

MINUTES–CITY OF ASHTON

CITY COUNCIL MEETING

Wednesday, June 12, 2019

7:00 p.m.

714 Main (North Entrance)

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

CALL TO ORDER & WELCOME

PRAYER OFFERED BY: Tom Mattingly
PLEDGE LED BY: Tadd Atchley

In Attendance: Teddy Stronks, Tadd Atchley, Teresa Hansen, Jerry Funke and Tom Mattingly.

Also in attendance: City Clerk Stegelmeier, Deputy Clerk Warnke, P&Z Administrator Sara Bowersox, Jaden Jackson, Brittony Jackson, Rachel Hatton, Ray McDougall, Blake Walker and Ryan Lerwill.

Mayor Stronks opened the meeting at 7:00pm.

1. AMEND AGENDA:

Any items added less than forty eight (48) hours prior to the meeting are added by Council motion at this time.

5. UNFINISHED/OLD BUSINESS: **E. ITD Project Clarification – Greg Bowman**

Councilman Atchley made a motion that the Amend Agenda be approved as presented. Councilman Funke seconded the motion. The motion passed unanimously.

2. CONSENT AGENDA: **ACTION ITEM**

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 5-8-2019, Special Meeting Minutes 5-16-2019, 5-28-2019, 5-29-2019
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Teddy asked about the eagle rock bill

Councilman Atchley made a motion that the Consent Agenda be approved as presented. Councilman Mattingly seconded the motion. The motion passed unanimously.

3. ORDINANCES/RESOLUTIONS:

- A. Ordinance 477-19 – Adding Designated Truck Route: Pine Street between 2nd & 3rd Streets – Police Chief Griffel **ACTION ITEM**
Mayor Stronks explained that Police Chief Griffel was not available to attend the meeting. This designation was discussed at the Council meeting in May. Councilwoman Hansen is unsure why the trucks need to be on the road. Reinke Grain has space for the trucks on their property. Councilman Funke said that he thinks Reinke Grain is going to move the bins from the property in town out to their facility outside of town. City Attorney Angell would like to check on the posting requirements for the ordinance. The Council will discuss the ordinance again in July.

4. NEW BUSINESS/PETITIONS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

- A. Certified Bills at 411 Walnut Street – Karen Lansing
Karen was not at the meeting. City Clerk Stegelmeier explained that Karen is the director for Habitat for Humanity in Ashton. She wanted to discuss the certified bills owed on the old Warren Moon property.
- B. Inquiry on 1st Street South of Highland – Mark Brower, P & Z Administrator Sara Bowersox
Mark Brower was not in attendance.
- C. Update of Job Descriptions – Mayor Stronks, City Clerk Stegelmeier **ACTION ITEM**
City Clerk Stegelmeier explained that she had gone over the job descriptions with several of the councilmembers. The update will make the changes the Council has been discussing in the public

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works department. Councilman Funke asked if it was really necessary for the City workers to have a CDL license. City Clerk Stegelmeier will call and check on the CDL requirements. The City would pay for the training. If it is not necessary, it would save the City some money.

- D. Conditional Use Permit at 417 Main Street – P & Z Administrator Sara Bowersox
P & Z Administrator Bowersox reported that the Planning & Zoning Commission met and had a public hearing on this permit. Two commissioners were in attendance and they split their votes. With no decision by the commission, Administrator Bowersox and City Attorney Angell are recommending a public hearing in front of the City Council. The usual step before council is not a public hearing but a consideration of the decision by the Planning & Zoning Commission. City Attorney Angell reminded the Council that this is a site specific issue and that the Council will sit as a quasi-judicial board. This means that they should only hear about this project at the meeting. Do not talk to folks – tell them to save it for the public hearing.

- E. ITD Project Clarification – Greg Bowman
Greg Bowman is here to clarify information that was brought up at the public meeting held at the Community Center. The meeting went great, there was quite a bit of public input. When discussing the Frostop Mug, it came up that there have been those upset that the owners of the Frostop had caused a longer completion of the stop light project. The truth is that the Frostop Mug is a historical landmark and the plans for the stoplight have to be approved by the State Historic Preservation Office which causes the project to be pushed back to another fiscal year. The ITD will be sending out a press release to clarify this information so that the Frostop owners do not feel that the community is angry at them. Councilwoman Hansen asked when is next open house will be concerning the Chester to Ashton project. Greg said it will be a while, the ITD will analyze the data from the meetings then with that data they will come up with different sets of plans for the project. There will also take into account traffic counts and safety. They will then get basic plans prepared and host another meeting. The public will then have another opportunity to comment. Councilman Funke asked if the ITD would be willing to reduce the speed limit from 45 to 35 on 20 through Ashton. Greg explained that it has to do with traffic data and if the City Council feels strong enough about lowering the speed they need to go to the traffic engineer to work it out. Councilwoman Hansen said she thinks the ITD has been good about keeping everyone informed and staying in touch. She hopes they will continue. City Clerk Stegelmeier asked the stoplight project could be done earlier if SHPO gets their analysis done earlier. Greg explained that the plans have been submitted and they are waiting for an answer. Right now it is funded for 2023 but if they can do it early they will do it early. Greg can't say it is set in stone that will be earlier but we can be hopeful.

5. UNFINISHED/OLD BUSINESS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

- A. Wastewater Project Update – Marvin Fielding, Jaden Jackson **ACTION ITEM**

Jaden is here to report on the wastewater project. Phase I is still in shutdown but the City has been working on the flowmeter. This was part of the project that wasn't included in the construction bidding. There have been issues with the electrical box for the flowmeter. The box has corroded. They have been working with a company, Automation Werx, who has sent a proposal for swapping the boxes out and putting a composite box to bring it up to code. Bidding for a SCADA system for the wastewater facility are on hold. The DEQ wants an attorney opinion that they met rules of procurement. City Attorney Angel will work on that. Other than that, there has been some work on odds and ends but Eagle Rock Timber has not mobilized as of yet. They need to grade and there is still a lot of water out at the site.

Councilman Atchley made a motion that the City accept the bid from Automation Werx, LLC quote for \$2,035.50 to update the panels at the influent meter base. Councilman Funke seconded the motion. The motion carried unanimously.

Jaden went on the Phase II of the project. He has brought a work change directive concerning

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manholes which City Clerk Stegelmeier had discussed with each of the Council and the Mayor earlier. A work change directive tells the contractor to go ahead and do the work. Then the change order will give the amount. Councilman Atchley enquired about why the two documents and Jaden replied that lenders like the DEQ like to see them both.

Councilman Atchley make a motion that the Council accept the work change directive. Councilman Funke seconded the motion. The motion carried unanimously.

Jaden went on to discuss that there is a place in an alleyway where a drain has been installed at a resident's shop. It was then connected directly to the sewer. It cannot be connected to the sewer and has been disconnected. This is going to cause an issue. There is no way for the water to just go out of there because of the slope of the road and the residents cement, etc. 3H proposed putting in a pipe and creating a French drain. 3H has given a preliminary bid of less than \$3000. The rest of the project is going good and on schedule. HK will be here last part of June first part of July to do the paving to date. 3H is trying not to have roads torn up for months and months. Rock quantities are sitting at 100 feet over what was anticipated, mostly due to rock on HWY 20. The old main was laid on top of rock and then huge drop on the end. Councilman Funke asked Jaden to explain about the issue from the railroad on going under the tracks. Jaden explained that the property manager in Twin Falls had sent the City's engineers a form and told them it would need to be sent in two weeks before construction. When 3H called to start the process this spring – that property manager had retired. The railroad has now changed their process for these types of permits. The company that handles their permits is called Omega and the applications are supposed to be in 6 months in advance. The base price was for a permit is \$1200 and to have it expedited is \$2000 more. Councilman Funke said the retired guy should have let the City know there would be changes.

B. Park Project Update – Marvin Fielding, Jaden Jackson **ACTION ITEM**

Jaden said the park project is close to wrapping up, it is 80 percent done. There is a change order to finish up an ADA ramp for the section that was earlier completed to the new bathroom pad. The east side parking is done. Councilman Funke enquired about pavement going north. Right now it will not be paved but the sprinkler system will be moved and gravel placed there.

Councilman Atchley made a motion that the City accept change order number 3 for \$900 dollar for an ADA ramp. Councilman Funke seconded the motion. The motion carried unanimously

C. Railroad Avenue Project Update– Marvin Fielding, Jaden Jackson, Tom Howell, **ACTION ITEM**

Jaden explained that there is a concern because at the Main Street end of the street much of it is owned by the dentist. The City cannot pave it to do a turn around. The only other way is to pave Railroad Avenue and try to get them to go down and around. The grant is for \$95,000 but Jaden has done a cost estimate which comes to \$240,000. The agreement for engineering is at Keller's Boise office and they will bring it to Council soon. The storm drain is the biggest part of the estimate – the City is looking at 65 to 70 thousand to take care of water issues. The ribbon curb is about \$40000 and will be double to do school side. There has been quite a bit added to the project after looking over the project more closely. Councilman Atchley is of the opinion that the City should let the grant go back to the funding agency. Councilman Funke asked about how that would affect the City's chances for other grants. Jaden said he could ask to see about grant. City Clerk Stegelmeier said maybe that would give the City time to discuss the property issue with Dr. Toenjes. The Council asked Jaden to talk to LTHAC about the situation. Mayor Stronks will speak to Dr. Toenjes.

D. Mosquito Abatement – Councilwoman Hansen **ACTION ITEM**

Councilwoman Hansen said that the Council has been talking about mosquito abatement for 5 years. She has done research and the spray does not hurt bats or bees. St. Anthony uses a company called AdaptCo. There is a machine that will work for the City for \$3000 and there is free chemicals for the machine. It is a fogger and whoever is running it for the City would go out at about 7pm and drive the long streets starting on the North and moving South. The operator does not have to have an

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applicator’s license. There is a switch for the cab that was recommended. The stuff will come out of Salt Lake City, UT. Wyoming already has the west Nile virus this year. Councilman Funke asked if the chemical was premixed. Councilman Funke recommends having premixed chemicals.

Councilman Atchley made a motion that the City purchase a mosquito sprayer and premixed spray. Councilman Mattingly seconded the motion. The motion carried unanimously

6. REGULAR BUSINESS/EMPLOYEE REPORTS:

A. P&Z Report – P&Z Administrator Sara Bowersox

Administrator Bowersox reported that P&Z has been busy. She has been talking to Shanelle Garcia to get that business into compliance. On June 25th the P&Z Commission meeting will be annexation public hearing. There will be a public hearing at City Council as well. She is hoping to update comprehensive plan later this year when things slow down.

B. Scheduling – City Clerk Stegelmeier volunteer.

City Clerk Stegelmeier explained that the Visitor Center is looking for volunteers – she will even take Councilmembers! She then asked if the Council would be willing to meet for a budget workshop on June 26th. They would like to meet at 6 pm instead of 7pm. Mayor Stronks asked Councilman Atchley if he found something for the Council to ride in for the parade. Councilman Atchley had not found anything. Mayor Stronks asked Rachel to find something for them for the parade.

7. COUNCIL DISCUSSION:

Councilmembers will bring items to be discussed with the other Councilmembers & Mayor. No action should be taken on these items as they have not been specifically listed on the agenda.

Councilman Atchley asked City Clerk Stegelmeier to have a schedule and route info for the mosquito spraying put out online.

8. ADJOURNMENT:

Councilman Atchley made a motion to adjourn. Councilwoman Hansen seconded the motion. The motion carried unanimously.

The meeting was adjourned at 8:15 pm.

NEXT MEETING

- ◆ Special Council 7:00 p.m. – Wednesday, July 10, 2019 Council Chambers, Ashton City Building – 714 Main, Ashton.
- ◆ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest:

Cathy Stegelmeier
City Clerk

Theo R. Stronks
Mayor