

NEWBERRY TOWNSHIP
YORK COUNT, PENNSYLVANIA

RESOLUTION NO. 2024-02

A RESOLUTION OF THE NEWBERRY TOWNSHIP BOARD OF SUPERVISORS,
NEWBERRY TOWNSHIP, YORK COUNTY, PENNSYLVANIA,
ADOPTING A SCHEDULE OF FEES FOR THE PROCESSING OF
SUBDIVISION APPLICATIONS AND ZONING VARIANCE REQUESTS, VARIOUS
PERMITS AND FEES ETC.

WHEREAS, Section 503 (1) of the Pennsylvania Municipalities Planning Code,
as amended, allows for the recovery of costs incurred by the Township for the costs of
processing subdivision applications; and

WHEREAS, Section 617.2 (e) of the Pennsylvania Municipalities Planning Code,
as amended, allows for the recovery of costs incurred by the Township of the cost of
processing zoning variance requests.

WHEREAS, Newberry Township in order to maintain the public safety health and
welfare of the residents has established certain permits and licenses and imposes fees for
those permits and licenses; and


WHEREAS, Newberry Township in the conduct of normal business imposes fees
for various miscellaneous items.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the
Township of Newberry, York County, Pennsylvania, that the list of fees attached hereto
as "Exhibit A" and made part hereof, shall be charged by the Township for the processing
of preliminary and final subdivision applications and zoning variance requests, various
permits, licenses and fees.

BE IT FURTHER RESOLVED that these fees become effective January 2, 2024.

RESOLVED this 2nd day of January 2024 by the Board of Supervisors of
Newberry Township, York County, Pennsylvania.

ATTEST:


Anthony Miller-Secretary



BOARD OF SUPERVISORS
NEWBERRY TOWNSHIP



Chairman Rob Harkins

EXHIBIT A

PLANNING AND ZONING FEES

Subdivision Submittal Fees (Concept, Preliminary, and Final)	\$275 3 lots or less \$275+ \$20 a lot more than 3 lots + engineering & attorney review fees
Land Development Submittal Fees	\$300 + engineering & attorney review fees
Subdivision and Land Development Plan Escrow Amount	The following fees and escrows are to be paid in advance by the applicants for Subdivision, and Land Development Plan.
Escrow Deposit Preliminary and/or Final	1-2 Lots \$700 3 or more lots 2% of the cost of the project

A deposit for engineering services (Must be paid at time of submission). This escrow account must be replenished if balance is depleted to less than \$400 if further review is necessary or further invoices or cost are anticipated. This escrow account will be used for Township Engineer.

Zoning Hearing	\$850*
Conditional Use Fees	\$750*
*Plus all costs in excess of base fee, as allowed by the MPC.	
Zoning Change Request	\$1,000

Cost of Transcription for any hearing utilizing a stenographer is the responsibility of the requesting party.

Building Code Appeals Hearing	York County Schedule
Recording fees	Shall be the actual costs charged by the courthouse for recording

Engineer and Attorney fees shall be charged at the same hourly rate charged for other engineer and legal services rendered to the Township.

LICENSE FEES

Mobile Home Park Permit Fees	\$50 plus \$13 per pad
Junkyard License Fees	<45,000 sq. ft. \$150 >45,000 sq. ft. \$400
Peddlers' License per week	\$12.50
Chicken Permit	\$25 (Initial) \$20 (Renewal)
Speedway Permit Application Fee	\$100
Sexually Oriented Business License	\$1,500
Sexually Oriented Business Employee License	\$150
Background Check Fee	\$30 per person

BUILDING FEES

Building Permit Application Fee	\$35
Building Permit Fees	\$8.50 per \$1000 cost per estimated value (\$35 minimum) plus inspection fees
Permit Renewal Fee	\$35
Electric/Plumbing/Mechanical Permit Each	\$35 each
Zoning Permit	\$35
Driveway Permit Fees	\$35
Erosion and Sedimentation Fees	\$35
Demolition Permit Fee	\$35
State Building Permit Fee	\$4.50
Road Encroachment Permit Fees	Per PennDOT Schedule
Road Cut Permit	Per Engineer's Schedule
Sewer Lateral Inspection Fee	\$100 each
3 rd Party Building Inspection and Plan Review Fee	As established by 3rd Party Administrator

RECREATION FEES

Recreation Fees Submission	\$400 per lot 3 lots or less \$1,600 per lot 4 lots or more
Recreation Fees Land Development Plan	\$1,200 per acre
Pavilion Rental Fee/Shelly & Dolan Parks	\$50 per day resident \$100 per day non-resident
Ball Field Rental Fee	\$25 per day
Ball Field Rental Fee/Organization	\$300 per season
Concession Stand Rental	\$25 per day
Concession Stand Rental/Organization	\$250 per season

ON LOT SEPTIC FEES

Probe (limit 2 per perk test)	\$95
Perk (per test w/6 holes per test)	\$190
Site Inspection (for previous testing or new testing)	\$65
Design Review, Permit Issuance	\$65
Excavation Inspection (All Systems)	\$65
Interim Inspection (All System Types Pressure Test Dimensions, Isolation Distances)	\$65
Interim Inspection (Tanks Only)	\$65
Final Inspection (Final Inspection, Berm Construction, Tank Accesses)	\$90
Administration Fee	\$20
Sewage Complaint or Violation Inspection (per visit)	\$65
Site Inspection	\$65
Existing System Inspection (For Planning Modules Compliance)	\$65
Planning Module Review	\$65
Court Hearing and Preparation and Appearance	\$65/hour
Township, DEP, or Supervisor Meeting Attendance	\$65/hour
Additional Inspections of Septic Systems (per inspection)	\$65
Minor Repair Permit (Building Sewer, Delivery Line, Distribution Box, Riser Installation, Baffle Replacement, etc.	\$65
Minor Repair Inspection	\$65
Well Sampling	\$65 (plus cost of testing)

RIGHT TO KNOW FEES

Copies : Black & White \$0.25 Per Page

A photocopy is either a single-sided Copy or one side of a double sided
Standard 8.5" x 11" page

Copies : Color \$0.35 Per Page

A photocopy is either a single-sided Copy or one side of a double sided
Standard 8.5" x 11" page Requester may ask for black and white copy even if the
original is color

Certification of a Record: \$5 per document

Township will impose fee for official certification of copies if the certification
is at the behest of the requester. Each document requires a separate certification fee.

Specialized Documents: Actual Cost

Records Delivered via Email:	No fee
CD/DVD:	Not Available
Flash Drive:	Actual Cost
Facsimile:	\$0.25 Per Page

If township must print record records to send them by facsimile.

Other Media	Actual Cost
Redaction Fee:	No fee

Duplication and Conversion to paper. \$0.25 Per Page

Fees for duplication by photocopying, printing from electronic media or microfilm, copying onto electronic media, transmission by facsimile or other electronic means and other means of duplication must be reasonable and based on prevailing fees for comparable duplication services provided by local business entities.

If a public record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the public record to be duplicated in the more expensive medium. (Sec.1307(e))

Photographing a Record: No fee

If requester is using their own camera. If redaction is required the Township may impose fee for a black & white or color copy.

Non-Standard Copies: Actual Cost

Postage: Actual Cost

Statutory Fees: If a separate statute authorizes an agency to charge a set amount for a certain type of record, the agency may charge no more than the statutory amount.

Inspection of Redacted Records: If a requester wishes to inspect rather than receive a copy of a record and the record contains both public and non-public information the township shall redact the non-public information. The township will charge for the copies it must make of the redacted material in order for the requester to view the record. If the requester decides to retain the copies no additional fee will be charged.

Enhanced electronic access: When possible, Township may offer electronic access to public records in addition to making the public records accessible for inspection and duplication by a requester as required by this act, the township may establish user fees specifically for the provision of the enhanced electronic access, but only to the extent

that the enhanced electronic access is in addition to making the public records accessible for inspection and duplication by a requester as required by this act. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period of time, a per-transaction fee, a fee based on the cumulative time of system access or any other reasonable method and any combination thereof.

Limitations: Except as otherwise provided by statute, no other fees may be imposed unless the township necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for an township's review of a record to determine whether the record is a public record subject to access in accordance with this act.

Pre-payment: Township will require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100. If prepayment is necessary a certified check or money order shall be made payable to the Township in the total amount of the estimated fees.

MISCELLANEOUS FEES

Dump Fees	\$35 per truckload
Newberry Township Books	Unavailable
Zoning Ordinance	\$35
Zoning Map	\$8
Subdivision and Land Development Ordinance	\$35
Township Map	\$5
Comprehensive Plan	\$50
Bad Check Service Charge	\$50

Attorney's Fees for Collection Efforts and Lien Enforcement will be imposed against the property owner at the same hourly rate charged for other legal services to the Township.