



WESTERN LABORATORIES, INC.

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Total coliform and E.coli density test request form

Name					
Email Address					
Billing Address					
City		State		Zip Code	
Office Number				Cell Number	

Sample type (check appropriate)

- | | | |
|--------------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Waste water | <input type="checkbox"/> Surface water (recreational) | <input type="checkbox"/> sludge |
| <input type="checkbox"/> Raw | <input type="checkbox"/> Drinking water | <input type="checkbox"/> soil |
| <input type="checkbox"/> Final | <input type="checkbox"/> Ground water (monitoring) | <input type="checkbox"/> GAP program |
| <input type="checkbox"/> Chlorinated | <input type="checkbox"/> Well water | <input type="checkbox"/> other |

Lab number (Lab use only)	Your sample ID	Sample location	Date collected (mm/dd/yr)	Time collected (time am/pm)

Chain of custody information:

Relinquished by:	Date	Time	Received by:				
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GUIDELINES FOR SUBMITTING WATER SAMPLES FOR BACTERIOLOGICAL TESTING

Please read these directions before collecting a water sample.

Drinking water and non-potable water are routinely tested for indicator organisms including *Escherichia coli* and other members of the “coliform group”, and Enterococci. These bacteriological screens are usually performed for regulatory purposes. Pathogen isolation is not performed on routine compliance samples.

Drinking water samples, routine compliance for coliform/ *E. coli* screening:

1. Samples are collected in EPA approved containers only—no exceptions! Use the bottles that we send out.
2. Before collecting sample remove any aerators or other devices from the faucet or hose bib. Clean the threads of the faucet with bleach or rubbing alcohol. Run the water a minimum of 2 minutes. Before collecting the sample be aware that you are not to rinse the sample container or closure.
3. Put on the disposable gloves that came the submitted package or buy gloves and disinfect them with rubbing alcohol. Remove the plastic seal or other tamper proofing, uncap the bottle (do not touch the rim or inside of the bottle or cap) and fill the bottle to the 250 ml. Fill-line. Do not overfill the bottle or pour out any water, as this will also cause part of the thiosulfate to spill out. Put the cap back on the bottle.
4. Label the sample with your name, collection number, and point of collection with a felt-tip marker, which contains waterproof, permanent ink. Complete the proper submittal form completely and proofread the completed form to check for omissions or errors. We must have the accurate date and collection time on the submittal form. **If that is missing we cannot accept the drinking water sample.**
5. Ship or deliver the samples in an insulated cooler (with cooling pads) to the laboratory so that the samples are received within 24 hours after collection. Placing the submittal form in a plastic bag in the cooler will prevent the paper from getting wet in transit. Do not store samples in a hot vehicle or in direct sunlight.