

# MINUTES–CITY OF ASHTON

## CITY COUNCIL MEETING

Wednesday, March 13, 2019

7:00 p.m.

714 Main (North Entrance)

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*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

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### CALL TO ORDER & WELCOME

**PRAYER OFFERED BY: Teresa Hansen**  
**PLEDGE LED BY: Teddy Stronks**

**In Attendance:** Teddy Stronks, Teresa Hansen, Jerry Funke (via telephone), and Tom Mattingly.

**Also in attendance:** City Clerk Stegelmeier, City Attorney Angell, Detective Wes Owens, Lisa Smith, Sheryl Hill, Byron Stutzman, John Scafe, Michelle O'Malley, and Barbara Moon.

Mayor Stronks opened the meeting at 7:01 pm.

### 1. CONSENT AGENDA: **ACTION ITEM**

*Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.*

- A. **Minutes** – Approval of Special Meeting Minutes 2-13-2019
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilwoman Hansen made a motion that the Consent Agenda be approved as presented. Councilman Mattingly seconded the motion. The motion passed unanimously

### 2. ORDINANCES/RESOLUTIONS:

- A. Ordinance 474-19 – Dog Ordinance Amendment – Police Chief Griffel, City Attorney Angell  
Mayor Stronks asked explained that Chief Griffel could not be in attendance and asked Detective Owens to explain the ordinance amendment. Detective Owens explained that the non-commercial kennel license section of the code is not being utilized and can be confusing. Right now, there is a limit of two (2) dogs per residence and that is what the ordinance will retain. City Attorney Angell explained that he did make the change requested at the last City Council meeting by Councilman Mattingly retaining the ability for citizens to breed their dogs and have puppies. The puppies will not count as dogs until they are three (3) months old which should give them time to sell/give them away. Councilwoman Hansen reported that she received a letter from a citizen who was upset about the 2 dog limit. This person already has 3 dogs and feels that good dog owners are being punished with this amendment. City Clerk Stegelmeier pointed out that the 2 dog limit is currently the code or law unless someone had applied for the non-commercial kennel license. The citizen in question would have been advised of the limit had they bought tags for three dogs. City Clerk Stegelmeier explained that because of some of the comments on Facebook, she had spoken with Justin Ruen at the Association of Idaho Cities about a public hearing for this amendment. She had been correct that a public hearing is not required but he explained that the City Council can hold a public hearing if they feel that the public would benefit from having a hearing. Mayor Stronks feels that a hearing would allow the Council to get more input from the citizens. Councilwoman Hansen hopes that citizens will come and voice their opinions. Many times citizens do not attend public hearings and she is hoping they will attend this hearing. Councilman Funke thinks that a public hearing is a good

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idea. Mayor Stronks asked City Clerk Stegelmeier to set a public hearing at the next City Council meeting.

Councilwoman Hansen read the Ordinance into the record by title.

- B. Ordinance 475-19 – Bank Depository Amendment – City Clerk Stegelmeier, City Attorney Angell

**ACTION ITEM**

City Clerk Stegelmeier explained that following the meeting where it was decided to stay with Key Bank – Key Bank decided to close the Ashton Branch. The bank representatives explained that the move had nothing to do with the City’s account or decision. In order to have a depository in town, City Clerk Stegelmeier recommends switching the City’s depository to Bank of Idaho’s Ashton Branch which requires the amendment to the City’s code.

Councilwoman Hansen made a motion to read the City of Ashton Ordinance 473-17 by title only and dispense with the second and third readings. Councilman Mattingly seconded the motion. Roll call vote was called. The motion passed unanimously.

Councilwoman Hansen read the ordinance into the record.

Councilwoman Hansen made a motion to that Ashton City Ordinance 470-17 be approved and published. Councilman Mattingly seconded the motion. Roll call vote was called. The motion passed unanimously

- C. Resolution 19-01 – Community Review Resolution & Teleconference – Mayor Stronks, John Barrett, Rachel Hatton, Julie Mauer, Sara Bowersox **ACTION ITEM**

Councilwoman Hansen made a motion to adopt Resolution 19-01. Councilman Mattingly seconded the motion. The motion passed unanimously.

- D. Resolution 19-02 - Policy for Insurance Reporting – City Attorney Angell, Police Chief Griffel **ACTION ITEM**

Councilwoman Hansen made a motion to adopt Resolution 19-02. Councilman Mattingly seconded the motion. The motion passed unanimously.

### 3. NEW BUSINESS/PETITIONS:

*Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.*

- A. Archives Discussion – Barbara Moon

Barbara came to express her appreciation to the Mayor, City Council and City employees. The City was a wonderful place to work. She is also thankful to all of those who helped to move the Archive to the new location. She explained that although the location is smaller – it is a better fit for the materials. The Library has supplied an assistant, Sherry Abegglen, who works with Barbara so now the Archive is open five days a week. All in all, it has been a good move for all and she is very grateful. Councilman Mattingly asked where the time capsule is located. Detective Owens explained that it is in the police evidence room.

- B. Grants and Construction Report – City Clerk Stegelmeier

City Clerk Stegelmeier explained that there have been a few grants awards of which the City has been notified. The City will be receiving a LSHIP grant for \$215,000 to fix all the signs in town to bring them up to safety standards. The City should receive the money for design in October of 2020, then the money for construction would come October of 2021, which means the City wouldn't be doing construction until the spring of 2022. The required City match for this grant is 7.34% (approx. \$15,780). The City will also receive a LRHIP grant for \$95,000 to pave Railroad Avenue. The City's match is \$15,000. Both these grants are through the state’s Local Highway Technical Assistance Council (LHTAC). Also, City Clerk Stegelmeier explained that the Corps of Engineers has added

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\$200,000 to the grant they had already approved for the City’s Wastewater Improvement Project Phase II.

- C. FY2020 Budget Hearing Date – City Clerk Stegelmeier **ACTION ITEM**  
City Clerk Stegelmeier explained that each year the County Clerk is to be notified prior to April 30<sup>th</sup> of the date of the City’s budget hearing. This way the date can be placed on the tax notices as they go out to the property owners. City Clerk Stegelmeier said that the City usually has the hearing on the last Wednesday of August which would be August 28<sup>th</sup> this year. The Mayor and City Council said they would get the date set in their calendars.
- D. RMP Thank You Letter – Mayor Stronks, City Clerk Stegelmeier **ACTION ITEM**  
The Mayor and Council signed a thank you not for Tim Soloman at Rocky Mountain Power for his assistance in a \$1000 grant for the pool.
- E. Bid for Pool Boiler Repair – City Clerk Stegelmeier **ACTION ITEM**  
City Clerk Stegelmeier explained that she was disappointed that the bid was not itemized. The Council directed City Clerk Stegelmeier to get with the bidder and have them send an itemized bid to consider at the next City Council meeting.

#### **4. UNFINISHED/OLD BUSINESS:**

*Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.*

- A. American Dog Derby Derby – John Scafe  
John is here to report on the American Dog Derby. He explained that it was a great turnout. It was hard for some of the mushers to get here because of the weather and roads but they still came. There was a good crowd in town who were appreciative of the Ashton hospitality. The North Fremont High School show choir and Richard Law made a polar golf course in the pocket park which turned out really nice. It was a good thing to get everyone involved. He would like to thank the City crew for helping out in the middle of all the plowing and the City police for their assistance. Mayor Stronks explained that at the City employee meeting it was discussed that there were some issues with parking, etc. He asked John to let the City know about their planning meetings next year so that either someone can attend or send information to the Dog Derby Committee. Mayor Stronks then thanked John and the Committee for all their hard work.
- B. Tennis Court Grant Application – Mayor Stronks, City Clerk Stegelmeier **ACTION ITEM**  
Mayor Stronks will be presenting the application to the Idaho Parks & Recreation Department on March 20<sup>th</sup>. The Council wished him good luck.
- C. Credit Card Service Change – City Clerk Stegelmeier **ACTION ITEM**

Councilwoman Hansen made a motion to change the City’s credit card processing to use Express Bill Pay. Councilman Mattingly seconded the motion. The motion passed unanimously.

#### **5. REGULAR BUSINESS/EMPLOYEE REPORTS:**

- A. Scheduling – City Clerk Stegelmeier **ACTION ITEM**  
City Clerk Stegelmeier went through the next month’s schedule with the Council.

#### **6. COUNCIL DISCUSSION:**

*Councilmembers will bring items to be discussed with the other Councilmembers & Mayor. No action should be taken on these items as they have not been specifically listed on the agenda.*

#### **7. EXECUTIVE SESSION:**

*I.C. 74-206 Certain City-related matters may need to be discussed confidentially as a matter of law (Acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by roll call vote to discuss such matters.*

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

Councilwoman Hansen made a motion to enter executive session. Councilman Mattingly seconded the motion.

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Mayor Stronks called a roll call vote: Councilman Mattingly, aye; Councilman Funke, aye; Councilwoman Hansen, aye. The motion passed.

The Council entered Executive Session at 7:40 PM.

Councilwoman Hansen made a motion to exit Executive Session. Councilman Mattingly seconded the motion. The motion passed unanimously.

The Council exited Executive Session at 7:47 PM.

### **8. ADJOURNMENT:**

Councilman Mattingly made a motion to adjourn. Councilwoman Hansen seconded the motion. The motion passed unanimously.

The meeting was adjourned at 7:48 pm.

### **NEXT MEETING**

- ◆ Special Council 7:00 p.m. – Wednesday, April 10, 2019 Council Chambers, Ashton City Building – 714 Main, Ashton.
- ◆ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest:

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Cathy Stegelmeier  
City Clerk

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Theo R. Stronks  
Mayor