

NEWBERRY TOWNSHIP BOARD OF SUPERVISORS

Monthly Meeting

June 28th, 2022 6:00 p.m.

Call to Order by Chairman Dave Kirkpatrick

Chairman Kirkpatrick called the Regular Meeting to order at 6:00 p.m. Proof of publication was available for public inspection. Chairman Kirkpatrick announced that there was an executive session held at 5:00 p.m. to discuss personnel matters and professional services for the new building.

Attendance

Chairman, Dave Kirkpatrick

Vice-Chair, Rob Harkins

Supervisor, Diane Shellenhamer

Supervisor, Maxine Kauffman

Supervisor, Clair Wintermyer

Township Manager, Tony Miller

Public Works Director, Scott Getgen

Wastewater Services Coordinator, Brent Zeiders

Township Comptroller, Jane Deamer

Solicitor, James Sanders

Zoning Officer, Marcus Brandt

Police Chief, Steve Lutz

Engineer, Bill Rudy

PUBLIC COMMENTS

Hope Flinchbaugh, Team Haven: Flinchbaugh recited a prayer from Continental Congress in 1774 and added a few additional prayers for the monthly meeting and the Township.

Tom Adams, 1610 Valley Road: Adams expressed his concern about the amount of trash piling up on the extension of Stillhouse road toward Goldsboro. Chairman Kirkpatrick explained that there have been several attempts to manage the amount of littering on this road. For now, he suggests that Adams takes pictures of the license plates of the cars that litter on Stillhouse road and to report them to the police.

Jane Harman, Hemlock Lane: Harman seeks more transparency from the Township regarding grants and the submission of grants; she questions why the Township has a grant writer on payroll if there have been no grants approved thus far. Chairman Kirkpatrick assures Harman that the board will discuss whether it is necessary to renew Ms. Salazar's contract as the grant writer for the Township.

Minute Approval

MOTION by Supervisor Shellenhamer to approve the May 24th, 2022 monthly meeting minutes. The motion, seconded by Supervisor Kauffman, carried unanimously.

MOTION by Supervisor Kauffman to approve the June 21st, 2022 special meeting minutes. The motion, seconded by Supervisor Wintermyer, carried unanimously.

LAND DEVELOPMENT/SUBDIVISION PLAN REVIEW

Final Minor Subdivision Plan, 570 Cassel Road

Joshua George, Landworks Civil Design, York: George requests that the requirement of a site context map be waived for the 570 Cassel Road subdivision. He also seeks an approval for the final subdivision plan on Cassel Road that would separate the church's land from its parsonage.

MOTION By Vice – Chairman Harkins to waive the requirement for a site context map for the final subdivision plan of 570 Cassel Road. The motion, seconded by Supervisor Wintermyer, carried unanimously.

MOTION By Supervisor Wintermyer to approve final plans for the 570 Cassel Road subdivision. The motion, seconded by Vice – Chairman Harkins, carried unanimously.

Final Minor Subdivision Plan, 1250 Valley Road

Scott Getgen, 1250 Valley Road: Getgen requests that the requirement of a site context map to be waived for the 1250 Valley Road subdivision. Getgen also seeks the approval of the final subdivision plan from the board.

MOTION By Supervisor Kauffman to waive the requirement for a site context map for the final subdivision plan of 1250 Valley Road. The motion, seconded by Vice – Chairman Harkins, carried unanimously.

MOTION By Vice – Chairman Harkins to approve the final subdivision plan for 1250 Valley Road. This motion, seconded by Supervisor Wintermyer, carried unanimously.

REPORTS

Public Safety – Chief Lutz

Chief Lutz reviewed the report he submitted to the board. Chief Lutz wanted to inform the public that York Haven Fire Department is having a black stone griddle raffle that will end on August 27th. He also informed the public that the Newberry Fire Department will have bingo on July 8th and July 22nd; that they will host a Chicken BBQ on July 16th and that National Night Out is on August 2nd.

There was discussion about the installation of a safety camera.

Solicitor – James Sanders

Solicitor James Sanders submitted a report to the board.

Engineering – Pennoni Associates

Bill Rudy submitted a written report to the board.

Highway- Scott Getgen

Scott Getgen submitted a written report to the board. Getgen informs the board about a sink hole that appeared on June 27th, 2022 on Old Trail Road due to an outdated pipe. He assures the board that the highway department will have the issue resolved shortly.

Zoning Officer- Marcus Brandt

Marcus Brandt submitted a written report to the board.

REPORTS cont.

Sewer – Brent Zeiders

Brent Zeiders submitted a written report.

Township Manager's Report – Tony Miller

Manager Tony Miller submitted a written report. Mr. Miller reports that the township was able to act in a timely manner to fix the sink hole on Old Trail Road because it classified as an emergency repair under the Second-Class Township code.

Treasurer's Report – Jane Deamer

Jane Deamer submitted a written report to the board.

Supervisor's Report

Supervisor Shellenhamer wanted to inform residents at the public meeting that the fire department committee toured and had a meeting at the Goldsboro Fire department. Supervisor Shellenhamer informed the public that the next committee meeting will be held at the Newberry Fire Station and invited anyone to come and be a part of the tour.

OLD BUSINESS

Jens Damgaard, Eckert Seamans LLC, Engagement for Debt Financing Services

Solicitor James Sanders explains that if Newberry Township decides to proceed with the construction of the Multi – Functional building, there will be a bond established that will need to be written by a lawyer who specializes in writing bonds. Supervisor Shellenhamer informs the public that the fee for the hiring of Eckert Seamans LLC would be \$17,000.00 for a standard loan or \$25,000.00 for a bond process. Shellenhamer states that the board has not yet decided which process will be chosen. Vice – Chairman Harkins requested that James Sanders and Jens Daamgard explain the process of receiving a loan, so that the public could understand why the hiring of Eckert Seamans, LLC for debt financing is important.

MOTION By Supervisor Shellenhamer to continue the conversation to engage debt financing services with Eckert Seamans LLC. The motion, seconded by Supervisor Kauffman, carried unanimously.

MOTION By Supervisor Shellenhamer to include PFM as financial advisors. The motion, seconded by Supervisor Wintermyer, carried unanimously.

NEW BUSINESS

Release Bond/Letter of Credit #971 for Lexington Estates Phase II, \$48,813.20

MOTION By Vice – Chairman Harkins to release bond/letter of Credit #971 for Lexington Estates Phase II for \$48,813.20. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

Release Bond /Letter of Credit #972 for Lexington Estates Phase III, \$85,341.41

MOTION By Supervisor Shellenhamer to release bond/letter of Credit #971 for Lexington Estates Phase III for \$84,341.41. The motion, seconded by Vice – Chairman Harkins, carried unanimously.

NEW BUSINESS cont.

Bond Reduction of Lexington Estates Phase IV to \$230,997.80

MOTION By Vice – Chairman Harkins to reduce the bond of Lexington Estates Phase IV to \$230,997.80. The motion, seconded by Supervisor Kauffman, carried unanimously.

Bond Reduction of Lexington Estates Phase V to \$334,655.93

MOTION By Supervisor Shellenhamer to reduce the bond of Lexington Estates Phase V to \$334,655.93. The motion, seconded by Vice – Chairman Harkins, carried unanimously.

Approve advertisement for adoption of the final draft Codification by General Code

MOTION By Supervisor Wintermyer to approve advertisement for adoption of the final draft Codification by the General Code. The motion, seconded by Supervisor Kauffman, carried unanimously.

Approve advertisement of Pension Advisor/Custodian RFP developed by Rhoades Law

MOTION By Vice – Chairman Harkins to approve advertisement of pension advisor/custodian RFP developed by Rhoades Law. The motion, seconded by Supervisor Wintermyer, carried unanimously.

Approve Hiring of Alexis Marquez-Hawtrey as Office Administrative Assistant

MOTION By Supervisor Shellenhamer to hire Alexis Marquez – Hawtrey as the office administrative assistant. The motion, seconded by Supervisor Wintermyer, carried unanimously.

Approve Purchase of Three Trucks for Public Works Dept. to Utilize the Driving PA Forward, On Road Rebates the Township Received

MOTION By Supervisor Wintermyer to approve the purchase of three trucks for the public works department to participate in the Driving PA Forward program. The motion, seconded by Supervisor Kauffman, carried unanimously.

Redland Midget Youth Football Camp Donation \$500.00

MOTION by Supervisor Shellenhamer to donate \$500.00 to Redland Midget Youth Football Camp. The motion, seconded by Supervisor Kauffman, carried with 3 aye's and 1 nay.

PA Sheriff's Association Membership

MOTION by Supervisor Shellenhamer to table the decision of taking membership to Pennsylvania's Sheriff's Association. The motion, seconded by Supervisor Kauffman, carried unanimously.

Approve Increase in Mileage Rate for Use of Personal Vehicles to \$.625 per Mile in Line with the Internal Revenue Service Change Effective July 1, 2022, to December 31, 2022

MOTION by Supervisor Kauffman to approve increase in mileage rate for use of personal vehicles to \$.625 per mile in line with the Internal Revenue Service change effective July 1st, 2022 – December 31st, 2022. The motion, seconded by Supervisor Shellenhamer, carried unanimously.

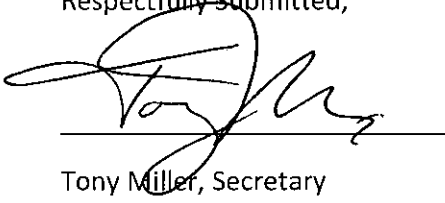
PAYMENT OF BILLS

MOTION by Supervisor Shellenhamer to pay the bills. The motion, seconded by Supervisor Kauffman, carried unanimously.

Adjournment

MOTION by Supervisor Wintermyer seconded by Vice – Chairman Harkins. Meeting adjourned at 7:30PM.

Respectfully Submitted,



A handwritten signature in black ink, appearing to read 'Tony Miller', is written over a horizontal line. The signature is stylized and cursive.

Tony Miller, Secretary