is listed under new business to discuss.

2024 Budget, Discussion and Approval of Latest Revision

MOTION By Supervisor Kirkpatrick to approve the 2024 budget, seconded by Vice Chairman Shellenhamer, carried unanimously.

DISCUSSION Connie Flasher – Resident, 395 Eden Road – Asked for some explanations regarding certain areas of the budget. Treasurer Deamer explained the offsetting of income accounts that are grant related.

NEW BUSINESS

Resolution 2023-31, 2024 Tax Mileage Rates

MOTION By Chairman Harkins to approve Resolution 2023-31, 2024 Tax Mileage Rates increasing Real Estate Tax to 2.9 mil. The Fire Tax remained at .2 mil, seconded by Supervisor Kirkpatrick. Supervisor Wintermyer opposes.

DISCUSSION Sandra Gonzalez – Resident, 140 Oak Road – Questioned if the new developments being built will impact on the budget deficit. That a jump in the tax rate may not be necessary. Supervisor Kirkpatrick stated that the developers will be building a few units at a time. It may offset the budget in the future but not for 2024. Discussion continued regarding the taxes being raised.

Jane Harman – Resident 205 Hemlock Lane – Stated her concern regarding taxes being raised. Chairman Harkins addressed her concerns stating that the costs for the MESB building were anticipated for the upcoming year.

Sandra Gonzalez – Resident, 140 Oak Road – Stated the new MESB building was necessary for the township.

Resolution 2023-32, PennDOT Business Partner (Pleasant Drive Bridge Project)

MOTION By Supervisor Kauffman to approve Resolution 2023-32, PennDOT Business Partner, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION None

2024 Meeting Dates, Approve and Advertise

MOTION By Vice Chairman Shellenhamer to approve 2024 Meeting Dates, seconded by Supervisor Kauffman, carried unanimously.

DISCUSSION None

Appoint Donna Donald as Alternate Building Codes Officer

MOTION By Supervisor Kauffman to appoint Donna Donald as Alternate Building Codes Officer, seconded by Chairman Harkins, carried unanimously.

DISCUSSION None

Approve Release of Dunkin Donuts Performance Bond

MOTION By Chairman Harkins to approve Release of Dunkin Donuts Performance Bond, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION None

Consider Savvy Citizen App (\$3,490 Annual Fee, 2-Month Discount Rate)

MOTION By Vice Chairman Shellenhamer to approve Savvy Citizen App, seconded by Chairman Harkins, carried unanimously.

DISCUSSION Manager Miller explains the app is free to residents. It is a one-way push of communication to residents. He stated that the app is instantaneous to get the information to residents.

Link 4 Youth, Sandra Colello

DISCUSSION Sandra Colello – Links 4 Youth – 1120 Drexel Hills Boulevard, New Cumberland - Gave a presentation on Links 4 Youth. It is a nonprofit organization that serves all the youth in the West Shore School District. They provide an after-school program and pick the youth up after school and return them home in the evening. It is designed to keep the youth off the street and out of trouble from 3-6 pm. Their hours are Monday through Friday, free of charge. The youths are fed a free home cooked meal every day and food sent

home with them. Ms. Colello stated that they are growing unacceptably and the need for their services is growing. They receive most of their money from grants.

Discuss Parks and Recreation (Planning and Design)

DISCUSSION Chairman Harkins spoke about putting money aside from the parks and recreation fund to explore the possibility of doing something with the 11 acres. He stated the board is not committed to building a park that they just want to explore the possibility. Jane Harman spoke and would like to be involved in the process. A committee will be set up.

Truck Restriction on Shady Lane and River Road, Ordinance 424

MOTION By Supervisor Kirkpatrick to approve the Truck Restriction on Shady Lane and River Road, seconded by Supervisor Kauffman, carried unanimously.

DISCUSSION None

Resolution 2023-33 Clover Crossing Street Dedication

MOTION By Chairman Harkins to approve Resolution 2023-33 Clover Crossing Street Dedication, seconded by Supervisor Kauffman, carried unanimously.

DISCUSSION Bill Rudy stated all the inspections have been completed. Manager Miller stated that a maintenance bond has been received.

Approve Payment of Lobar Invoice #211994-11 (\$205,875.63)

MOTION By Supervisor Kirkpatrick to approve payment of Lobar Invoice #211994-11 (\$205,875.63), seconded by Chairman Harkins. 4 ayes, 1 nay by Supervisor Wintermyer, motion carried.

DISCUSSION Manager Miller explained that the amount is what is owed this year. The retainage will be held for next year.

PAYMENT OF BILLS

MOTION By Supervisor Kauffman to pay the bills, seconded by Chairman Harkins, carried unanimously.

DISCUSSION None

ADJOURNMENT

MOTION By Supervisor Kauffman to adjourn, seconded by Supervisor Kirkpatrick, carried unanimously.

DISCUSSION None

Respectfully submitted,



Tony Miller, Secretary

