

NEWBERRY TOWNSHIP BOARD OF SUPERVISORS

Monthly Meeting

February 22, 2022 6:00 p.m.

Call to Order by Chairman Dave Kirkpatrick

Chairman Kirkpatrick called the Regular Meeting to order at 6:07 p.m. Proof of publication was available for public inspection. Chairman Kirkpatrick announced a motion was needed to add a resolution 2022-13 to Police Grant to the agenda. Tony Miller said the resolution is needed for Grant submission prior to March 15. They received notice from Grant Writer at 3:00pm that day.

MOTION by Supervisor Kauffman to add resolution item to the agenda. The motion, seconded by Vice-Chair Harkins, carried unanimously. There was no public comment for this motion.

Chairman Kirkpatrick announced there was an executive session held on February 15th at 6:00pm to discuss personnel and the Township handbook. There was also an executive session held before the meeting at 5:30pm and real-estate transactions were discussed.

Attendance

Chairman, Dave Kirkpatrick	Wastewater Services Coordinator, Brent Zeiders
Vice-Chair, Rob Harkins	Township Comptroller, Jane Deamer
Supervisor, Diane Shellenhamer	Solicitor, James Sanders
Supervisor, Maxine Kauffman	Zoning Officer, Marcus Brandt
Supervisor, Clair Wintermyer	Police Chief, Steve Lutz
Township Manager, Tony Miller	Engineer, Bill Rudy
Public Works Director, Scott Getgen	

PUBLIC COMMENTS

Scott Shearer, PFM Financial Advisor: Scott presented information regarding PFM and how they represent local government with transactions. PFM works to evaluate assets and handles the bids for the purchase of an asset. Scott said this is just a start of exploring options. The Township is allowed to stop at any time during the phases if they decide they no longer want to explore selling the Sewer.

Mike Krone, 170 Bobbie Jones: Mike wanted to thank the Board for following the Sunshine Act and informing the residents on what is going on. Mike brought up the flashing red signs that were installed at the 4-way at Yocumtown and Red Mill. He asked why they were installed if they were never approved by PennDOT. Chairman Kirkpatrick said the flashing lights were given to the Township and they tried them out to see if they would help with safety in the intersection. Chairman Kirkpatrick apologized and Vice-Chair Harkins said it was an honest mistake. Supervisor Wintermyer said that the LED signs have been ordered. Mike said there was a RTK request for the letter that Township Manager Tony Miller sent to Mr. Krone. Some of the information like Mike's name was redacted. He wants it to be known that he is ok with all the information to be given out. Mike explained the letter and the event that took place.

Minute Approval

MOTION by Supervisor Shellenhamer to approve the January 25, 2022 monthly meeting minutes. The motion, seconded by Supervisor Kauffman, carried unanimously.

REPORTS

Public Safety – Chief Lutz

Chief Lutz reviewed the report he submitted to the board. Chief Lutz wanted to remind the residents that the Fire Departments are doing BINGO nights.

Solicitor – James Sanders

Solicitor James Sanders submitted a report to the board.

Engineering – Pennoni Associates

Bill Rudy submitted a written report to the board.

Highway- Scott Getgen

Scott Getgen submitted a written report to the board.

Zoning Officer- Marcus Brandt

Marcus Brandt submitted a written report to the board.

Sewer – Brent Zeiders

Brent Zeiders submitted a written report.

Township Manager's Report – Tony Miller

Manager Tony Miller submitted a written report. Tony said at the last meeting he was asked how many RTK requests Mr. Popp submitted in 2021, it was 135 requests.

Treasurer's Report – Jane Deamer

Jane Deamer submitted a written report to the board.

Supervisor's Report

Supervisor Wintermyer announced the new Tax Collector will start collecting taxes on March 1st. Supervisor Wintermyer clarified information a resident spoke about at the January meeting. The property the resident spoke about did receive the proper permits from York County. Chairman Kirkpatrick said the first meeting for the Strategic Fire Planning Committee will be on March 9th at 6:00pm.

Old BUSINESS

McKonly and Asbury Audit

MOTION by Supervisor Shellenhamer to approve the release of the redacted version of the audit. The motion, seconded by Supervisor Wintermyer, carried unanimously.

NEW BUSINESS

Resolution 2022-12, Old Trail Sewer Extension

Engineer Bill Rudy said this is for the planning module that will be submitted to DEP.

NEW BUSINESS Cont.

MOTION by Chairman Kirkpatrick to approve Resolution 2022-12. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

Dedication of Lexington Estates Phase II and III

Engineer Bill Rudy said all inspections were completed. Champions Drive, Bluegrass Way, and Madison Way are the streets being dedicated. Jason Byers from Lexington Estates said there are no speed signs within the development currently.

MOTION by Supervisor Kauffman to accept the Dedication of Lexington Estates Phase II and III. The motion, seconded by Vice-Chair Harkins, carried unanimously.

Vice-Chair Harkins said in the future they can possibly change it, so speed limit signs are required to be in for developments. Sue Ostrander from Rolling Hills Ct discussed at Rolling Hills Ct they were required to have no parking signs. Someone came out and put up the signs but did not put-up speed limit signs. She asked who makes the decisions on what signs are being put up. Bill Rudy said the no parking on the road signs are decided by the width of the road.

Adopt and Approve Employee Handbook, revised edition 2022

MOTION by Vice-Chair Harkins to adopt the Employee Handbook. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

2022 Portable Toilet Award for Township Parks

Tony Miller said the successful bidder was Walter's.

MOTION by Supervisor Kauffman to accept the bid for the 2022 Portable toilets. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

Establish Police Pension Advisory Committee

Chairman Kirkpatrick said the committee is a member of the police department, a supervisor, and the Township Manager. This committee is in the contract for the Police and is being implemented.

MOTION by Vice-Chair Harkins to establish the Police Pension Committee. The motion, seconded by Supervisor Kauffman, carried unanimously.

Dave Parsons from Winding Hill Drive asked how many years the committee would be for. Chairman Kirkpatrick said the committee will be in effect as long as there is a pension.

Seal Coat Advertisement 2022 Road Program

Bill Rudy discussed the bid schedule. Looking for authorization to advertise.

MOTION by Supervisor Kauffman to approve the advertising of the 2022 Seal Coat. The motion, seconded by Vice-Chair Harkins, carried unanimously.

Vickie Krone from Bobbie Jones discussed the tar and chip process and it being dangerous for motorcycles and bicycles. Scott Getgen said the process they use is a better way so not as much access is on the road.

Approve Solicitor to engage PFM Financial Advisors LLC for Phase 1 valuation agreement

MOTION by Supervisor Kauffman to approve the Solicitor to engage PFM. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

NEW BUSINESS Cont.

Approve Phase 1 Erosion and Sediment controls Multi-Use Emergency Services Building

MOTION Supervisor Kauffman to approve Phase 1 E&S controls Multi-Use Building. The motion, seconded by Supervisor Wintermyer, carried unanimously.

Discussion on signage for traffic control on Culhane Road

Supervisor Wintermyer said he has received complaints from residents on Culhane Road regarding the trucks. Trucks are using car GPS instead of truck GPS and getting stuck on Culhane Road. An ordinance would need to be done for a length restriction for Culhane Road.

MOTION by Supervisor Kauffman to approve Bill Rudy and James Sanders to start the process for an ordinance for Culhane Road. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

Purchase Police Vehicles

Supervisor Kauffman asked what type of vehicles are being purchased. Chairman Kirkpatrick said a Pickup and a Car.

MOTION by Supervisor Kauffman to approve the purchase two police vehicles. The motion, seconded by Supervisor Wintermyer, carried unanimously.

Resolution 2022-13

The resolution is for the police department to submit for a grant.

MOTION by Supervisor Kauffman to approve Resolution 2022-13. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

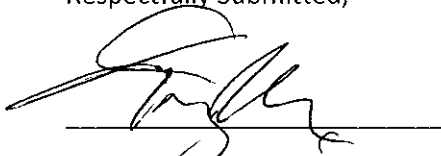
PAYMENT OF BILLS

MOTION by Supervisor Kauffman to pay the bills. The motion, seconded by Supervisor Wintermyer, carried unanimously.

Adjournment

MOTION by Supervisor Kauffman seconded by Vice-Chair Harkin. Meeting adjourned at 6:58PM.

Respectfully Submitted,



Tony Miller, Secretary