

**Palmer Lake Beach Club (PLBC)  
Board Meeting Minutes**

**2019-10-10, Sunny Beach Offices**

**Call to order:** Meeting was called to order at 7:05pm.

**1. Roll Call & Welcome:**

- a. Board Members Present: Robert Perry (President), Jeffery Prestage (1st Vice-President), Kim Hunsaker (2nd Vice-President), Dolores Starr (Treasurer).
- b. Guests Present: None.

**2. President's Comments.**

- a. Recruitment/interviewing of new bookkeeper: Board discussed the results of the interviews, and all members agreed that we should make an offer to Rosa. Then, the Board discussed compensation. After the discussion, Kim Hunsaker made a motion that Robert Perry will draft an offer of employment letter to Rosa, and that the offer would start her at \$20.00 per hour during training, and after progress in training after 90 days with Board approval she would receive an increase to \$25.00 per hour, and that after another 90 days when she is fully qualified and with Board approval she would receive another increase to a final pay rate of \$30.00 per hour, and her title will be changed to Operations Manager/Bookkeeper or other appropriate title to be determined. Delores Starr seconded the motion. After discussion, all Board members approved the motion.
- b. Financial Report: No financial report was reviewed for this meeting, since financials were just reported and approved on 2019-10-05 at the General Membership Meeting.
- c. Communications with members: Robert Perry commented on the high level of member communications taking place with regard to invoicing and past due amounts, and that we continue to collect on past due accounts.
- d. Completion of the General Membership Meeting Minutes. Robert Perry commented on the need to complete the minutes so that the new Bylaws could be filed with the County.

**3. Next Meeting.** The next meeting is the Board of Directors meeting on 2019-10-24 at 7:00pm at the Sunny Beach Offices.

9. **Adjourn:** The meeting was adjourned at 9:08pm.