

## **CHSRA District 5 2023-2024 Policies and By-Laws**

**GOOD STANDING**-A member who is in “Good Standing” is a member who participates and adheres to ALL rules and policies at the National, State, and District level. A member in good standing may participate in any high school rodeo events that he/she is eligible for. A member must maintain good conduct and uphold the standards that form the reputation, principals, and interests of the Association. When funds permit, walk on awards are given at year end. To be eligible for such awards, the member must complete the rodeo season and end in good standing.

**BAD STANDING**-A member in “bad standing” is not eligible to participate in any high school rodeo sponsored event at National, State, or District level until the District Board has cleared the member from bad standing status. A member in bad standing is not eligible for any type of year end awards.

**ALCOHOL, DRUGS, & TABACCO**-No alcohol, drugs, or tobacco will be tolerated at and high school rodeo performance or sponsored event. Use will result in bad standing and disciplinary action.

**ASSOCIATE MEMBERSHIP**-Associate Memberships are available for a fee. Any adult that is helping around the arena and/or bucking chutes, sorting livestock, timing, working gate, etc. is required to have an Associate Membership due to insurance purposes. At least one parent/guardian, of each member, must have a current and paid Associate Membership.

**ENTRIES**-Online only entries. Late entries will be accepted with an added fee (\$100), within a time determined by the district, after entries close. Entries are considered late if not entered by due date. We strongly suggest you check your email for receipt of entries and keep or print it. This is your verification that you entered the rodeo. All entries will be available on the district website.

**DRESS CODE**-Western Shirt, wrist length sleeves shirt with collar and cuffs. Western boots, must be worn and sneaker type “sport shoes” are not acceptable footwear. No sweatshirts, T-shirts, or pullovers allowed. Cowboy Hat, 2 1/2-inch minimum brim; five (5) inch minimum crown. Helmets may be worn in lieu of western hats while in competition. Members must be in full dress code when checking in, near or in the arena, horseback, accepting awards/scholarships, and team pictures. In any and all team pictures and at the District Finals Award Ceremony members are to wear a red shirt so pictures are cohesive.

**CHECK IN**-The member is to be checked in at the rodeo office by the time stated on the entry unless prior arrangements have been made with the Rodeo Secretary. Members must be in full dress code to check in. Members must bring membership card to all rodeo check ins. Back numbers will be issued upon check in and must be worn on the back of the member at all district rodeos and after rodeo performance is over. Student work program assignments will be given at check in. Member must initial and acknowledge they are responsible for their work program assignment.

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**POINTS**-Any questions/ discrepancies on points MUST be addressed with the Points Director(s) within 3 days of the points being posted. Once the 3 days have passed, the points will stand as posted.

**REPORT CARDS**-A copy of the member's most current report card must be emailed to Membership Secretary/Grade Verification Director and uploaded to NHSRA website prior to close of entry date. It is the responsibility of the members to get the report card to the secretary within one week of the report cards being issued by the school. If Membership Secretary/Grade Verification Director does not have the most current report card at the time of close of entries, the member will not be able to rodeo and will forfeit all current entries. Students attending non-traditional schools must provide copies of class contract at the beginning of each grading period and official transcripts at the end of each grading period. Member must also provide Membership Secretary/Grade Verification Director with a copy of "grade period request form"

**NON-SUFFICIENT FUNDS CHECK**-Returned checks must be cleared in the form of a money order or cash, plus an additional bank charge will apply. For the first offense there will be a minimum of \$25 NSF fee plus a \$20 office fee. For the second offense there will be a minimum of \$50 NSF fee plus a \$20 office fee. Members will not be allowed to enter another NHSRA sanctioned rodeo until all obligations are fulfilled. The District Treasurer will notify the State Secretary of any outstanding debts after the final rodeo. Membership will not be issued the following year until all debts are cleared. After one non-sufficient funds check, member will be on a money order or cashier's check ONLY status.

**CONTESTANT/MEMBER/PARENT RODEO WORK DUTY**-Every member of District 5, entered in the rodeo, will be assigned work duty except Student Event Directors, and Queen. If a member does not fulfill their assigned duty, a \$50 fee will be assessed and the member will be considered in "bad standing" until the fee is paid. If you cannot work your assigned duty, for any reason, it is your responsibility to find a replacement and NOTIFY THE WORK PROGRAM DIRECTOR immediately. Each member is to have at least ONE PARENT volunteer position per rodeo. Example; if there are two members with in one family, two volunteer positions will need to be filled. One per member. Not fulfilling this obligation will result in a \$50 fee per occurrence and put the member in bad standing. If a parent is not able to make your assigned duty, for any reason, it is your responsibility to find a replacement and notify the work program director immediately.

**EVENT DIRECTOR WORK DUTY**-Adult and Student event directors must be in the arena for the entire event (except while competing or preparing to compete). They are responsible to view every contestant and make rulings in the event of a question. If an event director needs to leave to prepare or compete in that event, he/she must have a designated member stand in while out of the arena. This duty is the work duty for event directors. The Adult and Student Event Directors should have on hand a copy of the rule book and know the rules for their assigned event. Both Adult and Student Directors, must wear the designated Director vests while in the arena for their assigned event.

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**STATE REPRESENTATIVES**-State reps that miss 2 state meetings will be recommended for replacement.

**OFFICERS and ADULT DIRECTORS**-Officers and Adult Event Directors who miss 3 Board meetings will be recommended for replacement.

**STUDENT OFFICERS**-Student officers are responsible for running the membership meeting held in August, helping with check in at all home rodeos, attending state meetings, turning in required items for the newspaper, putting on an activity after district finals before Year End Awards. Student officers will also be asked to help if additional member is needed for the work program. If members are in bad standing or not able to fulfill the responsibilities will be recommended for replacement.

**QUEEN**-The district queen will be in full dress code at all times when representing District 5. Western Shirt, wrist length sleeves shirt with collar and cuffs. Western boots, must be worn and sneaker type "sport shoes" are not acceptable footwear. No sweatshirts, T-shirts, or pullovers allowed. Cowboy Hat, 2 1/2-inch minimum brim; five (5) inch minimum crown. The queen shall follow all NHSRA and CHSRA rules. She will keep all social media (personal and queen pages) appropriate and classy. The queens' duties include, organizing grand entry for home rodeos, attending and decorating D5 stands at Challenge of Champions and CHSRA State Finals. She shall be available for photos at all D5 award ceremonies (after home rodeos and Year End Awards).

**SPONSORSHIPS**-Each High School Member and Junior High member is required to obtain a sponsorship fee set by the District. This money is used for the rodeo operation and awards. Each member must fulfill the sponsorship requirement by date set by District or the member will miss the next rodeo and if paid after the rodeo, then will be eligible for the next rodeo. Members who join late must complete their sponsorship requirement before their first rodeo.

**SILENT AUCTION ITEM**-Each member will be required to donate a silent auction item (\$50 minimum) to be auctioned off during the District's annual fundraiser dinner. If an item is not donated the member will be charged a \$50 fee to fulfill the obligation.

**STATE FUNDRAISER REQUIREMENT**-Each member is required to sell State raffle tickets and turn them in by the date set by the District or you will be ineligible to rodeo and in "bad standings." You may also be required to donate to your State raffle.

**DISTRICT VESTS**-When a member competes at Challenge and State Finals, he/she must wear a Black District 5 vest with 5 red stars on it to identify and represent District 5. The vest is the financial responsibility of each member. Modifications can be made to the vest such as adding fringe, embroidering name, events, awards, etc.

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**ADDRESS/PHONE/EMAIL CHANGES**-It is the responsibility of the member to notify both the membership secretary and the rodeo secretary immediately of any address, phone, or email changes. Member is responsible to update their NHSRA account with new information.

**WEBSITE**-Important information (directors, officers, rodeo schedule, closing dates, entries, etc.) is posted on the CHSRA District 5 Website. It is the responsibility of the member to check the website and District social media pages to be up to date on all information sent out. Emails may also be sent out with important District information, so it is very important that we have accurate email addresses on file.

**RAIN DATES**-An attempt will be made to give 24 hours' notice to members when a rodeo is cancelled. We will attempt to contact all members, but when in question, it is the member's responsibility to contact rodeo secretary, check social media and their email to see if the rodeo has been cancelled. No travel or other expenses will be reimbursed – regardless of the circumstances – if a rodeo is cancelled.

**YEAR END AWARDS**-Saddles will be awarded, if District funds are available, for year-end winners in each event. To be eligible for year-end awards, each member must have completed 50% + 1 of the points sanctioned rodeos in that event, and Member must earn at least 60 points (excluding Reining Cow Horse) in their event to qualify for saddle. In the event that no member qualifies by the above- mentioned rules regarding saddles, the top point earner will qualify for regular district awards. Saddles may be awarded to year end event winners in events that have had 5 or more members entered in that event all year. If less than 5 members compete in that event, saddle sponsorships may be obtained by said members if they wish to receive a saddle. If there is a hardship due to illness or injury that prevents the member from competing in 50% +1 rodeo, the member may petition the executive board to override the 50% +1 rule. This will be voted on by the executive board. The member must also have completed their sponsorship and fundraising requirements within the timeline and met all other participation requirements to remain in good standing. If a member does not fulfill the obligation to the satisfaction of the Board, they will not be eligible for year-end awards or to represent the district at other NHSRA rodeos. A member must be in full western attire to receive any awards at any awards presentation. In the event of a first place tie a coin flip will be determined who receives the award at the presentation and another award of equal value will be ordered for the loser of the coin toss.

**WALK ON AWARDS**-Funds permitting the District will offer walk on awards. For a member to be eligible for walk on awards they must be in good standings, have attended 50% + 1 of the points sanctioned D5 rodeos for the season, have fulfilled all of the required financial responsibilities required by the district, and be entered in as well as compete in District Finals. If a member is to draw out, med out, any refund of entry fees will be less the purchase amount of the walk on awards given for that current season.

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**TURN OUT/DRAW OUTS**-If you cannot attend a rodeo that you have entered, you must draw out by the Monday before the rodeo in order to receive a refund. The refund will be less stock, ambulance and office fees. If you notified the Rodeo Secretary of a turn out the day of the rodeo that you cannot make the first go you will be eligible to ride in the second go but you will not be eligible for average points.

**VET OUT/MED OUT**-If you cannot attend a rodeo, you have entered do to veterinary or medical reasons you must present a signed note with in 3 days of notification from your Vet or Doctor to be eligible for your entry fees to be refunded. Entry fees can only be refunded if the Vet Out/Med Out is before the rodeo begins. Once the rodeo begins no refunds will be issued. All refunds will be less stock, ambulance, and office fees. If you are hurt during the rodeo and require medical attention you will need to provide a medical release to return to the rodeo.

**DISINIPLARY ACTION**-Any member of a State/Province Association, student or adult who: a) fails to comply with the requirements and standards for members contained in the Rules, By-laws and Constitution or Policy Statements of the Association as adopted by the National Board of Directors or National Executive Committee; b) engages in acts of insubordination, serious misconduct association with alcohol, narcotic or other non-medicinal drugs or acts which are detrimental to the reputation, principles and interests of the Association; c) engages in conduct constituting grounds for disqualification from any event or function as provided in the NHSRA Rules; or, d) any other acts specified hereafter, shall be subject to the Disciplinary Action as provided below . Violation of any of the pro- visions of the Rules, By-Laws and Constitution of the NHSRA by the parents or guardians of a student member of the NHSRA will subject the student member to all levels of Disciplinary Action provided herein. Refer to NHSRA Bylaws for more information.

### **ACKNOWLEDGEMENT**

I have read and understand the terms of this agreement and I agree to adhere to the District 5 policies/bylaws and those of CHSRA and NHSRA. I \_\_\_\_\_ understand that if I fail to adhere to these said policies/bylaws, I will not be a member in "Good Standing" which may result in disciplinary action and possible expulsion from CHSRA District 5.

Member Name \_\_\_\_\_

Member Signature \_\_\_\_\_

Date \_\_\_\_\_

Mother Name \_\_\_\_\_

Mother Signature \_\_\_\_\_

Date \_\_\_\_\_

Father Name \_\_\_\_\_

Father Signature \_\_\_\_\_

Date \_\_\_\_\_