



## **WENVOE COMMUNITY COUNCIL** **COUNCIL SUMMONS**

Notice is hereby given that a meeting of the above Council will be held at Wenvoe Library/Hub on Thursday 18 April 2024 at 7.30pm

### **AGENDA**

1. To receive apologies for absence
2. To receive Declarations of Interest under the Council's Code of Conduct
3. To approve the minutes of the Council meeting held 21 March 2024
4. Public participation
5. Police Matters: <https://www.police.uk/your-area/south-wales-police/wenvoe/?tab=CrimeMap>
6. To consider new and updated Planning Applications (see planning list)
7. Finance and payment of accounts 2024
  - a) 1-31 March 2024
  - b) Payments Schedule (see payment schedule)
  - c) Internal Auditor Report
  - d) Finance Meeting held Tuesday 16 April 2024
8. Other projects and responsibilities
  - a) WRAC update
  - b) Outbuildings – hire enquires update
  - c) Guttering – front & rear of Wenvoe Community Centre – update
  - d) Registration of Land - update
  - e) Footpath & Conifer Hedge - update
  - f) Smoke Alarm Quotations – update
  - g) D-Day 80<sup>th</sup> Anniversary
9. Any matters the Chairman decides are urgent
10. To receive reports from Chairman, Clerk and Members
11. Part II

Next meeting: 16 May 2024 at 7:30 pm: Monthly Meeting

Signed .....

Debbie Barrett-Plows  
Clerk to the Council

**To view the full Agenda please visit:**  
**[www.wenvoecouncil.org.uk](http://www.wenvoecouncil.org.uk)**

**Wenvoe Crime/ASB incidents 14.03.2024 – 10.04.2024**

Total Incident Number – 14

Wenvoe Incidents – 3

Culverhouse Cross Retail Park – 11

St Lythans/Culverhouse Cross – 0

| <b>What</b>       | <b>Where</b>                  | <b>Date</b>             |
|-------------------|-------------------------------|-------------------------|
| Rogue Trader      | Wenvoe Village                | 23.03.2024              |
| Suspicious Males  | Wenvoe Village                | 29.03.2024              |
| Abandoned Vehicle | Wenvoe Village                | 07.04.2024              |
|                   |                               |                         |
| Thefts x 11       | Culverhouse Cross Retail Park | 14.03.2024 – 03.04.2024 |

Agenda 6

**New Planning Applications**

**2024/00254/FUL (TN)**                      **85 Walston Road, Wenvoe**                      No objection  
Alterations of the front roof by replacing  
Two existing roof lights with a new dormer  
Designed to match the two existing dormers  
  
Applicant: Mr Graham Walters

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**2024/00220/FUL (HM)**                      **Home Farm Bungalow, 1 St Lythans Road**                      No objection  
Ground floor extension to the rear along  
With a roof extension  
  
Applicant: Jonathan Bird

**Previously Reported Planning Applications**

**2024/00001/DNS**                      **Land East of Dyffryn, approximately 5 km**  
**North-West of Barry Town Centre (Parc Worlton)**                      Objection  
Proposed Solar Farm with an installed generation  
capacity of 42MW and associated ancillary infrastructure,  
including a 132 kV substation (CAS-02112-T2N0G8)  
  
Applicant: Lightrock Power Limited

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**2024/00011/FUL (HM)**                      **Land outside 9 Rectory Close, Wenvoe**                      Approved  
Provision of external stairlift to provide/enable  
disabled access to property from footway/  
highway                      21 March 2024  
  
Applicant: Mr S Corcoran

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**2024/00078/FUL (HUD)**                      **18 Harlech Road, Wenvoe**                      Approved  
Single storey rear extension within permitted  
development guidelines                      21 March 2024  
  
Applicant: Mr B & Mrs S Jones

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**2023/01123/FUL**                      **Tunnelside Yard, Snell Yard Wenvoe**                      No objection  
Proposed change of use from agricultural land  
To proposed caravan suite for touring caravans and  
motorhomes (no static caravans)                      Awaiting decision  
Applicant: Mr Steven Reynolds

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**2023/01163/ADV**                      **Unit H, Valegate Retail Park, Culverhouse Cross**                      Approved  
Advertisement application                      21 March 2024  
Miss Victoria Sharp, Card Factory

|                      |  |  |
|----------------------|--|--|
| 2023/00373/OUT       | <b>Upper House, Pound Lane, Wenvoe</b><br>Proposed two- bedroom bungalow<br>Applicant: Mr Roger Bentley  | <b>No objection</b><br>Awaiting decision |
| 2021/00075/FUL (ANH) | <b>Land West of St Lythans</b><br>Two livestock buildings with access from highway<br><br>Applicant: Mr John Crockford   | <b>No objection</b><br>Awaiting decision |
| 2023/00374/FUL (HW)  | <b>Dyffryn Springs, St Lythans Road, Dyffryn</b><br>Retention of replacement marquee for wedding and<br>Entertainment functions<br>Applicant: Mr Jonathan Bird   | <b>Refused</b><br>18 March 2024          |
| 2023/01215/FUL (GW)  | <b>Land adjacent to Hawthorn Cottage, Twyn yr Odyn</b><br>To vary/remove conditions 1,2,3 and 9, Condition 1 –<br>occupation, 2 – time period, 3 – time period and 9 –<br>vehicle on site of planning application 2013/00857/FUL –<br>The use of land for the stationing of caravans for residential<br>purposes for 1 no gypsy pitch together with the formation<br>of additional hard standing and utility/dayroom ancillary to<br>that use – Allowed on Appeal<br><br>Applicant: c/o Agent – Miss D Green | <b>Objection</b>                         |



# Wenvoe Community Council

## RECEIPTS LIST

| Vouche Code | Date       | Minute | Bank             | Receipt No | Description                | Supplier                   | VAT Type     | Net             | VAT | Total           |
|-------------|------------|--------|------------------|------------|----------------------------|----------------------------|--------------|-----------------|-----|-----------------|
| 162         | 01/03/2024 |        | Wenvoe Community | BACS       | Cemetery                   | Robert D Johnson Funeral   | X            | 585.00          |     | 585.00          |
| 163         | 04/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | The Pole Vault Studio      | X            | 20.00           |     | 20.00           |
| 164         | 04/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Glenburnie Lodge           | X            | 100.00          |     | 100.00          |
| 165         | 11/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Rhiamon Davies-Tuck        | X            | 30.00           |     | 30.00           |
| 165         | 11/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Rhiamon Davies-Tuck        | X            | 50.00           |     | 50.00           |
| 167         | 12/03/2024 |        | Wenvoe Community | BACS       | Allotments - Twyn yr Odyrn | Andrew G Pyman             | X            | 15.00           |     | 15.00           |
| 167         | 12/03/2024 |        | Wenvoe Community | BACS       | Allotments - Twyn yr Odyrn | Andrew G Pyman             | X            | 100.00          |     | 100.00          |
| 166         | 12/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | The Vale of Glamorgan Cot  | X            | 300.00          |     | 300.00          |
| 168         | 13/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | FRWPU Wales                | X            | 100.00          |     | 100.00          |
| 169         | 19/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Elloct Yamamoto FRWPU W    | X            | -100.00         |     | -100.00         |
| 171         | 19/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Elderfit                   | X            | 45.00           |     | 45.00           |
| 170         | 19/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Sarah Perkins              | X            | 90.00           |     | 90.00           |
| 172         | 19/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Elderfit                   | X            | 60.00           |     | 60.00           |
| 173         | 21/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Scottish Country Dance Cla | X            | 150.00          |     | 150.00          |
| 177         | 26/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Rhiamon Davies-Tuck        | X            | -50.00          |     | -50.00          |
| 175         | 26/03/2024 |        | Wenvoe Community | CR 500048  | Wenvoe Community Centre Ha | Toddler Group              | X            | 61.00           |     | 61.00           |
| 174         | 26/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Sophie Andrews             | X            | 30.00           |     | 30.00           |
| 176         | 26/03/2024 |        | Wenvoe Community | BACS       | Cemetery                   | Kevin Eaves                | X            | 185.00          |     | 185.00          |
| 179         | 28/03/2024 |        | Wenvoe Community | CR 500049  | Wenvoe Community Centre Ha | Patchwork Ladies           | X            | 400.00          |     | 400.00          |
| 178         | 28/03/2024 |        | Wenvoe Community | BACS       | Wenvoe Community Centre Ha | Glenburnie Lodge           | X            | 1,395.00        |     | 1,395.00        |
|             |            |        |                  |            |                            |                            | <b>Total</b> | <b>3,566.00</b> |     | <b>3,566.00</b> |

# Wenvoe Community Council

## PAYMENTS LIST

| Voucher Code                    | Date       | Minute                    | Bank             | Cheque No | Description             | Supplier                    | VAT Type | Net             | VAT          | Total           |
|---------------------------------|------------|---------------------------|------------------|-----------|-------------------------|-----------------------------|----------|-----------------|--------------|-----------------|
| 237 cleaner                     | 01/03/2024 |                           | Wenvoe Community | SO        | Cleaner                 | Cleaner                     | X        | 45.00           |              | 45.00           |
| 238 Grounds - Cemetery          | 05/03/2024 |                           | Wenvoe Community | SO        | Cemetery Blins          | Michael Tucker              | X        | 20.00           |              | 20.00           |
| 239 cleaner                     | 08/03/2024 |                           | Wenvoe Community | SO        | Cleaner                 | Cleaner                     | X        | 45.00           |              | 45.00           |
| 241 cleaner                     | 15/03/2024 |                           | Wenvoe Community | SO        | Cleaner                 | Cleaner                     | X        | 45.00           |              | 45.00           |
| 240 Clerk Pension               | 15/03/2024 |                           | Wenvoe Community | BACS      | Pension Contributions   | Cardiff & Vale of Glamorgan | X        | 445.80          |              | 445.80          |
| 242 Clerk Salary                | 15/03/2024 |                           | Wenvoe Community | BACS      | Clerk Salary            | Clerk - Salary              | X        | 1,473.02        |              | 1,473.02        |
| 243 Light & Heat                | 19/03/2024 |                           | Wenvoe Community | DD        | Light & Heat            | British Gas                 | L        | 146.57          | 7.32         | 153.89          |
| 244 Light & Heat                | 19/03/2024 |                           | Wenvoe Community | DD        | Light & Heat            | British Gas                 | L        | 177.16          | 8.85         | 186.01          |
| 245 WCC Repairs & Renewals      | 20/03/2024 |                           | Wenvoe Community | CARD      | Repairs & Renewals      | Timpson                     | S        | 11.25           | 2.25         | 13.50           |
| 246 cleaner                     | 22/03/2024 |                           | Wenvoe Community | SO        | Cleaner                 | Cleaner                     | X        | 45.00           |              | 45.00           |
| 247 Subscriptions               | 26/03/2024 |                           | Wenvoe Community | BACS      | Subscriptions           | One Voice Wales             | X        | 529.00          |              | 529.00          |
| 248 Audit                       | 26/03/2024 | Thursday 21 March 2024    | Wenvoe Community | BACS      | Audit Fees              | Audit Wales                 | X        | 663.00          |              | 663.00          |
| 249 Stationery                  | 26/03/2024 | Thursday 21 March 2024    | Wenvoe Community | BACS      | Stationery              | Banner Business Solutions   | S        | 86.39           | 17.28        | 103.67          |
| 251 Telephone & Broadband - WCC | 28/03/2024 |                           | Wenvoe Community | DD        | WCC Broadband           | Onecom                      | S        | 54.50           | 10.90        | 65.40           |
| 250 cleaner                     | 28/03/2024 |                           | Wenvoe Community | SO        | Cleaner                 | Cleaner                     | X        | 15.00           |              | 15.00           |
| 252 Councillor Remuneration     | 28/03/2024 | Thursday 15 February 2024 | Wenvoe Community | BACS      | Councillor Remuneration | Cllr Russell Godfrey        | X        | 39.00           |              | 39.00           |
| 253 Councillor Remuneration     | 28/03/2024 | Thursday 15 February 2024 | Wenvoe Community | BACS      | Councillor Remuneration | Cllr Nicola Gater           | X        | 104.00          |              | 104.00          |
| 254 Councillor Remuneration     | 28/03/2024 | Thursday 15 February 2024 | Wenvoe Community | BACS      | Councillor Remuneration | Cllr Paul Gaughan           | X        | 156.00          |              | 156.00          |
| 255 Councillor Remuneration     | 28/03/2024 | Thursday 15 February 2024 | Wenvoe Community | BACS      | Councillor Remuneration | Cllr Rhys Jervis            | X        | 156.00          |              | 156.00          |
| 256 Councillor Remuneration     | 28/03/2024 | Thursday 15 February 2024 | Wenvoe Community | BACS      | Councillor Remuneration | Cllr Paul Freeman           | X        | 208.00          |              | 208.00          |
| 257 Councillor Remuneration     | 28/03/2024 | Thursday 15 February 2024 | Wenvoe Community | BACS      | Councillor Remuneration | Cllr Sally Milliner         | X        | 156.00          |              | 156.00          |
| 258 Councillor Remuneration     | 28/03/2024 | Thursday 15 February 2024 | Wenvoe Community | BACS      | Councillor Remuneration | Cllr Janet Williams         | X        | 186.00          |              | 186.00          |
| <b>Total</b>                    |            |                           |                  |           |                         |                             |          | <b>4,806.69</b> | <b>46.60</b> | <b>4,853.29</b> |

**Payments for Approval – Council Meeting 18 April 2024**

|    |  |   |         |
|----|--|---|---------|
| 1. | Scribe   | Year End Health Check                                 | £58.80  |
| 2. | J Crockford<br>(Paid – approved Finance meeting 16.04.2024 – List of Regular Payments) | Grounds Contract                                      | £901.20 |
| 3. | Scott Fire & Protection  | Annual Safety Check<br>Fire Extinguishers Maintenance | £48.96  |
| 4. | Newton Flag & Banner   | D-Day 80 <sup>th</sup> Flag of Peace                  | £28.80  |
| 5. | Vale of Glamorgan Council  | 10 x Green Garden Waste Bags                          | £22.00  |
| 6. | Vale of Glamorgan Council  | 20 x Green Garden Waste Bags                          | £44.00  |
| 7. | J Howell   | Internal Audit  | £204.55 |