

Western Laboratories, Inc.

Seasonal Employee (Night)

Job Description

Reports to:

Night Manager(s)

Qualifications:

1. Quick learner
2. **Must** have high motivation
3. **Must** work well with others

Goal:

Prep customer's samples

Salary:

Starting wage is \$10/hr. Adjustments will be made annually

Duties and Responsibilities:

1. Receive and prep customer samples
2. Provide assistance to other employees as needed
3. Perform other duties as assigned.

Employment Terms:

Work schedule as established by the Owner and Laboratory/Office Manager.

This position shall be considered in all respects "employment at will" and the employee is subject to discharge by the Company at any time without cause. The "employment period" and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the Company so long as employment continues.

Evaluation:

Performance of this position will be evaluated in accordance with provisions of the Administration's policy on evaluation of all staff members.

Employee

Date

Administrator

Date