

MINUTES–CITY OF ASHTON

CITY COUNCIL MEETING

Wednesday, October 9, 2019

7:00 p.m.

714 Main (North Entrance)

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

CALL TO ORDER & WELCOME

PRAYER OFFERED BY: Jerry Funke
PLEDGE LED BY: Tom Mattingly

In Attendance: Teddy Stronks, Teresa Hansen, Jerry Funke and Tom Mattingly. Tadd Atchley was excused.

Also in attendance: City Clerk Stegelmeier, P&Z Administrator Bowersox, City Attorney Sam Angell, Michelle O'Malley, Nancy Bergman, John Scafe, Jon Kaelberer, Mark Sunderland, Sheryl Hill, Jaden Jackson and Lisa Smith.

Mayor Stronks opened the meeting at 6:59 pm

1. AMEND AGENDA:

Any items added less than forty-eight (48) hours prior to the meeting are added by Council motion at this time.

3. NEW BUSINESS/PETITIONS: **A. Census Information** – Mark Sunderland

4. UNFINISHED/OLD BUSINESS: **B. Garbage Rate Increase** – City Clerk Stegelmeier

Councilwoman Hansen made a motion to accept the amend agenda as presented. Councilman Funke seconded the motion. The motion carried unanimously

2. CONSENT AGENDA: **ACTION ITEM**

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

A. **Minutes** – Approval of Meeting Minutes 9-11-2019, Special Meetings 8-28-2019, 9-23-2019

B. **Treasurers Report** - As Submitted

C. **Payables** – Bills for Council approval as a result of City expenditures

D. **Employee Expenses** – As submitted

Councilman Funke made a motion to accept the consent agenda as presented. Councilwoman Hansen seconded the motion. The motion carried unanimously

3. NEW BUSINESS/PETITIONS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

A. Census Information – Mark Sunderland

Mark Sunderland is here to talk to the Mayor and Council about the 2020 US Census. Every 10 years the US Census Bureau conducts a census of every person in the United States. Possibly the most important right now to the Council is that there are jobs available working for the Census Bureau. They are temporary jobs but pay \$13.50 an hour. Applicants will need to be 18 years of age and a U.S. citizen. Mark then reported that the Census will mostly be done online this year. There will be information on TV and other places leading up to April 1st. In Fremont County there are a lot of P.O. Boxes utilized so there will need to be some workers checking on addresses to make sure to get a good count. Federal funds and grants are many times conditional on population so the City of Ashton will want to make sure that its citizens are counted. Mark is hoping that the City will put a not on the City bill, on the website or in newsletter to help get the information out to the citizens. Fremont County will have a census committee and Ashton will have a representative on the committee. Mayor Stronks thanked Mark for his time and information.

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- B. Amending the Comp Plan & Update the Development Code – P&Z Administrator Sara Bowersox
P&Z Administrator Bowersox explained that the conditional use permit at 417 Main has been completed but the owner has not signed it. The owner and consultant have the information and can begin construction, etc. as soon as they want. She then went on to explain that as the Council discussed that the permit, they had talked about wanting to change the code. Administrator Bowersox has done research on the next step. The comprehensive plan is the policy for the future. The development code must follow the comprehensive plan. If the Council would like to change the development code, then they need to change the comprehensive plan first. The entire comprehensive plan needs to be updated. The comprehensive plan and development code changes should say the same thing. The hearings required can be run together. There needs to be a public hearing before both the P&Z Commission and the Council but those also can be run together. The council would be the requester for the change – basically the applicant. One of the Councilmembers will need to represent the City Council at the hearing. To get it done in the fastest time, the City Council would need to finalize their application prior to October 31st which would require a special meeting. P&Z Administrator Bowersox would need the Council to write down what they want to change and give to her. These changes will be pretty momentous. This is important. This is changing the direction you are setting for the future. She recommends that that the Council does not vote on it the night of the public hearing. Timing would mean that if the P&Z Commission finalizes their decision by mid-December - the Council would be looking at it possibly into mid-February. She is asking the Council if they want to move that fast. Councilman Funke asked if there is more that the Council would like to change – if so - can we do it now. P&Z Administrator Bowersox recommended that if it is a total update of the comprehensive plan then the first step is town hall sessions. The Council discussed the idea. City Attorney Angell suggested that the Council complete the political process (election) then start the process. He also suggested that in regard to the plan revisions that maybe an Air BNB needs to be addressed. He suggested having P&Z Administrator Bowersox look into how other cities are handling them. The town hall is a good way to have less structured discussions to find out what may need updating. Maybe there is not much that needs revised. He also suggests the Council take a couple of months to revise it – maybe even more town hall meetings with a draft of the plan for input. The City needs to be deliberate to make a good choice. Councilwoman Hansen liked City Attorney Angell’s idea of doing it all together to try to get the community input. City Attorney Angell suggested that the Council get their ideas of what needs to be addresses, i.e. hotels, air b and b, Main Street, and give P&Z Administrator Bowersox a list. P&Z Bowersox explained that the other thing to remember is that the guiding principle is that the City needs to have a plan that will make it so there are not permits that are ‘a one off all the time’. If the City follows this - the City can be the best it can be in five years, ten years, etc. The Council will get back with P&Z Administrator Bowersox next month.
- C. City Surplus Sale – City Clerk Stegelmeier
City Clerk Stegelmeier explained that the photos of item in their packets are prepared and ready to be sold as surplus. She asked if the Council would like to run the sale differently or the same as it has been done in the past. The Council said they would like City Clerk Stegelmeier to run the sale as she has done in the past. City Clerk Stegelmeier said that would work and she will set the sale for the beginning of November. The bids will be brought to the Council at the November meeting on November 13th.

4. UNFINISHED/OLD BUSINESS:

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Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

- A. ~~City Ball Park—Mayor Stronks, Byron Stutzman~~ **ACTION ITEM**
- B. **Garbage Rate Change – City Clerk Stegelmeier** **ACTION ITEM**

City Clerk Stegelmeier explained that since PSI has raised the rates to the City – the City will need to raise the customer rates. She has included a copy of the proposed rates in the council packets. To finalize the rates the Council will need to make a motion to accept the rates and schedule a public hearing. City Clerk Stegelmeier would like them to set the public hearing for the November meeting on the 13th.

Councilwoman Hansen made a motion to approve the rates as presented and schedule the public hearing for the November meeting. Councilman Funke seconded the motion. The motion carried unanimously.

- C. Wastewater Project Update – City Clerk Stegelmeier, Marvin Fielding, Jaden Jackson **ACTION ITEM**

Jaden reported that 3H Construction has not been in town due to other projects that they are completing. They should be back next week. The railroad bursting has been completed. Everything on north west side of the City has been completed except the alley behind the businesses on Main between 5th and 6th. The Council expressed their appreciation for the contractor and engineers. City Attorney Angell complimented Marvin and Jaden on getting all the railroad information completed, etc.

- D. Sidewalk Grant Discussion - City Clerk Stegelmeier, Marvin Fielding, Jaden Jackson **ACTION ITEM**

Jaden attended the ITD grant meeting last week along with Councilman Funke and Parks & Rec operator Michele Smith. The Transportation Alternative Program (TAP) is a grant for federal funding through ITD. This grant would be money that could be used for sidewalks on Main Street. The grant will fund up to \$500,000 and the City would need to match it with 7.34% of the grant total which on \$500,000 would be \$36,700. The grant would need to be submitted this year but would be funded in either 2021, 2022 or 2023 depending on when funds are available in that program. Councilman Funke asked if the matching funds could be matching grants. Jaden is not sure and will check. Most of the ones will state flat out that can't be used as match, but he has some more meetings with ITD, and he will check. The preliminary application has to be submitted on November 8th so he is bringing it this month to ask if the Council would want him to fill out the application. If the Council has questions, they can ask them next month and since it is preliminary – the Council could pull the application if necessary. Councilman Funke would like to have the application in and get working on getting the grant. The grant can be used for both construction and engineering.

Councilman Funke made a motion that Jaden from Keller Associates look into and make an application for a TAP grant on the sidewalks. Councilman Mattingly seconded the motion. The motion passed unanimously.

5. REGULAR BUSINESS/EMPLOYEE REPORTS:

- A. Scheduling – City Clerk Stegelmeier

City Clerk Stegelmeier explained that Bonneville Communications (a Utah company) has asked if they could film a movie in the City. The location they are looking at is near the elevators on Park Avenue. The City Code has no rules about such a thing and there are no current policies for payment of costs, etc. City Attorney Angell said they will need to provide proof of insurance. City Clerk Stegelmeier had thought of that and when they send it to her she will send it on to City Attorney Angell to make sure it is correct. He said to send it to Chandler Insurance for approval. City Clerk Stegelmeier said she would keep everyone informed about the event. She then went on

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to explain that the ITD has changed their stance on lowering the speed limit on HWY 20 and on HWY 47 by the school. She has written a letter but needed to send it prior to the meeting. It is in the packet.

6. COUNCIL DISCUSSION:

Councilmembers will bring items to be discussed with the other Councilmembers & Mayor. No action should be taken on these items as they have not been specifically listed on the agenda.

none

7. ADJOURNMENT:

Councilwoman Hansen made a motion to adjourn. Councilman Mattingly seconded the motion. The motion passed unanimously

NEXT MEETING

- ◆ Special Council 7:00 p.m. – Wednesday, November 13, 2019 Council Chambers, Ashton City Building – 714 Main, Ashton.
- ◆ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Theo R. Stronks
Mayor