

Girton Colts FC Constitution

1. **NAME** The club shall be called **GIRTON COLTS F.C** (henceforth referred to as the Club)

2. **OBJECTIVES** The objectives of the Club shall be to arrange association football matches and social activities for its members.

3. **STATUS OF RULES** These rules (the Club Rules) form a binding agreement between each member of the Club.

4. RULES AND REGULATIONS

(a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.

(b) No alteration to the Club Rules shall be effective without approval given at the Club AGM.

(c) The Club will also abide by its Philosophy statement and The Football Association's rules including Safeguarding Children Policy, Respect Codes of Conduct and the Equality Policy.

5. CLUB MEMBERSHIP

(a) Full members (Players, Officers, Managers and Coaches) of the Club shall be those persons listed in the register of members (the Membership Register) which shall be maintained by the Club Secretary. Parents / Guardians shall hold the position of Associate members.

(b) Any person who wishes to be a member must apply on the Membership Application Form and deliver it to the Club. Election to membership may be at the sole discretion of the Club Committee. Membership shall become effective upon an applicant's name being entered in the Membership Register.

c) All members (players) must return a completed form with contact numbers and parental consent to their team manager prior to playing any games for the Club.

(d) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.

(e) The Football Association and parent County Association shall be given access to the Membership Register on demand.

6. ANNUAL MEMBERSHIP FEE

(a) An annual fee payable by each member shall be determined from time to time by the Club Committee. Any fee shall be payable on a successful application for membership and

annually by each member. Fees shall not be refundable except under exceptional circumstances e.g. long term illness or injury.

(b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.

(c) In the event of a member (player) incurring a personal fine from Cambs FA, the parents/guardian of that member will be liable for the reimbursement to the Club of the fine together with any administrative fees imposed by Cambs FA. Adult members incurring a personal fine will be responsible for reimbursing the Club of any monies owing. Failure to comply with this request will result in the suspension of that member until the Club has been reimbursed.

7. RESIGNATION AND EXPULSION

(a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall be deemed to have resigned.

(b) The Club Committee shall have the power to expel a Full or Associate member when, in their opinion, it would not be in the interests of the Club for them to remain a member. There will be a right to appeal within 14 days of their notification of expulsion.

(c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property.

8. CLUB COMMITTEE

(a) The Club Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary, Child Welfare Officer plus team managers and up to 3 other members, elected at an Annual General Meeting.

(b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson or in their absence a deputy agreed by those present. The quorum for the transaction of business of the Club Committee shall be three.

(c) Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.

(d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 7 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.

(e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the

Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.

(f) Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

9. ANNUAL AND SPECIAL GENERAL MEETING

(a) An Annual General Meeting (AGM) shall be held in each year to:

(i) receive a report of the activities of the Club over the previous year

(ii) receive a report of the Club's finances over the previous year

(iii) elect the members of the Club Committee

(iv) consider any other business.

(b) Nominations for election of members as replacement Club Officers, with the exception of the Welfare Officer, shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 21 days before the AGM—Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.

(c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing signed by not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

(d) The Secretary shall advertise the date of the AGM together with notice of any resolutions to be proposed at least 14 days before the Meeting.

(e) The quorum for a General Meeting shall be 4 members

(f) The Chairperson or in their absence a member elected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

(g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

10. CLUB TEAMS

At each AGM, the Club Committee shall appoint a manager/coach to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team. The appointed managers/coaches shall present to the Club Committee at

its last meeting prior to an AGM a written report on the activities of the team.

11. CLUB FINANCES

(a) Two bank accounts shall be opened and maintained in the name of the Club (the Club Account). One shall be a Deposit account and the other the Current account. Designated account signatories for the current account shall be two or more of the following; Club Chairperson, the Club Secretary, Club Welfare Officer or the Treasurer. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

(b) No sum shall be drawn against the Club account except by a designated person using Business Internet Banking, Telephone Banking or by a cheque signed by two of the designated signatories.

(c) The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.

(d) The Club Treasurer shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club on the production of a relevant receipt.

(e) The Club shall prepare an annual Financial Statement in such form as shall be sent to The County Football Association and Leagues from time to time as requested.

12. DISSOLUTION

(a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

(b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets will be donated to a Charitable organization as agreed by the Club Committee.

This document was passed at the AGM held on Tuesday 27th June 2023 and supersedes any previous Constitution drawn up prior to that date.

Hon. Chairman..... Andrew Hawkes

Hon. Treasurer..... James Patterson

Dated.....2023.....