

Connex Personnel is currently recruiting a Construction Management Representative (CMR) to help oversee the field execution of miscellaneous projects in Churchill Falls, Labrador. The CMR will oversee the projects highlighted below as well as other projects that may arise at the site in the near future.

### **Churchill Falls Residential Roofing**

Expected start date for this project is July 2024.

CMR will monitor contract terms and conditions on site, address any discrepancies, make note of changes, facilitate toolbox meetings with contractor, attend weekly construction meetings.

Scope includes replacing existing roof system with either a cold applied or hot applied built-up roof (BUR) system of residential units in the town of Churchill Falls.

### **Airport Light Maintenance**

Expected start date for this project is July 2024.

Short duration of work involving an itemized list of inspection points as outlined in contract inspection sheets. Any deficiencies to be addressed by contractor. Report findings along with any recommendations to be presented and communicated to operations (air services) prior to departure.

Spare parts to be sourced through warehouse #1.

CMR to verify completion of inspection, in accordance with all safety requirements, and in coordination with commercial and operational flights.

***CMR with ROC-A licence is an asset but not mandatory.***

### **PCB Equipment Removal – C&A Building**

This project requires the replacement of light fixtures in the Control and Administration Building (C&A) located in Churchill Falls. The existing lighting ballasts may contain PCBs and will need to be phased out as part of Environmental Regulations. The replacement lights will be LED. It is preferred to replace light-for-light, however, where this is not desired or practical, alternatives will be presented.

The scope of work includes: replacing 26 fixtures in the C&A Building and replacing 50 street lights in the town of Churchill Falls. Waste bulbs and ballasts to be disposed of using approved methods for disposal of regulated waste.

Make arrangements to ensure Warehouse pick up and storage within Environmental SOP (30 days).

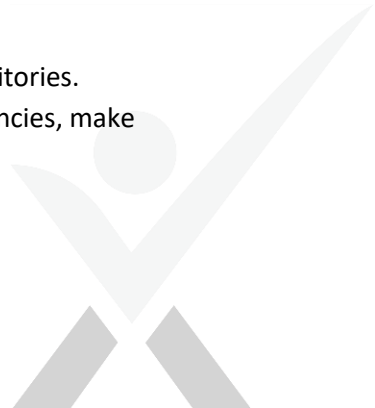
### **C&A Sewer Plant Upgrades**

Monitor site conditions. Site construction activities to start in June 2024. HSE plans, security, coordination of resources, attendance of weekly construction meetings, make note of changes or field adjustments, coordinate efforts with lead consultant on site (Stantec). Facilitate toolbox meetings, ensure operational controls are maintained, WPC and associated Owner SOP's are practiced.

### **Camp Remediation**

Scope of work – TBD. Potential project to address deficiencies in the existing camp dormitories.

CMR will monitor applicable contract terms and conditions on site, address any discrepancies, make note of changes, facilitate toolbox meetings and attend construction meetings.



### **Maintenance Depot Mold Remediation Reinstatement**

Expected start date for this project is August 2024. Duration of this project will be approximately 8-10 months. CMR will monitor contract terms and conditions on site, address any discrepancies, make note of changes, facilitate toolbox meetings with contractor, attend weekly construction meetings.

The project deliverables are repair/replace any studs, insulation, drywall removed during the abatement process. Repair roof sections (e.g. with spray on membrane) between adjoining warehouse extension and original building. Replace any exterior doors as required. Replace wall mounted equipment that was removed during abatement. Install new doors between the Mail room-/ WHSE Office and Carpenter Shop / Maintenance Garage. Re-install kitchen millwork, replace flooring- and repair ceiling.

### **Churchill Falls Freight Elevator Modernization**

This project is currently in progress. Expected completion date of this project is June 2024.

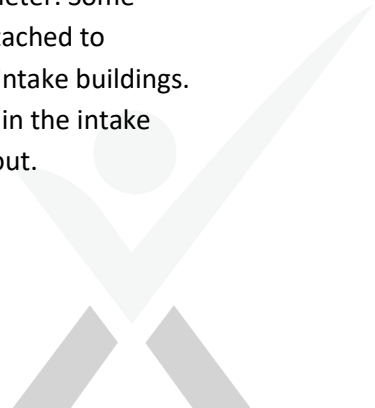
This project will modernize the existing freight elevator located in the Town Centre in Churchill Falls to improve its operating availability and overall functionality. In conjunction with modernizing the elevator several upgrades will be required with the existing electrical and mechanical systems. This modernizing project is meant to bring the elevator up to current code ASME A17.1/CSA B44:19 installing the necessary electrical and mechanical components to do so (controller, motor, brakes, rope etc). Upgrading the manual doors to electrically operated doors, adding hall fixtures and operating panel and a new elevator cab.

### **Biting Fly Program**

The scope of this project will include witnessing nuisance fly test, support during aerial and ground pesticide applications, and ensuring contractor adheres to the performance requirements to administer the Churchill Falls biting fly program. CMR will provide support to Project Manager when on site as needed during their application and monitoring program. The duration of the program is May – September annually.

### **Twin Falls Security Fencing**

Expected start date for this project is June 2024. CMR will monitor contract terms and conditions on site, address any discrepancies, make note of changes, facilitate toolbox meetings with contractor, attend weekly construction meetings. The scope of this project includes removal of signage from existing fence and place on new fence and gate once installed. As well as removal of existing gate and fence near intake access. Install new chain link fencing at wingwalls of intake structure (both sides), install fencing between intake structures to prevent access of upstream and downstream perimeter. Some areas will require posts to be set in the ground and others will require the posts to be attached to existing concrete structures by base plates. Secure building doors to eliminate access to intake buildings. Install covers over holes in building floor at multiple locations. Install grating over sumps in the intake deck. Reinstall existing signage on the new fence and install a new danger sign to keep out.



The CMR reports directly to the Project Manager and is responsible for overseeing the daily operation of contracted work and for the daily monitoring and reporting of job progress. The CMR's roles and responsibilities are as follows:

- Review of all construction drawings and specification to familiarize with the scope of work prior to mobilizing to site;
- Review all internal documentation to familiarize with the content, this may include safety plans, risk registers, scope statements, etc.;
- Review of contractors health and safety plans, emergency response plans, and other safety procedures in order to ensure contractor implementation on site;
- Act as the on-site single point of contact between the Project Manager and the contracted parties;
- Monitor all on-site contractor activities to ensure all applicable health, safety, and environmental requirements and legislation are being followed. Unsafe practices shall be brought to the attention of the contractor for resolution, and if serious, or if non-compliance is persistent, the Project Manager shall be informed and/or a stop work order shall be communicated. Actively participate in the Safe Workplace Observation Program;
- Monitor and inspection of all materials delivered to site for quality, completeness, and correctness prior to installation. Material defects to be noted and disclosed to the contractor for resolution.
- Monitor and report on all on-site contractor activities to ensure the schedule and technical requirements of the contract specifications are being met. In conjunction with the contractor, project engineer, and project manager, discuss and resolve on-site schedule and technical issues as they arise;
- Forward all proposed contract scope changes to the Project Manager for prior approval;
- Participate with the contractor in order to obtain an understanding of the reasons for, and the cost/schedule impact of, any such proposed change;
- Attend and participate in the daily on-site coordination meeting to discuss and resolve site coordination and resource issues with plant operations staff and various other contractors and activities occurring on site;
- Document daily work progress and any issues on the Daily Progress Report form and forward this form to the Project Manager daily;
- Take pictures of work progress and forward to Project Manager regularly;
- Participate in, and lead, as required, tailboard safety talks with the contractor;
- Participate in Pre-Mobilization meetings where possible;
- Verify work crews have acceptable training and qualification records for the work;
- Coordinate any on site orientations for contractor personnel as required;
- Coordinate any required service outages between the contractor and operations to complete the scope of work;
- Inform Project Manager of changes to contractor's people, process, materials and/or equipment and ensure all risks are mitigated or managed accordingly;
- Maintain all necessary field documentation – e.g. discussions with contractors and operations,



site activities such as significant deliveries of equipment or material, Tailboard Safety Talks, and incidents;

- Ensure effective communication and coordination of work with other contractors on site and/or applicable company representatives to ensure safe working conditions are provided for all workers; and
- Notify affected parties of the duration, nature, and location of work being performed as well as the hazard(s) created by work activities.

### **Geographic Location**

Churchill Falls Townsite, Churchill Falls Hydroelectric Power Plant and associated facilities, remote locations (Twin Falls).

The proponent should possess the following traits:

- Must have strong knowledge of OHS policies and procedures;
- Must have strong knowledge of HSE policies and procedures;
- Must have prior relevant experience as a CMR (or equivalent);
- Must be able to read drawings and understand technical specifications;
- Must have experience in multi-disciplinary projects;
- Must have experience in and be able to deal with the coordination of multiple work fronts;
- Must be able to work with, oversee, liaise, and coordinate between various contractors and their subcontractors and with plant operations staff in a respectful manner;
- Must be able to work independently to solve routine/minor issues as they arise, and recognize when issues need to be brought to higher supervisory/technical/managerial levels.

### **Training and Qualifications**

- NL Fall Protection Training certificate is required;
- Confined Space Training certificate is required;
- PCB Awareness Training certificate is required;
- Emergency First Aid certificate is required;
- WHIMIS certificate is required;
- Powerline Hazards certificate is required;
- The following training qualifications are considered an asset:
  - Asbestos Awareness
  - Lead Awareness training
  - Work Protection Awareness
  - Trench and Excavation

CMR's will be required to attend site specific orientations and CMR on-boarding orientation.



Other specific information pertinent to CMR services:

- Site trailer provided with internet and desk by Owner;
  - Accommodations and meals available to CMR by Owner at Site,
  - Successful candidate will be required to adhere to Owner's Alcohol and Drug policy.
  - CMR to provide own Laptop for access to project documentation, emails, and submitting daily reports and cell phone with camera.
- 
- While on site CMR will be required to work the construction contractors daily schedule once established (e.g. 10 to 12 hrs a day, 7 days a week)
  - Rotation of two weeks on-site with two week off-site.

Please submit your resume to [hr@connexpersonnel.com](mailto:hr@connexpersonnel.com)

