

Microsoft Project

Developing a Project Under the NEC Form of Contract



Course Content

- General Overview
- Detailed Requirements
- Completion Date & Planned Completion
- Float (Total, Free & Terminal)
- Time-Risk Allowance
- Role NEC Places on the Programme
- Free Slack
- Total Slack
- Use Deadlines to Create Slack
- Adding and working with Progress Lines
- Set Project Status Date
- Add Project Line
- Update Project for Tasks that have not been Completed/Started

Course Objectives

This course is designed to show delegates how to use the programming software Microsoft Project for contracts that are carried out under the NEC form of contract.

You will need to be able to:

- Create a plan that is responsive to change
- Show Critical Path, Float, TRA, etc
- Save, update & display multiple baselines
- Collect (custom) information & effectively report on compensation events

It is a hands-on course that uses Microsoft Project throughout and will show you how to meet NEC requirements by using the application to create a plan, update default settings, customise the plan to capture the relevant information and then report on it.

